



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda January 23, 2024 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.
2. There was an executive session on January 23, 2024 to discuss personnel matters.

3. APPROVAL OF MINUTES

- a. January 2, 2024 Board of Supervisors Reorganizational Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the January 2, 2024 Board of Supervisors Reorganizational meeting minutes as presented.

4. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

- a. December Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
- b. December Westwood Fire Company EMS Report submitted for Board and resident review.
- c. December Modena Fire Company Fire Chief's Report submitted for Board and resident review.
- d. December Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
- e. 2023 Year End Modena Fire Company Fire Chief's Report submitted for Board and resident review.
- f. A Resolution Establishing Public Safety Agencies and Areas

PROPOSED MOTION: I make a motion to approve Resolution 2024-04 establishing public safety agencies and areas.

5. TREASURER'S REPORT

- a. December 31, 2023 Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the December 31, 2023 Treasurer's Report as presented.

- b. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of January 3, 2024 through January 23, 2024 in the total amount of \$ ____ as presented.

- c. Resolution 2024-05 Township Auditor for Fiscal year 2024.

PROPOSED MOTION: I make a motion to approve Resolution 2024-05 appointing BBD as the East Fallowfield Township auditors, replacing the elected auditors for the fiscal year of 2024.

- d. New Business

6. MANAGER'S REPORT

- a. Appointment of Planning Commission Member.



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PROPOSED MOTION: I make a motion to appoint Ray Smith to the Planning Commission for the term ending December 31, 2025

Michael Domboski	Chairman	2024 to 2027
Deborah Stoff	Vice Chairman	2022 to 2025
Sue Monaghan	Member	2024 to 2027
Joe Heffern	Member	2023 to 2026
Joe Perzan	Member	2023 to 2026
Guido Giuntini	Member	2022 to 2025
<i>Vacant</i>	<i>Member</i>	<i>2022 to 2025</i>

- b. Purchase of Laserfiche Cloud Document Management System

PROPOSED MOTION: I make a motion to approve the purchase of Laserfiche from Scantek, Inc. at a cost of \$3,100 from the Township’s Capital Fund.

- c. Redevelopment Assistance Capital Program (RACP) Grant Update (Informational)
- d. New Business

7. LEGAL

- a. ASA Hearing

PROPOSED MOTION: I move that the Township _____ [approve/deny] Resolution 2024-06, with respect to the Rasmussen Agricultural Security Area Application.

8. PLANNING COMMISSION

- a. No Reported Submitted.

9. POLICE DEPARTMENT

- a. December Police Report Submitted for Board and Resident Review.
- b. Approving New Policies for the Police Department

PROPOSED MOTION: I make a motion to approve the following new policies for the Police Department: Active Shooter; Bloodborne Pathogens; Bomb Threat and Searches; Disposal of Media Policies and Procedures; Domestic Violence by Police Officers; Mobile ID Device; Police Department Awards/Commendations.

- c. Purchase of two (2) Police Body Cameras

PROPOSED MOTION: I make a motion to approve the purchase of two Vista Wi-Fi body cameras from Motorola Solutions at a cost of \$2,290.

- d. Written Offer Letter of Employment



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PROPOSED MOTION: I make a motion to tender a conditional offer of employment to A.J. Shatteen to serve as part-time police officer at an hourly rate of \$27.12 (2024 rate), pursuant to Act 57 and per the terms contained in the conditional offer letter dated January 24, 2024.

10. PUBLIC WORKS DEPARTMENT

- a. December Road Department Report submitted for Board and resident review.

11. PARK AND RECREATION

- a. No Report Submitted.

12. HISTORICAL COMMISSION

- a. No Report Submitted.
- b. Resignation of Historical Commission Members

PROPOSED MOTION: I move that the Township accept the resignation of Historical Commission Member Arthur DeLeo.

PROPOSED MOTION: I move that the Township accept the resignation of Historical Commission Member Lee Schlingman.

Joe McCormick	Chairman	2020 to 2024	5 year term
Sue Monaghan	Secretary	2022 to 2026	5 year term
Connie McLaughlin	Member	2020 to 2024	5 year term
Arthur DeLeo	Member	2022 to 2026	5 year term
Clarence Rhoades, III	Member	2022 to 2026	5 year term
Chad Peterson	Member	2022 to 2026	5 year term
Lee Schlingman	Member	2024 to 2028	5 year term
Vacant	Member	2022 to 2026	5 year term
Vacant	Member	2024 to 2028	5 year term

13. ENVIRONMENTAL ADVISORY COMMITTEE (EAC)

- a. Report Submitted

14. OLD BUSINESS

15. NEW BUSINESS

16. PUBLIC PARTICIPATION - 20 minutes

17. ADJOURNMENT

The agenda is finalized 24 hours before the regular meeting.