

**East Fallowfield Park and Recreation Commission**  
Regularly Scheduled Meeting  
September 4, 2012 Approved Meeting Minutes

**Meeting called to order @ 6:32 pm.**

**Mission statement:**

To facilitate the development, use and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

**Members present:**

Jeanne Berlin (JBe), Brian Carling (BC), Jan Bowers (JBo), Dan Johns (DJ), Barb Lowe (BL), Peter Massaro (PM), Mike McClintock (MM)

**Other attendees:**

Joe Pomorski (JP) (BOS liaison), Matt Fisher - K&W Engineers

**Priority Items –**

1. Sewer Line Plans for South Brandywine Middle School in East Fallowfield Community Park – Matt Fisher, K&W Engineers presented the proposed sewer pipeline and pump station configuration to P&RC. The group discussed several concerns and raised questions for consideration:
  - What other alternative corridors have been considered – along 82? Down Strasburg to Buck Run?
  - Can the pump station be put underground?
  - Can access road be built from 82 along wood line along the planned paved trail?
  - The proposed sewer pipeline corridor provides only negative impact to resources and view shed and provides no benefit to park – no sewer or water improvement.
  - Why can't it go down 82 and allow pump station to go in the west end of park, where some benefit would be provided, i.e., support bathrooms to be installed per Master Plan, and then tie into Brook Crossing at Rt. 82 or tie into existing system at top of existing Penn American Water Co. driveway?
  - P&RC needs guidance from BOS as to whether BOS feels the community costs of the proposed corridor is worth the benefit of getting pipe along the neighborhood on north side Strasburg Rd, as was reportedly the original intention of BOS when they requested the pipeline extend to the east along Strasburg Rd.
  - It appears that the pipeline design process needs to pause until it is sorted out as to what is the best corridor to meet priority community needs and interests, before more public funds are spent on engineering for this concept given the problems and impacts it will cause to the park.
  - K&W to determine and report back to P&RC how wide the as-built constructed corridor “scar” will be through the woods of the park, if the proposed corridor proceeds.

**Old Business**

1. June 2012 meeting minutes – not yet ready; tabled until next meeting. July – no minutes; Aug no minutes
2. Park ordinance completion – park ordinance was approved. Fee schedule was approved. Staff can now proceed to implement it. New park rules signs are needed to be made and installed

in park. Updated park rules need to be posted on the township website and remove the draft markup of ordinance. JBo to follow-up on changes to website and provide draft sign language for JBe.

3. Social media update – Joe to post an announcement of the upcoming park day event. 7am start is at request of crafters and yard sale people who want to do 2 events in 1 day. Can also announce new park rules are posted on website and pavilion reservations process.
4. Future of Friends of the Park – Township solicitor told Denise she can accept donations under federal tax code. JBo will follow-up as to why some townships found it necessary to form organizations under 501c3 to accept donations. But for now, it is a lower priority issue. P&RC requested that coordination between Township staff and P&RC be increased for planning of park events/activities to ensure all involved are coordinated and informed in advance of BOS meetings.
5. Commemorative bricks are on order for bird house – Dan ordered a special paver that is thinner for birdhouse. Invoice is expected this week; once it is paid, bricks will be shipped and can be installed, hopefully before park day. This is for purple martin birdhouse that was donated and will be installed near pond.
6. Projects for rest of year –
  - Revised park rules (where to put them, how many park rule signs are needed). Rules signs should be at pavilion on a separate post or mini-kiosk; at the existing kiosk, and at the Brook Crossing entrance.
  - PM noted all signs posted have been defaced somehow; should all signs be replaced? Should thicker signs or marine plywood, etc. backing be used?
  - PECO grant sign is falling into the water..
  - JBe will inventory signs and come up with estimate for replacement/new signs. JBo will provide her w/park rules from new ordinance for use on signs.
7. Other needed items –
  - Trash cans – ask Tag if he wants to keep totes or permanent cans? Can Township find similar blue totes for recycling bins? JBe will look into permanent cans styles and costs and report back to P&RC. Meanwhile, using the existing totes will continue. Brian to ask Tag to provide recycle bins for park event.
  - Replacement bench at trail to bomb shelter – it was decide to wait on this item until we hear about trail grant.
  - Permanent park signs (at corners of Strasburg Rd and Buck Run entrance) are in serious disrepair, but will be costly to repair or replace. Peter will ask a local contractor for cost estimate to repair/repaint.
  - Is any additional landscape improvements or rain garden rehabilitation that could be done by B. Harker?
8. DCNR grant status – Brian asked EB Walsh to inquire about grant status.
9. When is county grant cycle – JBo will check.

Next meeting - October 2

Next workshop – October 18 at Township building – primary topics will be park day event (Denise), K&W engineering follow-up on questions regarding proposed sewer line, and safe sidewalks (Mark).

Motion made by DJ, seconded by MM, and passed unanimously to adjourn at 8:15pm.