

Park and Recreation Commission
Regularly Scheduled Meeting
May 3, 2011 Approved Meeting Minutes

Meeting called to order @ 6:35 pm.

Mission statement: To facilitate the development and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Attendees: Brian Carling (BC), Jeanne Berlin (JBe), Jan Bowers (JBo), Dan Johns (DJ), Barb Lowe (BL), Mike McClintock, Mark Toth, Jill Bukata

A. Old Business

1. BOS Meeting

- a. BOS approved Chris DellaPenna's time to look at erosion problems at the park rain gardens.
- b. Memorial Day event "Hats Off to Our Heroes" was announced. Invitation to attend was extended to Supervisors.
- c. JBo asked who does inspection of park dam. Township has not chosen an engineering firm for inspection. Also, woody vegetation needs to be controlled on the dam.
- d. JBe reported that the Emergency Management Plan has not yet been updated, but will be soon so as not to endanger grant possibilities.

2. Park Usage

- a. Jill Bukata has checked into rules and regulations at neighboring townships. JBo shared copies of EF rules. Jill reported that if a fee is charged for park use, our insurance coverage is not affected. There was discussion about rental fee vs. security deposit and visitor use vs. resident's use. BC voiced concern about available parking. Also, a park activities calendar will need to be kept.
- b. BC suggested that this be discussed at a workshop. DJ suggested that a sub-committee be formed to discuss usage and rules.
- c. All agree that residents should be given priority. JBe suggested that groups should be required to park in the lower gravel parking lot. JBo suggested that no electrical use be allowed by park users. Jill said that formal teams might be limited by time of day.
- d. P&R will work on use guidelines and possible fees. Possibly limit pavilion reservation to specific number of hours or specific days. Timers could be installed for electric use.

3. Landscape Maintenance

- a. Bill Harker is interested in providing maintenance and will meet with us on May 17 to discuss concerns.
- b. JBo will check into whether three quotes will be needed to move forward, since the cost is less than \$4000.

4. PECO Boardwalk

- a. Boardwalk is completed, but needs paving to bridge because of grade (from circle to bridge and landing on far side). It also needs a handrail on interior for ADA. The grant should cover the cost of railing.

5. Pavilion

- a. Pad is cleaned up, ready to pour. Should be completed for Memorial day. A path to the pavilion will be needed.
- b. DJ reported that roofing shingles will be purchased separately, as well as felt, nails, ect. Materials should arrive Monday.

6. Newsletter

- a. Newsletter is completed, will be sent for Supervisor approval. It is scheduled for mid-May delivery.
- b. Memorial Day article will reflect new 12:00 noon start time; website info will also be changed.

B. New Business

- 1. Next workshop is scheduled for May 17, 2011
- 2. Next regular meeting scheduled for June 7, 2011

Motion made by DJ to adjourn. Seconded by BC. Motion passes unanimously to adjourn meeting at 9:06.