



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Reorganizational Meeting Agenda January 2, 2018 at 6:00 PM

1. Call to Order, Silent Meditation, and Pledge of Allegiance.
2. Swearing in Kat DiRado and Joe Heffern as Township Supervisors – Judge Nancy Gill.
3. Solicitor: Elect Temporary Chairman to start the meeting.

MOTION: I make a motion to appoint _____ as temporary Chairman to start the January 2, 2018 Reorganizational meeting.

4. Election of Chairman.

MOTION: I make a motion to appoint _____ as the 2018 Board of Supervisors Chairman.

5. Election of Vice Chairman.

MOTION: I make a motion to appoint _____ as the 2018 Board of Supervisors Vice Chairman.

6. Appointment of Township Solicitor.

MOTION: I make a motion to appoint the firm of Siana, Bellwoar & McAndrew, LLP for the 2018 year, at the rate of \$195.00 per hour for general municipal legal services.

7. Legal.

- a. Bronson Subdivision and Land Development Application.

PROPOSED MOTION: I move that the Township re-affirm its approval of Resolution No. 2017-14, approving the sewage facilities planning module for the Bronson project.

8. Appointment of Township Secretary, and Township Right to Know Officer.

MOTION: I make a motion to appoint Lisa Valaitis as the 2018 Township Secretary, and Township Office Right to Know Officer, at \$18.00 per hour.

9. Appointment of Township Treasurer.

MOTION: I make a motion to appoint Frangipani Martin as the 2018 Township Treasurer and Office Manager, at a yearly salary of \$54,640.79.

10. Appointment of Part-Time Administrative Assistant.

MOTION: I make a motion to appoint Katherine Archibald as the 2018 Part-Time Administrative Assistant, at \$16.39 per hour.

11. December 2, 2017 Board of Supervisors meeting minutes.

MOTION: I make a motion to approve the December 2, 2017 Board of Supervisors meeting minutes as presented.



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Reorganizational Meeting Agenda January 2, 2018 at 6:00 PM

12. December 26, 2017 Board of Supervisors meeting minutes.

MOTION: I make a motion to approve the December 26, 2017 Board of Supervisors meeting minutes as presented.

13. Establish Monthly Meeting Dates and Times for the Board of Supervisors and Commissions.

MOTION: I make a motion to approve the Board of Supervisor's meetings at 6:30 PM on the 2nd and 4th Tuesday of the month, the Park and Recreation Commission meetings at 6:30 PM on the 1st and 3rd Tuesday of the month, the Planning Commission meetings at 6:30 PM on the 1st and 3rd Monday of the month, and the Historical Commission meetings at 6:30 PM on the 1st and 3rd Wednesday of the month.

14. 2018 Trash/Recycling Payment Information Sheet.

15. Appointment of Public Works Department.

MOTION: I make a motion to appoint the following Public Works employees as presented.

Public Works Superintendent	Barry "Tag" Gathercole – \$32.59/hr.
Assistant Public Works Superintendent	Tim Gathercole – \$28.31/hr.
Other Public Works Assistant	Greg Leonard – \$24.23/hr.
Other Public Works Assistant	Justin Gathercole – \$24.09/hr.
Other Public Works Assistant and Mechanic	John Weaver – \$24.09/hr.

16. Appointment of "As needed" snow plowers.

MOTION: I make a motion to appoint the following "as needed" snow plowers as presented.

Snow Plower	Dan Mowery – \$15.00/hr.
Snow Plower	Joe Gathercole - \$15.00/hr.
Snow Plower	Alfred Perine - \$15.00/hr.
Snow Plower	John Scott - \$15.00/hr.
Snow Plower	Jim Reagan – \$15.00/hr.
Snow Plower	Anthony Sirna – \$15.00/hr.
Snow Plower	Frank Dowlin - \$15.00/hr.
Snow Plower	Eddie Simpson - \$15.00/hr.
Snow Plower	Jim Sisk - \$15.00/hr.
Snow Plower	Chris Corle - \$15.00/hr.
Snow Plower	Tim Peters - \$15.00/hr.
Snow Plower	Andrae Reason - \$15.00/hr.
Snow Plower	Larry Kretchmer - \$15.00/hr.
Snow Plower	Lucas Witte - \$15.00/hr.

