

East Fallowfield Park and Recreation Commission
Regularly Scheduled Meeting
March 6, 2012 Approved Meeting Minutes

Meeting called to order @ 6:35 pm.

Mission statement:

To facilitate the development, use and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Members present:

Jeanne Berlin (JBe), Brian Carling (BC), Jan Bowers (JBo), Dan Johns (DJ), Barb Lowe (BL), Peter Massaro (PM)

Other attendees:

Chris Della Penna (Township Engineer), Dan Daley (E.B. Walsh, consulting engineer), Joe Pomorski (JP) (BOS liaison), 4 members of the public (Matthew Refford, Eric Refford, Dan Kilgallon, Tom Kilgallon)

A. Priority Items - Old Business

1. Announcements - (none).
2. PA-DCNR Growing Greener Grant Application Coordination – the group discussed the details of the proposed project with C. Della Penna and D. Daley. The group concurred to include in the application a commitment by P&RC to provide volunteer plantings of a rain garden and a butterfly garden, and to include in-kind services of Public Works staff for installation of benches, trash cans, excavation for gardens, etc. The group will obtain updated letters of support. The draft application will be presented at the 3/20/12 workshop for discussion and approval of P&RC. The required resolution and grant budget will be presented to BOS for approval at their 3/27/12 meeting.
3. Minutes
 - a. February 7, 2012 meeting minutes: DJ moved, JBe seconded and group unanimously approved minutes as presented.
 - b. February 21, 2012 meeting minutes: DJ moved, BL seconded and group unanimously approved minutes as presented.
4. BOS Meeting -
 - a. BC updated the group on outcomes from the February 2012 BOS meeting.
 - b. The BOS approved cancellation of SSM contract.
 - c. The BOS approved EB Walsh to be engaged to provide consulting services for preparation of the PA-DCNR grant application.
 - d. BOS approved posting Version A of the proposed Park Rules ordinance revisions to the website for informal public comment.
 - e. BOS approved the Harker proposal, with additional terms required, to provide landscape maintenance contract services.
5. Park Ordinance Revisions – JBo and BC related to the group that Township staff received a request to reserve the park pavilion for multiple times per month each month through the summer and that it was recommended back to staff to not grant any reservations without first having it considered by P&RC and/or BOS, especially for that frequency of requested dates. BC asked staff to post the draft ordinance revisions on the front page of the website for

public review. JBe will send out an email flash and JP will post a Facebook announcement to alert residents of opportunity to review and provide comments. JP will have an item put on BOS workshop agenda to request BOS approval for 2 hours of solicitor's time to assist P&RC with preliminary review and questions regarding the draft revisions.

6. Friends of the Park – BC has reminded Chris Amentas to provide any available information on 501c3 papers.
7. Social Media – JP will post an announcement about the draft ordinance when it is available on the website. BC will also ask JP to post a note about the opportunity to order bricks for the Patriotic Landmark.
8. Newsletter – JBe requested articles be provided to her by March 31.
9. Memorial Day event – the group concurred that budgeted funds for 2012 park events should be used for Memorial Day in lieu of fundraising, and remaining funds could be used for fall event if volunteers are found to organize the fall event.

Motion made by JBe, seconded by BL, and passed unanimously to adjourn at 9:30pm.