

East Fallowfield Park and Recreation Commission

Regularly Scheduled Meeting

July 2, 2013 Approved Meeting Minutes

Meeting called to order @ 6:35 pm at East Fallowfield Community Park pavillion.

Mission statement:

To facilitate the development, use and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Members present:

Mike McClintock (MM) (chair), Jeanne Berlin (JBe) (secretary), Brian Carling (Vice Chair) (BC), Dan Johns (DJ), Jan Bowers (JBo),.

Other attendees: Peter Massarro (PM) and Matthew Marcocelli

1. Mr. Marcocelli, member of Boy Scout Troup # 117, presented his proposal for Eagle Scout project to build and install 3 park benches around the paved trail at the informal play field. He anticipates completing the project this summer. JBo moved and BC seconded a motion to approve Mr. Marcocelli's proposed project, and it was unanimously approved.
2. June 4, 2013 minutes – DJ moved, and BC seconded, a motion to approve the June 4 minutes, as amended; the motion was unanimously approved.
3. BOS Meeting Results – MM reviewed the key points of the BOS discussion of the sewer needs assessment presented to the BOS by Mr. McCombie and that the vote was delayed until a future meeting.
4. MM reviewed the status report provided by EB Walsh regarding progress on design of the trail project. A site visit was requested and will be scheduled. Chester County Dept. of Open Space is reportedly still awaiting further information from the Township regarding the sewer project before making a decision regarding the trail grant application. No further information was available.
5. Township has requested that P&RC begin preparing the 2014 budget request in July. MM will request Rosemary provide transaction details for the P&R accounts for 2012 and 2013 to use as a basis for the 2014 budget.
6. Social media – a posting will be requested regarding the 2 vacancies on the P&R Board.
7. Trail improvements – MM will ask the Public Works to remove the stone that has washed-out onto the trail from recent rains and will inquire as to the purpose of the land clearing that was done along the trail on the west side of the park.
8. Signage – the Boy Scouts "Leave No Trace" proposed signs were reviewed. Two signs will be prepared and installed by Troup 48. P&RC will pick 2 locations along the trail within the woods JBo moved and DJ seconded a motion to approve the signs and it was unanimously approved.
9. Next Meetings - Next Meeting – August 4, 2013; Next workshop – July 16, 2013.
10. Adjourn – a motion to adjourn was made by DJ, seconded by BC, and unanimously approved.

Meeting adjourned: 7:55 p.m.

Respectfully submitted by: Jeanne Berlin, Secretary