

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
February 22, 2022 Approved minutes
6:30 p.m.

Members Present

Wilson Lambert, Chairman
Joe Heffern, Vice Chairman
John Nielsen, Member
Al Wright, Member

Township Staff Present

Joe Breslin, Township Treasurer

1. CALL TO ORDER, SILENT MEDITATION, PLEDGE OF ALLEGIANCE

Chairman Lambert called the meeting to order at 6:30 PM.

2. DISCUSSION

A. APPROVAL OF MINUTES

JANUARY 25, 2022 BOARD OF SUPERVISORS MEETING MINUTES

MOTION: Vice Chairman Heffern made a motion to approve the January 25, 2022 Board of Supervisors meeting minutes as presented. Supervisor Wright seconded.

VOTE: 3-0. Chairman Lambert abstained.

FEBRUARY 4, 2022 BOARD OF SUPERVISORS MEETING MINUTES

MOTION: Supervisor Wright made a motion to approve the February 4, 2022 Board of Supervisors meeting minutes as presented. Chairman Lambert seconded.

VOTE: 4-0.

FEBRUARY 8, 2022 BOARD OF SUPERVISORS MEETING MINUTES

MOTION: Chairman Lambert made a motion to approve the February 8, 2022 Board of Supervisors meeting minutes as presented. Vice Chairman Heffern seconded.

VOTE: 3-0. Supervisor Nielsen abstained.

B. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

1. January Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
2. January Westwood Fire Company EMS Report submitted for Board and resident review.
3. January Modena Fire Company Fire Chief's Report submitted for Board and resident review.

4. January Modena Fire Company Fire Chief’s Report – East Fallowfield Calls Only submitted for Board and resident review.

C. PARK AND REC BOARD – INTERVIEW APPLICANT – TOWNSHIP RESIDENT CHRISTEN ALI

MOTION: Supervisor Wright made a motion to appoint Christen Ali to the Park and Recreation Board for the term ending December 31, 2026. Supervisor Nielsen seconded.

VOTE: 4-0.

Al Wright	Member	2020 to 2024	5 year term
Frederick Weiss	Member	2022 to 2026	5 year term
Sandra Stephens	Member	2021 to 2025	5 year term
Jennifer Wright	Member	2022 to 2026	5 year term
Joe Heffern	Member	2019 to 2023	5 year term
Teri Dickinson	Member	2021 to 2025	5 year term
Christen Ali	Member	2022 to 2026	5 year term

D. STRATEGIC PLANNING STEERING COMMITTEE/EAC- INTERVIEW APPLICANT- JEANNE BERLIN

MOTION: Supervisor Nielsen made a motion to appoint Jeanne Berlin to the Strategic Planning Steering Committee/EAC for the term ending 2022. Vice Chairman Heffern seconded.

Scott Swichar	Member 2022 to 2022	1-year term
Joe Heffern	Member 2022 to 2022	1-year term
John Nielsen	Member 2022 to 2022	1-year term
Teri Dickinson	Member 2022 to 2022	1-year term
Deane Madsen	Member 2022 to 2022	1-year term
Tanner Burns	Member 2022 to 2022	1-year term
Jeanne Berlin	Member 2022 to 2022	1-year term
Vacant	Member 2022 to 2022	1-year term
Katja DiRado	Alternate Member 2022 to 2022	1-year term

VOTE: 4-0.

3. TREASURER’S REPORT

- 1) January 31, 2022 Treasurer’s Report

MOTION: Chairman Lambert made a motion to approve the January 31, 2022 Treasurer’s Report as presented. Vice Chairman Heffern seconded.

VOTE: 4-0.

- 2) Payment Authorizations.

MOTION: Supervisor Wright made a motion to approve the Payment Authorizations for the period of January 26, 2022 through February 22, 2022 in the total amount of \$202,275.63 as presented. Chairman Lambert seconded.

VOTE: 4-0.

