

Park and Recreation Commission
December 18, 2007 Unapproved Meeting Minutes

Peter Massaro called meeting to order at 7:05 PM.

Mission statement: To facilitate the development and maintenance of safe and accessible passive and active park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Attendance (sign-up sheet): Peter Massaro (PM), Joe Dietrich (JD), Ken Hanson (KH), Cheryle Hanson (CH), Jeanne Berlin (JBe), Janet Bowers (JBo), Brian Carling (BC), Chris Makely (CM), Chris Della Penna (CDP) and Bob King (BK).

A. Old Business

1. P&RC meeting minutes

- a. Review and discussion of P&RC December 4, 2007 meeting minutes. Vote on acceptance of minutes. Meeting minutes were not available for review or discussion. No vote taken.

2. Park Design

- a. Plan review if available (open dialogue regarding review comments provided by Jan, Ken, Brian, and Chris Della Penna). Some comments from JBo, BC, and KH were incorporated into the final letter prepared by Chris Della Penna that had previously been sent to SC. It was decided that JBo will compile a list of comments that were not sent to SC and will have it to CDP for inclusion in his final review of the drawings expected to be submitted to the Township on December 19, 2007.
- b. CCCD permit application (already reviewed by JBo) – JBo made a motion that the revised application be submitted as soon as possible. Motion seconded by JD. Vote was unanimous.
- c. NPDES permit application review – JBo made a motion that the revised application be submitted as soon as possible. One major change is that the applicant is East Fallowfield Township and not the Park and Recreation Commission. JBo included that this application and the CCCD permit application be submitted with emergency review labeling. Motion seconded by BC. Vote was unanimous.
- d. JBo made a motion instructing JD to contact Stantec to determine what the additional fees necessary for emergency review status are. Motion seconded by BC. Vote was unanimous.
- e. PM made a motion that the construction of the play areas be included in the base bid amount. Motion was seconded by JBo. Vote was unanimous.
- f. PM made a motion that the provision and construction of the playground equipment be bid as add-alternates. Motion was seconded by JBe. Vote was unanimous.
- g. PM made a motion that the construction of the trail system starting from the meadow side of the bridge to the connection point with the existing Brook Crossing trail system be bid as an add-alternate. Motion was seconded by BC. Vote was unanimous.
- h. JBo made a motion that SC/Stantec re-submit the HOP application by the end of the week. Motion was seconded by BC. Vote was unanimous.

3. BOS Summary for December 19, 2007
 - a. Discussion on attached summary. Determined that the construction of the park does not need any further publicity and therefore there is no need to invite SC to a BOS meeting to present what has already been presented before. The summary was modified and will be submitted to Denise Miller in time for tomorrow's meeting.
4. Peco Grant
 - a. Update provided by Brian Carling – BC, PM and Bill Harker met on December 8, 2007 to locate the placement of the boardwalk in the meadow. Scott Beegle has agreed to prepare the required CAD drawings. The group then visited a park on Rt. 7 in Hockessin Delaware where several bridge structures have been constructed. The support system was closely examined and a manufacturer was located. This detail will be included in the grant application.
5. Playground equipment
 - a. Updated provided by JBe – GEA has provided a list of parks where the PlayWorld Structures equipment has been installed. The list has been provided to all members of the commission. Several parks will be visited and reported on at the next meeting.

B. New Business

1. Next P&RC meeting is scheduled for January 8, 2008.
2. BOS meeting is scheduled for December 19th.

PM adjourned the meeting @ 8:40 pm.