

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
October 26, 2021 Approved minutes
6:30 p.m.

Members Present

Wilson Lambert, Chairman
Joe Heffern, Vice Chairman
Carol Kulp, Member
John Nielsen, Member
Katja DiRado, Member

Township Staff Present

Scott Swichar, Township Manager

1. CALL TO ORDER, SILENT MEDITATION, PLEDGE OF ALLEGIANCE

Chairman Lambert called the meeting to order at 6:30 PM.

2. DISCUSSION

A. APPROVAL OF MINUTES

September 28, 2021 BOARD OF SUPERVISORS MEETING MINUTES

MOTION: Vice Chairman Heffern made a motion to approve the September 28, 2021 Board of Supervisors meeting minutes as presented. Chairman Lambert seconded.

Supervisor Kulp stated that Solicitor Crotty had stated that it was not the FCC that was being sued, however it was the FCC that was sued.

Township Manager Swichar stated he will make the change to the minutes.

VOTE: 5-0.

September 14, 2021 BOARD OF SUPERVISORS MEETING MINUTES

MOTION: Vice Chairman Heffern made a motion to approve the September 14, 2021 Board of Supervisors meeting minutes as presented. Supervisor Kulp seconded.

VOTE: 4-0. Supervisor Kulp abstained.

August 24, 2021 BOARD OF SUPERVISORS MEETING MINUTES

MOTION: Supervisor Nielsen made a motion to approve the August 24, 2021 Board of Supervisors meeting minutes as presented. Vice Chairman Heffern seconded.

Supervisor DiRado questioned if she attended the meeting.

Township Manager Swichar stated she was present at the August 24, 2021 meeting, however she did not attend the September 28, 2021 meeting.

VOTE: 5-0.

B. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

1. September Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
2. September Westwood Fire Company EMS Report submitted for Board and resident review
3. September Modena Fire Company Fire Chief's Report submitted for Board and resident review.
4. September Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
5. September Modena Fire Company EMS Report submitted for Board and resident review

3. TREASURER'S REPORT

- 1) September 30, 2021 Treasurer's Report

MOTION: Vice Chairman Heffern made a motion to approve the September 30, 2021 Treasurer's Report as presented. Chairman Lambert seconded.

VOTE: 5-0.

- 2) Payment Authorizations.

MOTION: Chairman Heffern made a motion to approve the Payment Authorizations for the period of September 29, 2021 through October 26, 2021 in the total amount of \$218,114.15 as presented. Vice Chairman Heffern seconded.

VOTE: 5-0.

4. TOWNSHIP MANAGER'S REPORT

- 1) Intergovernmental Agreement with Valley Township for Sharing a Leaf Vacuum

Township Manager Swichar stated that at the last board meeting, the Board of Supervisors approved an intergovernmental agreement with Valley Township. After the Board approved the agreement, the township learned that the Valley Township solicitor had not yet reviewed the agreement. East Fallowfield Township's solicitor reviewed the changes made by Valley Township and has no objections to the changes. There are minor wording changes in the agreement. Valley Township added in the agreement that they would store the leaf vac in their garage.

MOTION: Vice Chairman Heffern made a motion to approve Resolution No. 2021-26 approving a revised intergovernmental agreement with Valley Township for shared use of a leaf vacuum. Chairman Heffern seconded.

VOTE: 5-0.

- 2) An Agreement with DCED and Peer to Peer Consultant, David Steffan for a Technical Assistance

Police Staffing Study

Township Manager Swichar stated that the Board of Supervisors approved the study over the summer. There is no cost for the study. Chief David Steffen, Chief of Police for Northern Lancaster County Regional Police Department, is the consultant. He is the President of the Pennsylvania Chiefs of Police Association. The consultant will work with the township to make recommendations regarding staffing levels. The consultant was in the township last week to meet with the township manager and police chief.

MOTION: Vice Chairman Heffern made a motion authorizing the Township Manager to sign an agreement with DCED Governor's Center for Local Government Services and Peer to Peer Consultant, David Steffan to perform a police staffing study. Chairman Lambert seconded.

Supervisor Nielsen questioned why Anne Weaver Morrow is listed on the agreement.

Township Manager Swichar stated that she is the staff person contact for DCED.

VOTE: 5-0.

3) Resignation of part-time office assistant Gerri Capri

Township Manager Swichar stated that the resignation letter is in the board packet. Gerri Capri returned to her previous employer, Coatesville Area School District.

MOTION: Supervisor Kulp make a motion to accept the resignation of part-time office assistant Gerri Capri. Supervisor Nielsen seconded.

VOTE: 5-0.

4) Appointment of part-time office assistant Susan Sereditch

Township Manager Swichar stated that Susan has a long background in healthcare finance. She worked for Township Treasurer Breslin in the past.