5. TOWNSHIP MANAGER'S REPORT

1) Ridgecrest Escrow Release No. 15 (Phase 1).

Treasurer Breslin stated there is a recommendation letter from township engineer Chris Della Penna recommending the release of \$26,253.98. The escrow release is for earthwork, sidewalks, and aprons.

MOTION: Supervisor Wright made a motion that the Township approve Escrow Release No. 15 for the Ridgecrest Residential Subdivision Phase 1, in the amount of \$26,253.98. Vice Chairman Heffern seconded.

Supervisor Nielsen stated that escrow releases occur over a long period of time and requested a more comprehensive accounting be presented.

Treasurer Breslin stated that the detailed escrow breakdown is in the board's packet.

VOTE: 4-0.

2) Ridgecrest Escrow Release No. 10 (Phase 2).

Treasurer Breslin stated there is a recommendation letter from township engineer Chris Della Penna recommending the release of \$49,263.78. The escrow release is for sidewalk, aprons, walking trails, and a swale.

MOTION: Vice Chairman Heffern made a motion that the Township approve Escrow Release No. 10 for the Ridgecrest Residential Subdivision Phase 2, in the amount of \$49,263.78. Supervisor Nielsen seconded.

VOTE: 4-0.

3) Resolution for DCED Statewide Local Share Assessment Grant

Treasurer Breslin state that DCED announced the opening of a new statewide Local Share Account grant program. The grant program has no local match, but there is a \$100 application fee for each grant application submitted to DCED. Funding comes from state gaming revenues. Mr. Breslin stated that the program provides grants for projects that improve quality of life in the community.

Mr. Breslin stated that the program is likely to be extremely competitive since no matching funds are required. He stated the Township manager will be reaching out to Senator Comitta's office to see if they will put their support behind the township's grant applications. The deadline to submit grant application is on March 15

Mr. Breslin stated that the township manager recommends that the township submit a grant application for two separate projects. The first project is for traffic calming circles and two speed display signs in the Newlinville section of the township. This project was recommended in the Newlinville Master plan as a way to slow down traffic. The grant application requires the

submission of an engineer's estimate or estimate from a qualified vendor. The estimate from TPD is for \$369,198. No match from the township is required.

Mr. Breslin stated that the second project is for new fuel pumps and a web-based fuel management system. The new system would replace fuel pumps that are from the early 1980's or possibly the 1970's. They are outdated and past their life expectancy. The fuel management system is from the 1980's and is not tracking fuel usage efficiently.

The township reached out to five vendors and only received one quote from Hafer Equipment. The total cost to replace the gasoline pump and diesel and update the fuel management system is \$58,725. The cost estimate is in the board's packet.

Mr. Breslin stated that the board is not being asked to approve these expenditures tonight. The grant application requires submission of a resolution from the board of supervisors approving the submission of the grant application to DCED.

The proposed resolutions for both grant applications are in the board's packet.

MOTION: Chairman Lambert made a motion approving the submission of Resolution 2022-05 authorizing the submission of a grant application to DCED's Statewide Local Share Assessment Grant for \$369,198 for traffic calming islands in Newlinville and authorizing the Township Manager to execute all documents. Supervisor Wright seconded.

Supervisor Nielsen questioned the source of funds that would be used for the project.

Treasurer Breslin stated that fund revenue would be used and the township would then seek the grant reimbursement.

VOTE: 4-0.

4) Resolution for DCED Statewide Local Share Assessment Grant

MOTION: Supervisor Wright made a motion approving the submission of Resolution 2022-06 authorizing the submission of a grant application to DCED's Statewide Local Share Assessment Grant for \$56,329 for new fuel pumps and a web-based fuel management system and authorizing the Township Manager to execute all documents. Vice Chairman Heffern seconded.

Supervisor Nielsen questioned if the scope of the project included replacement of the fuel tanks in addition to the pumps.

