

TO: All Prospective Bidders

FROM: Scott Swichar, Township Manager, East Fallowfield Township

SUBJECT: Addendum #1 – East Fallowfield Township Notice of Addendum to BID SPECIFICATIONS CONTRACT AND RELATED DOCUMENTS FOR RESIDENTIAL SOLID WASTE COLLECTION, RECYCLING COLLECTION AND OPTIONAL PROCESSING/MARKETING OF RECYCLABLE MATERIALS

DATE: August 2, 2023

Addendum #1 is issued as part of the bid documents to inform Bidders of certain modifications, clarifications, additions and/or deletions that take precedence over information contained in the original Bid Specifications:

1. On page 5, section 1.03 CHANGE FROM “Contractor shall supply, assemble, and deliver a 95 -gallon wheeled **solid waste receptacle that is in clean and good condition** to each dwelling unit as part of Base Bid.” CHANGED TO: “Contractor shall supply assemble, and deliver a 95 -gallon wheeled **solid waste receptacle that is in clean and good condition** to each dwelling unit as part of Base Bid (THIS INCLUDES BOTH THE 3-YEAR BID PROPOSAL (with two additional option years) and the optional Five- Year Bid Proposal.”
2. Question #1: Where will recyclables be delivered (base bid versus option 1)?

Base Bid (which includes both the 3 year bid proposal (with two additional option years and the optional Five-Year Bid Proposal): If the Township extends the intergovernmental agreement with Chester County for processing/marketing of recyclables, the township will provide the location where the recyclables shall be delivered and the contractor will agree to take it to the designated location. (Note: The Township anticipates extending the agreement with Chester County for the processing/marketing of recyclable materials). Currently, the recyclables are delivered to the Total Recycle Inc. facility in Birdsboro, PA

Option 1 (Optional Processing of Recycling): the Contractor will select the DEP-approved recycling processing facility (subject to the approval of the township).

3. On Page 12 section 1.17 (**Preparation of Bids**), CHANGE FROM “All documents, Bid Security, Affidavits, and other information accompanying the bids shall be contained in the bid envelope.” CHANGED TO: “All documents, Bid Security, Affidavits and other information accompanying the bids shall be submitted with the bid, and, upon request of the Township, shall be provided in hard copy to the Township.”

4. Page 15, section 2.04 CHANGE FROM “**Collection of municipal waste and recyclables shall be made for the entire Township on any two consecutive days selected by the contractor between Monday-Friday** (subject to the approval of East Fallowfield) as long as trash, bulky items, and recyclables are all collected on the same day.”

CHANGE TO: “**Collection of municipal waste and recyclables shall be made for the entire Township on any one day or up to two consecutive days selected by the contractor between Monday-Friday** (subject to the approval of East Fallowfield) as long as trash, bulky items, and recyclables are all collected on the same day.”

5. Question # 2 - Waste Management - Option 3 regarding Curbside Collection on Jane Street. How do I put in a no bid response?

There is a “no bid” check box available to click on for Option 3 (Jane Street)

6. Question # 3 – Who pays for disposal for Roll-Off Containers (section 1.07, a and b) and how many times are they collected?

Township pays for disposal costs for the trash collected at township locations (municipal complex and police station) and they are collected approximately once a month unless the Township calls for additional service.

7. Question # 4 - Clean up days (option 2): Do we want the price for 2 days together or the price for one day at a time. Also how many clean-up days in 2021, 2022, & 2023.

The price should be for the 2 days combined (one day in the spring and one day in the fall). The Township has not had a clean-up day in the past, however this is a consideration for the next program.

8. Question # 5 – What documents are to be uploaded to Penn Bid and document size format.

See instructions on PennBid and EXHIBIT A (Forms Required to be Submitted with Proposal). Check with Pennbid on document size or format.

9. Question # 6 – Please provide clarification on the Five-year bid option is there an extension allowed for the 5-year also?

No.

10. Question # 7 – White Tail - Bulk Trash Items – Are mattresses to be wrapped in plastic?

This is not included in the bid specifications, however if the selected contractor desires for mattresses to be wrapped in plastic, the Township will agree to this for safety reasons.

11. Question #8 –How to display the pricing, annual or per unit?

Pricing is annual as reflected on PennBID.

12. Is option 2 required.

Yes. See page 3, section 1.01. If a Bidder submits a bid for this Base Bid (see Proposal Bid Form Exhibit B attached hereto), it shall also submit a bid for the optional 5-year bid proposal (on Proposal Bid Form, Exhibit B) and the two options (Option 1 and 2 attached hereto).