17. Emergency Services.

MOTION: I make a motion to appoint the following Emergency Service employees as presented.

Fire Marshal, Asst. Emergency Management Coordinator – Jim Reagan – \$172.21/qtr. and \$22.00/hr.
Asst. Fire Marshal, Emergency Management Coordinator – Anthony Sirna – \$172.21/qtr. and \$22.00/hr.



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Reorganizational Meeting Agenda January 2, 2018 at 6:00 PM

18. Police Department.

MOTION: I make a motion to appoint the following Police Officers as presented.

Chief of Police	Christopher Porter – \$93,967.81/year
Sergeant/Full-Time Police Officer	Brian Simmons – \$41.23/hr.
Full-Time Police Officer	Kevin Simmons – \$38.73/hr.
Full-Time Police Officer	Richard McAllister – \$38.73/hr.
Full-Time Police Officer	Gina Malarick – \$38.73/hr.
Full-Time Police Officer	Francis J. O'Donnell – \$38.73/hr.
Full-Time Police Officer	John Rappold – \$30.98/hr.
Part-Time Police Officer	Stephen Hafele – \$25.50/hr.
Part-Time Police Officer	Joseph O'Keefe – \$25.50/hr.
Part-Time Police Officer	David Wakeley – \$25.50/hr.
Part-Time Police Officer	Chris Connelly – \$25.50/hr.
Part-Time Police Officer	John Hewczuk – \$20.00/hr.

19. Police Secretary and Police Right to Know Officer.

MOTION: I make a motion to appoint Nancy Baker as the 2018 part-time Police Administrative Assistant and part-time Police Right to Know Officer, at \$19.18 per hour.

20. Building Inspector/Code Officer/Zoning Officer.

MOTION: I make a motion to appoint Keystone Municipal Services, Inc. as the 2018 Township Building Inspection, Code Official, and Zoning services.

21. Supervisor Liaison Appointments.

MOTION: I make a motion to appoint the following Board liaisons as presented.

Township Office –
Police Department –
Public Works Department –
Emergency Services and Fire Marshal –
Planning Commission –
Historical Commission –
Park and Recreation –

22. 2018 State Supervisor's Association Convention Voting Delegate.

MOTION: I make a motion to appoint _____ as the 2018 State Supervisor's Association Convention Voting Delegate, and _____ as alternate Voting Delegate.

23. WCC CoG – Western Chester County Council of Government – Select Primary & Secondary Delegates.

MOTION: I make a motion to appoint _____ as the Primary Delegate and _____ as the Secondary Delegate of the WCC CoG.



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Reorganizational Meeting Agenda January 2, 2018 at 6:00 PM

24. Vacancy Board.

MOTION: I make a motion to appoint _____ as the East Fallowfield Township 2018 Vacancy Board member.

25. Law Offices of John Carnes Jr.

MOTION: I make a motion to appoint The Law Offices of John Carnes Jr. as the 2018 Township Zoning Solicitor, at the rate of \$135.00 per hour and \$100.00 for any services done for John Carnes.

26. Herbert E. MacCombie Jr. P.E.

MOTION: I make a motion to appoint Herbert E. MacCombie Jr. P.E. as the 2018 Township Sewer Consultant, and approve their 2018 fee schedule, as presented.

27. Traffic Planning and Design.

MOTION: I make a motion to appoint Traffic Planning and Design as the 2018 Township Traffic Consultants, and approve their 2018 fee schedule, as presented.

28. Township Engineer.

MOTION: I make a motion to appoint Della Penna Engineering Inc. as the 2018 Township Engineer, and approve his 2018 fee schedule as presented.

