

East Fallowfield Park and Recreation Commission
Work Shop Meeting
February 21, 2012 Approved Meeting Minutes

Meeting called to order @ 6:37 pm.

Mission statement:

To facilitate the development, use and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Members present:

Jeanne Berlin (JBe), Brian Carling (BC), Jan Bowers (JBo), Dan Johns (DJ), Barb Lowe (BL), Peter Massaro (PM), Mike McClintock

Other attendees:

Joe Pomorski (BOS Liaison)

A. Priority Issues

1. The group discussed the responses to requests for proposals for assisting the Township with preparation and submittal of the PA-DCNR grant application. Three responsive and responsible proposals were received in response to requests made to 5 firms with relevant experience. The group concurred that all 3 firms were highly qualified and the decision should be based on lowest cost based on available information provided in the proposals. EB Walsh submitted the lowest total cost; Cedarville presents the lowest project lead staff hourly rate. The motion was made by PM and seconded by DJ to recommend to the BOS removal of Spot Stevens and McCoy and replacement with EB Walsh for preparation of the PADCNR grant application, contingent upon confirmation that the EB Walsh total cost is a firm fixed price for the entire work needed; and if not, that the work be awarded to Cedarville based on the criteria of lowest hourly rate for project lead. The motion past 5-0, with JBe and JBo abstaining.
2. A motion was made by DJ and seconded by BC to request approval from the BOS to proceed with obtaining informal public input on the draft revised ordinance, and to request BOS give direction as to whether to proceed with Version A, Version B, or the draft ordinance without Section 3. The motion passed 6 – 1.
3. Motion to adjourn by DJ, seconded by BC.
4. Meeting adjourned 9:30pm.