



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda December 12, 2023 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.

2. APPROVAL OF MINUTES

a. November 14, 2023 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the November 14, 2023 Board of Supervisors meeting minutes as presented.

3. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

- a. November Westwood Fire Company Fire Chief’s Report submitted for Board and resident review.
- b. November Westwood Fire Company EMS Report submitted for Board and resident review.
- c. November Modena Fire Company Fire Chief’s Report submitted for Board and resident review.
- d. November Modena Fire Company Fire Chief’s Report – East Fallowfield Calls Only submitted for Board and resident review.
- e. November Modena Fire Company EMS Report submitted for Board and resident review.

4. PRESENTATION

- a. Peter DiMaio, from Coatesville Area Library, to provide library updates.
- b. Donation to Coatesville Area Public Library for 2023

PROPOSED MOTION: I move that the Township make a 2023 donation of \$_____ from the Township’s General Fund to the Coatesville Area Public Library.

5. APPOINTMENT OF ALTERNATE PLANNING COMMISSION MEMBER, GUIDO GIUNTINI

a. PROPOSED MOTION: I make a motion to appoint Guido Giuntini as an alternate to the Planning Commission.

Michael Domboski	Chairman	2020 to 2023
Sue Monaghan	Vice Chairman	2020 to 2023
Alfred Wright	Member	2023 to 2026
Jonathan Egger	Member	2023 to 2026
Joe Perzan	Member	2023 to 2026
Deborah Stoff	Member	2022 to 2025
Jennifer Wright	Member	2022 to 2025

6. TREASURER’S REPORT

a. November 30, 2023 Treasurer’s Report



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PROPOSED MOTION: I make a motion to approve the November 30, 2023 Treasurer's Report as presented.

a. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of November 15, 2023 through December 12, 2023 in the total amount of \$_____ as presented.

7. TOWNSHIP MANAGER'S REPORT

a. Permission to demolish Historical Structure at 470 Buck Run Road

PROPOSED MOTION: I make a motion to approve/deny the demolition of the historical structure at 470 Buck Run Road.

b. A Resolution adopting the Act 537 Sewage Facilities Plan Update

PROPOSED MOTION: I make a motion to approve Resolution 2023-___adopting the Act 537 Sewage Facilities Plan Update.

c. Resolution to Authorize Transfer of Funds from the General Fund to Capital Fund.

PROPOSED MOTION: I make a motion to approve Resolution no. 2023-___ authorizing the transfer of unencumbered monies in the amount of \$_____ from the General Fund to the Capital Fund to fund capital and infrastructure projects.

d. Resignation of Timothy Gathercole

PROPOSED MOTION: I make a motion to accept the resignation of Timothy Gathercole effective December 31, 2023.

e. Brandywine Creek Greenway Mini Grant Award

PROPOSED MOTION: I make a motion authorizing the Township Manager to execute a grant agreement with Brandywine Conservancy in the amount of \$4,500 to install an ADA-accessible permeable walkway, two benches at a pollinator garden in addition to installation of electrical outlets and LED lighting at the township gazebo.

f. New Business

8. LEGAL

a. 2024 Budget.

PROPOSED MOTION: I move that the Board approve the 2024 budget as advertised.

b. 2024 Tax Resolution Establishing Real Estate Millage.

PROPOSED MOTION: I move that the Township approve Resolution 2023-___, establishing the Township property tax rates for 2024 as follows: 2.00 mills general millage; 0.5 mills emergency services millage; and 1.25 mills fire tax millage.

c. Fee Schedule Resolution 2023-___



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PROPOSED MOTION: I make a motion to approve Resolution 2023-__ approving the Township Fee Schedule to reflect the new 2024 trash fee of \$450.

- d. Agreement for Reimbursement of Professional Consultant Costs with Coatesville Area School District (CASD)

PROPOSED MOTION: I make a motion to approve an agreement with Coatesville Area School District for reimbursement of professional consultant costs.

- e. ASA Hearing

PROPOSED MOTION: I move that the Township _____ [approve/deny] Resolution 2023-__, with respect to the Rasmussen Agricultural Security Area Application.

- f. Approval of Township Manager’s Employment Agreement

PROPOSED MOTION: I move that the Township execute an updated employment agreement establishing salary, benefit and employment terms and conditions with the Township Manager from January 3, 2024 and shall continue in full force and effect until January 2, 2025.

- g. 2024 Bidding Thresholds

9. PLANNING COMMISSION

- a. No Report Submitted
- b. Resignation of Planning Commission Member Al Wright

PROPOSED MOTION: I move that the Township accept the resignation of Planning Commission Member Al Wright effective December 31, 2023.

- c. Resignation of Planning Commission Member Jennifer Wright

PROPOSED MOTION: I move that the Township accept the resignation of Planning Commission Member Jennifer Wright effective December 31, 2023.

- d. Resignation of Planning Commission Member Jonathan Egger

PROPOSED MOTION: I move that the Township accept the resignation of Planning Commission Member Jonathan Egger effective December 31 2023.

Michael Domboski	Chairman	2020 to 2023
Sue Monaghan	Vice Chairman	2020 to 2023
<i>Alfred Wright</i>	<i>Member</i>	<i>2023 to 2026</i>
<i>Jonathan Egger</i>	<i>Member</i>	<i>2023 to 2026</i>
Joe Perzan	Member	2023 to 2026
Deborah Stoff	Member	2022 to 2025



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Jennifer Wright

Member

2022 to 2025

10. POLICE DEPARTMENT

- a. November Police Report submitted for Board and resident review.
- b. Approving New Policies for the Police Department

PROPOSED MOTION: I make a motion to approve the following new policies for the Police Department: Mandatory Fingerprinting, Megan's Law Requirements, Missing and Unidentified Persons Investigations, Protection from Abuse and Domestic Violence, Public Information and Right to Know, Required Agency Reporting, and Sexual Assault Investigations.

- c. Approving Submission of an Application to the Pennsylvania Chiefs of Police Association for Mobile ID Unit

PROPOSED MOTION: I make a motion approving the submission of an application to the Pennsylvania Chiefs of Police Association Mobile ID Program to receive a free rapid ID device.

11. PUBLIC WORKS DEPARTMENT

- a. November Road Department Report submitted for Board and resident review.

12. HISTORICAL COMMISSION

- a. No Report Submitted.

13. PARK AND RECREATION BOARD

- a. No Report Submitted.

14. OLD BUSINESS

15. NEW BUSINESS

16. PUBLIC PARTICIPATION - 20 minutes

17. ADJOURNMENT