East Fallowfield Township
Frequently Asked Questions – Building Permits

Q. What do I need to include on my plot plans?

A. All plot plans must include:
- relevant existing structures (including house, driveway, accessory structures, well, septic tank/system, etc.)
- proposed addition
- proposed setbacks

Q. Do I need to submit an HOA letter?

A. An HOA letter is required if your property is located within an HOA neighborhood.

Q. Do I need to submit a stormwater management permit?

A. A stormwater management permit may be required for projects over 2,500 sq.ft. Contact our office to find out more.

Q. How long is my permit valid for?

A. An approved and issued permit is valid for 6 months. If construction has not started within this timeframe, an extension may be required. All work must be completed within 5 years of permit issue.

Q. How can I pay for my permit?

A. Permit payments can be made via:
- check (payable to East Fallowfield Township)
- cash
- credit card (a 3.5% service fee will be added)

Q. Who do I contact with questions?

A.
- call the township office: 610-384-2104
- email the township office: permits@eastfallowfield.org
- visit the Township website
- visit Cloudpermit Support