

East Fallowfield Township

Planning Commission

Meeting Minutes

February 3, 2020

The February 3, 2020 meeting of the East Fallowfield Township Planning Commission (PC) was held in the East Fallowfield Township Building, Strasburg Road, Coatesville, PA 19320.

Commission Members Present:

Mike Domboski, Chair (MD)

Susan Monaghan (SM)

Dennis Crook (DC)

Al Wright (AW)

Pete Davis (PD)

Commission Members Absent:

Joe Perzan

Staff/Elected Officials/Professionals Present:

John Nielsen, Board of Supervisors (JN)

Scott Swichar, Township Manager (SS)

Others in Attendance:

Matthew Burns, Resident

- I. Call to Order: The meeting was called to order at 6:30 pm by M Domboski.
- II. Agenda Items: PC reviewed the agenda items and order thereof. All agreed to proceed as listed.
- III. PC Member Position: The PC currently has six (6) members. The Municipalities Planning Code (MPC) allows three (3) to nine (9) members. There is a request before the PC to consider the application of Matthew Burns to join the PC. Mr. Burns has submitted a cover letter and Township application noting his desire to join the PC. Mr. Burns introduced himself to the PC and gave some background and answered questions posed by the PC. **MOTION:** A motion was made by MD to accept Mr. Burns's application to

East Fallowfield Township Planning Commission

join the PC, seconded by SM. There was no further discussion and no public comment. Motion passed unanimously.

- IV. Comprehensive Plan of 2015 – Review Goals and Objective: The plan goals and objectives described on page 1-11 to 1-13 were reviewed and evaluated to determine what items the PC may follow up on in 2020. Table 4 of the Comp Plan was also reviewed. The general consensus was that several of the items have been accomplished and several more are ongoing. The PC does see a need to update the ordinances related to Historical Structures and properties. The key areas that should be given further evaluation based on PC discussion are as follows:
 - a. Transportation: Seeing that the County is provided with the most up to date information to be included on the Transportation Improvement Inventory <https://www.chescoplanning.org/transportation/tii.cfm>
 - b. Transportation: Looking into public transportation options to serve the local community (e.g. a bus stop).
 - c. Housing: Look into accommodating “in law suites” in the ordinances.
 - d. Community Facilities: There was consensus that a Park and Recreation committee is needed to lead and guide the development of the Township Park.
 - e. Environmental Resources: The idea was raised of creating a separate advisory committee to focus specifically on environmental issues. This is typically accomplished by an Environmental Advisory Council (EAC). Information can be found at: <https://eacnetwork.org/what-is-an-eac/>
- V. Secretary/Recording Secretary for PC: The PC does not currently have a person assigned to compose official minutes. A secretary is needed ASAP.
- VI. Old business – None.
- VII. New Business
 - a. S Swichar reported that a Task Force is being created to work on the Village Master Plan for Newlinville. Project is supported through a CPP grant from Chester County.

East Fallowfield Township Planning Commission

VIII. Announcements

- a. Chesco2020 is hosting a breakfast meeting on 2/12/2020. The topic is Homes for Agriculture Industry. PC agreed to send 2 or more members (Al Wright and Dennis Crook).
- b. PMPEI is offering their master planner courses in Chester County. The next class is Community Planning scheduled for March 4, 18, and 25th. Details at <https://pmpei.org/course-schedule/>

- IX. Adjournment: There being no further business, a motion to adjourn the meeting was made by MD and seconded by SM. Motion passed unanimously.