MOTION: Supervisor Nielsen moved that the Township appoint Susan Sereditch as a 2021 part-time office assistant at a rate of \$17/hour. Chairman Lambert seconded.

VOTE: 5-0.

5) Mortonville Road Stabilization Project

Township Manager Swichar stated that TPD, the township's traffic engineer has completed its engineering to construct a rip rap armor wall to stabilize the embankment. The next step would be for TPD to put this out to bid on Penn Bid. TPD expects construction to begin in January.

MOTION: Supervisor Kulp moved that the Township approve the advertisement to request bids for the Mortonville Road stabilization project. Chairman Lambert seconded.

Supervisor Nielsen questioned why there is a permanent right of way.

Township Manager Swichar stated that one of the property owners owns a small portion of the embankment where rip rap armor will be installed. The permanent right of way will allow the township to do maintenance or make any repairs.

VOTE: 5-0.

6) Estimate for New Township Building

The Township's Municipal Building Committee met last night and expects to provide an update shortly.

5. LEGAL
None

6. NEW BUSINESS

Supervisor Nielsen stated that he received a complaint from Frank Balestieri, of 2445 Strasburg Road regarding 2435 Strasburg Road.

Chief Porter stated he is aware of the situation. The vehicles are properly registered. There is an issue where the property lines are located.

Township Manager Swichar stated he would reach out to the resident. The Township has investigated the incidents in the past.

Supervisor Nielsen stated he is aware of a complaint from 209 Horseshoe Lane against 60 Horizon Drive. He stated that there is a collapsed shed in the backyard.

Chairman Lambert stated that Township has a formal complaint system in place that works well. He stated that the system is in place so that the Board of Supervisors does not get involved in investigating property complaints.

7. PARK AND RECREATION BOARD

Al Wright, Chairman of the Park and Recreation Board stated that Trunk or Treat event is on October 29. He stated a park cleanup event is on November 13. They are working on a holiday tree celebration.

Township Manager Swichar stated that they will advertise the sign-up form for the park cleanup event on the township Facebook page.

8. PLANNING COMMISSION

1) No Report Submitted

9. POLICE DEPARTMENT

- 1) September Police Report submitted for Board and resident review.
- 2) Resignation of Part-Time Police Officer Duncan Smith

MOTION: Vice Chairman Heffern made a motion to accept the resignation of part-time police officer, Duncan Smith. Supervisor Nielsen seconded.

Chief Porter stated that he is recommending the appointment of Christopher Coline as a part-time officer subject to Act 57. He was a former Philadelphia police officer.

MOTION: Vice Chairman Heffern made a motion to approve Christopher Coline as a part-time officer with East Fallowfield Township. Supervisor Nielsen seconded.

Chairman Lambert stated the township approved a police staffing study. He questioned if the board should wait for the results of the police staffing study prior before making the hire.

Chief Porter stated that this hire will replace a part-time officer that resigned.

Vice Chairman Heffern stated his brother-in law knows Christopher Coline.

Supervisor DiRado questioned the entry level status of the officer.

Chief Porter stated he is a retired Philadelphia Police Officer.

VOTE: 5-0.

10. PUBLIC WORKS DEPARTMENT

- 1) September Road Department Report submitted for Board and resident review.

11. HISTORICAL COMMISSION

- 1) No report submitted.

12. OLD BUSINESS

Supervisor Kulp stated that Solicitor Crotty stated that Townships do not get involved in the 5G issue. However, with Act 50, small wireless facilities will want to come into the township. That is why she brought up the FCC lawsuit.

Supervisor Nielsen stated he would like to see a summary of how much is left in the escrow account for each release by the township engineer.

Township Manager Swichar stated that the escrow balance is listed on the township engineer's escrow report.

Supervisor Kulp questioned if a meeting happened with Fieldstone.

Township Manager Swichar stated a meeting was held with Fieldstone. The Township is waiting for a list of their complaints.

Supervisor Nielsen stated that there are three dumpsters in the streets at Fieldstone. He questioned if its an issue. There is construction debris left in the development.

Chief Porter stated that the Township does not own the road.

Supervisor Kulp questioned the results of the meeting with Waste Management.

Township Manager Swichar stated that Waste Management is getting new natural gas trucks next year. There is still an issue with hiring CDL drivers. Waste Management inherited old trucks from Advanced Disposal. There is a shortage of truck parts.

13. PUBLIC PARTICIPATION

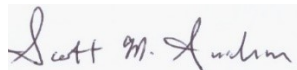
None

ADJOURNMENT

MOTION: Vice Chairman Heffern made a motion to adjourn the October 26, 2021 of Supervisors Meeting at 7:05 PM. Chairman Lambert seconded.

VOTE: 5-0.

Respectfully Submitted,



Scott Swichar,
Township Manager/Secretary