Treasurer Breslin stated that gas tanks are not included in the project.

VOTE: 4-0.

5) PMHIC UHC Wellness Grants 2022

Treasurer Breslin stated that United Healthcare has a PHMIC Wellness grant that provides up to \$1,000 grants for certain eligible projects that benefit employee wellness. Last year, the township received an elliptical machine. The year before the police department received a treadmill. This year, the office took a vote and wanted a rowing machine for the office. The proposed motion is to authorize the submission of a grant application.

MOTION: Supervisor Nielsen made a motion authorizing the submission of a \$1,000 grant application for PMHIC's UHC Wellness program. Supervisor Wright seconded.

VOTE: 4-0.

- 6) A Resolution authorizing \$300,000 from the American Rescue Plan Act Fund to be used for future recreation and open space needs and a future municipal complex.

Treasurer Breslin stated the township plans on submitting a grant application to the Chester County Preservation Partnership program for municipal acquisition of open space land. The grant application requires a documentation of budgeting for future recreation and open space needs and a copy of a Resolution supporting the budget. The proposed Resolution will be submitted as part of the grant application to Chester County documenting that there are funds available for open space acquisition. The grant application is due this Friday, so the township will need the resolution included in the application.

MOTION: Vice Chairman Heffern made a motion approving Resolution 2022-07 authorizing \$300,000 from the American Rescue Plan Act Fund to be used for future recreation and open space needs and a future municipal complex. Chairman Lambert seconded.

Supervisor Nielsen questioned what would happen if the price of the land exceeded \$300,000.

Treasurer Breslin stated that the township will receive \$790,000 in ARPA funds. The Board of Supervisors would have the final say on disposition of the funds.

VOTE: 4-0.

6. LEGAL

- 1) Collective Bargaining Agreement with East Fallowfield Township Police Officer's Association and East Fallowfield Township

MOTION: Vice Chairman Heffern moved that the Board approve and authorize the execution of the Collective Bargaining Agreement between East Fallowfield Township and the East Fallowfield Township Police Officer's Association, in the form as presented. Chairman Lambert seconded.

VOTE: 4-0.

2) PLANNING COMMISSION

- 1) No Report Submitted

3) POLICE DEPARTMENT

- 1) January Police Report submitted for Board and resident review.

4) PUBLIC WORKS DEPARTMENT

- 1) January Road Department Report submitted for Board and resident review

5) NEW BUSINESS

- 1) Discussion on Victoria's Law

There was a Board discussion on Victoria's Law. Chairman Lambert and Vice Chairman Heffern requested more information on the legislation.

Supervisor Nielsen stated he would seek additional information on the legislation.

- 2) Discussion on Young Lungs at Play

Teri Dickinson, Chair of the Park and Rec Board stated that park rules currently prohibits smoking at the park. She would like to see the park rule updated to include vaping as well.

Jacyln Gleber, from Young Lungs at Play, stated Young Lungs at Play is a national program. She provided an overview of the initiative which promotes health activities.

There was a board discussion about the Young Lungs at Play program and revising the park rules to include vaping.

Ms. Dickinson stated that the trails in the park need to be mulched. They are wet and have ruts caused by the heavy public works equipment.

Supervisor Wright stated that the problem should be reported to the township manager.

3) HISTORICAL COMMISSION

- 1) No report submitted.

4) PARK AND RECREATION BOARD

- 1) No report submitted.

2) OLD BUSINESS

Supervisor Wright stated that the next Council of Governments meeting is tomorrow night in Valley Township.

3) PUBLIC PARTICIPATION

None.

4) ADJOURNMENT

MOTION: Vice Chairman Heffern made a motion to adjourn the February 22, 2022 of Supervisors Meeting at 7:35 PM. Chairman Lambert seconded.

VOTE: 4-0.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Scott M. Swichar", is written on a light-colored rectangular background.

Scott Swichar,
Township Manager/Secretary