

East Fallowfield Park and Recreation Commission
Regularly Scheduled Meeting
December 4, 2012 Approved Meeting Minutes

Meeting called to order @ 6:37 pm.

Mission statement:

To facilitate the development, use and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Members present:

Jeanne Berlin (JBe), Brian Carling (BC), Jan Bowers (JBo), Dan Johns (DJ), Mike McClintock (MM)

Other attendees:

Joe Pomorski (JP) (BOS liaison)

Old Business –

1. June minutes – a motion was made by DJ, JBe seconded and unanimously approved to approve June 5, 2012 minutes.
2. September minutes – East Fallowfield Elementary School should read South Brandywine Middle School. A motion was made by DJ, seconded by MM and unanimously approved to approve the September 4, 2012 minutes, with correction noted.
3. October and November minutes are still to be prepared.
4. PA-DCNR grant – BC reported that Township was awarded the trail grant.
5. 2013 Budget – BOS cut P&RC budget from \$19,000 to \$10,000. BOS reportedly identified specific line items to be cut. BC will ask Rosemary for the final P&RC budget.
6. P&RC holiday party – will be held Thursday 12/20, 6:30pm at BC's.
7. Existing trail improvements – BC to request approval from BOS on 12/18 for support from Chris Della Penna for designing needed trail improvements.
8. Sewer for Brandywine Middle School – BOS wants to give further consideration to the original proposed sewer pipe corridor going east along Strasburg rather than changing to run north along Doe Run Rd and to discuss it further at a future BOS workshop.

New Business

1. EB Walsh proposal for grant preparation services – a motion was made by DJ, seconded by BC and unanimously approved to recommend to the BOS that they approve the proposal from EB Walsh dated November 30, 2012 to prepare the Chester County Round 25 Municipal Grant Program application for the Township for the cost of \$1,815.
2. PECO grant – BC will contact NLT to determine if either engineering costs for the trail project or vegetation management plan are eligible for funding; vegetation management plan is the priority project of P&RC. JP gave his approval for P&RC to submit an application to PECO. If vegetation plan is eligible, BC will try to prepare and submit application to PECO. A motion was made by DJ, seconded by BL, and unanimously approved for BC to prepare and submit an application for PECO grant for \$15,000+/- for vegetation management plan or engineering for trail (as a backup).
3. Peter Massaro and Barbara Lowe have submitted their resignations to P&RC. Township has posted advertisement for 3 positions. JBo will contact Denise to inform her that there are

only 2 vacancies, not 3. P&RC will ask BOS to acknowledge the service of both departing members at the January BOS meeting.

4. Social media – an announcement of the awarding of the PA-DCNR grant will be posted. An announcement of the 2 vacancies will also be posted.

Next meeting – January 7, 2013(BOS reorganization meeting and workshop will likely be 1/7/13)

Next workshop – no workshop in December due to Holiday party.