

Park and Recreation Commission
Regularly Scheduled Meeting
April 5, 2011 Approved Meeting Minutes

Meeting called to order @ 6:40 pm.

Mission statement: To facilitate the development and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Attendees: Brian Carling (BC), Jeanne Berlin (JBe), Jan Bowers (JBo), Dan Johns (DJ), Barb Lowe (BL), Mike McClintock, Mark Toth

A. Old Business

1. Meeting Minutes
 - a. JBo suggested that item 5B read "Facebook" rather than "Twitter" and made a motion to approve minutes, as amended, from the March 1, 2012 meeting. DJ seconds. Motion passes unanimously.
2. BOS Meeting
 - a. BOS approved Betta Construction to complete footbridge project.
 - b. Dates for Egg Hunt and Memorial Day events were announced.
3. PECO- Footbridge project
 - a. Project was awarded to Betta Construction of Blue Bell, PA for \$18,500.
 - b. Mark Toth reported that electrical permits are required by construction companies for both the footbridge project and the pavilion.
4. Dinniman Grant Update
 - a. Township zoning officer has questions about acreage, zoning and electrical plan. Chris DellaPenna or Jill B will answer questions and fill out application. Mark will direct questions to them. An electrical permit is required.
 - b. Pavilion materials are ordered and delivery is expected in the next three weeks.
 - c. Americ Construction has been awarded the contract in the amount of \$29,900.
 - d. Picnic tables: possibly purchase 3 manufactured round or octagonal tables for the concrete silo pads and move picnic tables to pavilion area. JBe will look into prices and designs. JBo suggests that P&R prioritize future projects in late spring/early summer.
5. Park Punch List
 - a. Fibar spread around swing area and path to silo pads. BC will ask Tag to handle.
 - b. Plantings around Patriotic Landmark: BC suggests hiring Bill Harker to design and install plantings. JBo suggests hiring a professional landscaper for one year to work beds, tress and eventually transition to EF crew. BC will contact Harker to see if he has any interest. JBo would like to include garden beds, patriotic landmark and park signs. An overall park maintenance plan is needed for the entire park, especially meadow areas. JBo will contact National Lands Trust to get a 'ballpark' price for plan. Brian will schedule a walk to tour western end of EF Park; probably on Saturday, April 30 at 9am-meet at gazebo.
 - c. Replacement flags are needed. DJ will handle.
 - d. Kiosk needs staining. Tag will handle.
 - e. Rain gardens may need cutting. BH will be asked for input.

- f. Also, remove stakes from trees, plant tree in circle near pond, remove fallen trees on paths, and replace damaged signs, mulch around pond.
 - g. BL expressed concern about erosion under future boardwalk and raingarden #5.
 - h. Long term maintenance items include paving path partially around pond where fibar was installed and controlling poison ivy near pond. JBo suggests postponing ivy control in order to concentrate on existing plantings.
6. Spring Maintenance Day
- a. Reassess at later date
7. Memorial Day Event
- a. JBo has contacted local businesses for donations
8. Newsletter
- a. EF Newsletter is scheduled to be sent out mid-May
9. Possible new projects: Bird Walk/Nature Walk in late summer/fall as a separate event; P&R flag design for separate flag pole; improve stream crossing near rain garden #5 (resident concern)

B. New Business

1. Next workshop is scheduled for April 19, 2011
2. Next regular meeting scheduled for May 3, 2011

Motion made by DJ to adjourn. Seconded by JBe. Motion passes unanimously to adjourn meeting at 9:11.