29. Fee Schedule Resolution 2018-01.

MOTION: I make a motion to approve Resolution 2018-01 approving the Township Fee Schedule, Treasurer Draft 12/29/17.

30. Agricultural Security Commission.

a. Appointment of 2018 Chairman (Board of Supervisor Member).

MOTION: I make a motion to appoint _____ as the 2018 Chairman of the Agricultural Security Commission.

Board of Supervisors Member – Chairman 2018
Joe McCormick – Resident 2016 to 2017 (2 year term)
VACANT – Farmer 2018 to 2020 (3 year term)
Clarence Rhoades III – Farmer 2016 to 2019 (4 year term)
Arthur DeLeo – Farmer 2017 to 2021 (5 year term)

31. Zoning Hearing Board.

a. Resolution to Appoint Ellis Weiss as a Zoning Hearing Board member for the term ending December 31, 2020.

MOTION: I make a motion to adopt Resolution 2018-02 appointing Ellis Weiss as a Zoning Hearing Board member for the term ending December 31, 2020.

Nelson Walter – Member 2016 to 2018
Kathleen Moffitt – Member 2017 to 2019



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Reorganizational Meeting Agenda January 2, 2018 at 6:00 PM

Ellis Weiss - Member 2018 to 2020

32. Planning Commission.

- a. The Planning Commission Members ask the Board of Supervisors to appoint John Schwab to the Planning Commission 2018-2021 term.

MOTION: I make a motion to appoint John Schwab to the Planning Commission 2018-2021 term.

- b. The Planning Commission Members ask the Board of Supervisors to appoint John Schwab to the Planning Commission 2018-2021 term.

MOTION: I make a motion to appoint John Nielsen to the Planning Commission 2018-2021 term.

Dennis Crook – Member 2015 to 2018
Joe Perzan – Member 2015 to 2018
Stephanie Saxton – Member 2015 to 2018
Sue Monaghan – Member 2016 to 2019
Michael Domboski – Member 2016 to 2019
John Schwab – Member 2018 to 2021
John Nielsen – Member 2018 to 2021

33. Park and Recreation Committee – 5 Vacancies.

John Zwirzina – Member 2015 to 2019
Kevin Walls - Member 2015 to 2019
VACANT – Member 2017 to 2021
VACANT – Member 2014 to 2018
VACANT – Member 2017 to 2021
VACANT – Member 2016 to 2020
VACANT – Member 2016 to 2020

34. Historical Commission.

Lee Schlingman – Member 2014 to 2018
Fred Bissinger – Member 2014 to 2018
Joe McCormick – Member 2015 to 2019
Connie McLaughlin – Member 2015 to 2019
Sue Monaghan – Member 2017 to 2021
Arthur DeLeo – Member 2017 to 2021
Clarence Rhoades III – Member 2017 to 2021
Rebecca Hunt – Member 2017-2021
Chad Peterson – Member 2017-2021

35. United Construction Code Township Representative and Alternate.

MOTION: I make a motion to appoint Joe McCormick as the Township Uniform Construction Code (UCC) representative.



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Reorganizational Meeting Agenda January 2, 2018 at 6:00 PM

MOTION: I make a motion to appoint Clarence Rhoades III as the Township Uniform Construction Code (UCC) alternative representative.

36. Elected Auditors.

Sharon Scott – 2018 to 2019 (2 year un-expired term)
VACANT – 2018 to 2021 (4 year un-expired term)
VACANT – 2018 to 2023 (6 year term)

37. Tax Collector 4 year term 2018 to 2021.

VACANT – 2018-2021

38. Designated Banks.

MOTION: I make a motion recognizing Fulton Bank as the Township designated bank.

39. New Business.

a. 96th Annual Educational Conference & Trade Show Supervisor Attendance.

40. Public Participation.

41. Adjournment – I make a motion to adjourn the January 2, 2018 Reorganizational Meeting.