

**EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS
ORGANIZATION MEETING
January 7, 2008
Approved**

George Broadbent asks the audience to turn all cell phones to vibrate.

The meeting was called to order at 6:00 p.m. by George Broadbent followed by a moment of Silent Meditation and Pledge to the Flag.

Present: George Broadbent, Vice Chairman; Chris Makely, elected Supervisor; Mark Espie, Treasurer; Steve Soles; Solicitor, Denise Miller, Secretary.

Chris Makely motions to elect Mark Espie as Temporary Chairman to start the meeting. George Broadbent 2nd. Vote: Unanimous.

Mr. Espie opens the meeting requesting nominations for the position of Chairman. George Broadbent nominates himself. Chris Makely nominates himself. Mr. Makely asks if the residents could vote on a Chairman? Steve Soles states that is not provided for under the 2nd class Township code. George Broadbent moves to adjourn for 5 minutes. When the meeting resumes George Broadbent nominates himself as Chairman. Chris Makely 2nd. Vote: Unanimous. Chris Makely nominates himself for Vice-Chairman. George Broadbent 2nd. Vote: Unanimous.

Mr. Espie turns the meeting over to George Broadbent.

APPOINTMENT OF SOLICITOR

George Broadbent moves to re-appoint Vince Pompo of Lamb McErlane as Township Solicitor at the rate of \$180.00 per hour and paralegal rate of \$110.00 per hour. Chris Makely 2nd. Discussion? Vote: Unanimous.

ESTABLISHING MEETING DATES AND TIME

George Broadbent moves to accept the following dates and times: Board of Supervisors will be changed to the 4th Tuesday of the month at 6:30 pm, Park and Recreation at 6:30 on the 1st Tuesday; Planning Commission 1st Monday at 7:30 PM; Historic Commission 2nd Wednesday at 7:00 PM, Friends of the Park on the 4th Monday at 7:00 pm. Chris Makely 2nd and states that future workshops will be scheduled for the budget starting in September. Discussion. Vote: Unanimous.

George Broadbent moves to establish the working sessions for the 2009 budget cycle on September 20th, October 18th and November 15th and December 13th at 9am. Chris Makely 2nd. Discussion? Bob King asks if department heads will attend separately or all together? Mr. Broadbent answers that 1 will attend at each work session and the final one will be all department heads. Mr. Makely states Citizens by request will now be at the top of the agenda as well as legal business. Vote: Unanimous.

SUPERVISOR LIAISON APPOINTMENTS

Chris Makely would like to incorporate a work session into the budget workshop on January 19th.

George Broadbent moves to enact the following Supervisor Liaison Appointments:

George Broadbent: Planning Commission, Zoning Hearing Board, Website, ½ Police, ½ Financial Administrations. **Garth Monaghan:** Office, Roads, Historic Commission, Emergency Services & Fire Marshall, ½ Police. **Chris Makely:** Park and Recreation, ½ Financial Administrations, Newsletter, Trash/Recycling, Library. Mr. Makely does not want to 2nd without Mr. Monaghan being present. Motion fails due to lack of 2nd.

George Broadbent moves to defer the Supervisor Liaison Appointments till the meeting on the 19th.

Chris Makely 2nd. Sharon Scott opposes Mr. Broadbent and Mr. Monaghan being police or financial liaison and felt they were not hearing her complaints. Mr. Makely states Mrs. Scott can drop off any information for all Supervisors off to him at his store. Further Discussion? None. Vote: Unanimous.

APPOINTMENT TO BOARDS AND COMMISSIONS

Zoning Hearing Board

George Broadbent reappoints the following:

- Peter Davis - Chairman
- Chris Rechenberg - Member
- Dennis O'Neill – Member

Chris Makely 2nd. Discussion? Vote: Unanimous.

Planning Commission

George Broadbent reappoints the following:

- Debra Rush - Chairperson
- Vacant – Vice Chairman
- John Schwab - Member
- Jim Durborow - Member
- Paul Daniels - Member
- Jim Weeks – Member
- Bernie Beegle - Member
- Vacant Seat

Chris Makely nominates Ryan Ray for a vacant seat. George Broadbent 2nd. Discussion? Milby Thornington questions Bernie Beegle being a stock holder in a company that the Township is involved in.. George Broadbent states Mr. Beegle abstains in that issue. Vote: Unanimous.

Park & Recreation Commission

George Broadbent motions to reappoint the following:

- Peter Massaro – Chairman
- Joe Dietrich – Vice-Chairman
- Cheryl Hanson - Member
- Ken Hanson - Member
- Jan Bowers - Member
- Sue Massaro - Member
- Jeanne Berlin – Member

Peter Massaro would like to change Sue Massaro to a Non-voting participant and add Joe Bradley as a non-voting participant and add Brian Carling as a member.

George Broadbent amends his motion to include Brian Carling as a member and Sue Massaro and Joe Bradley as non-voting members. Chris Makely 2nd. Discussion? Vote: Unanimous.

Historic Commission

George Broadbent motions to appoint the Historic Commission Members:

- Paula Coyne - Chairperson
- Art Deleo - Vice Chairman
- Sue Monaghan - Member
- Fred Bissinger – Member
- Lee Schlingman – Member

Motion fails due to lack of 2nd. Mr. Broadbent defers until the next public meeting.

Agricultural Security

George Broadbent motions to form the Agricultural Security with:

- Paula Coyne
- Dr. Elkins
- Scott Wybranski

Motion fails due to lack of 2nd.

Vacancy Board

George Broadbent moves to form the Vacancy Board and appoint the Board of Supervisors and Buddy Rhoades. Chris Makely 2nd. Discussion? Vote: Unanimous.

Administrative Appeals Board

George Broadbent moves to appoint Mike Hennessy and announces 2 vacant positions. Chris Makely 2nd. Discussion? Milby Thornington asks what is this board for? Mr. Broadbent explains they intervene if there is a building permit dispute. Vote: Unanimous

4 year Auditor – 2008-2011

George Broadbent motions to appoint Earl Doan as 4 year Auditor for 2008-2011. Chris Makely 2nd. Discussion? Sharon Scott says the auditor positions should only be acknowledged not appointed.

George Broadbent recognizes Earl Doan as the 4 year Auditor for 2008-2011. Jim Sisk and Glenn Colyer as the 2 year Auditors for 2008- 2009. Sharon Scott asks if the procedure to announce where auditors meet still in the 2nd class code? Steve Soles says if Mrs. Scott gives her address he will get her an answer. Mr. Makely states he has copies of what the Auditors have access to and asks Mr. Colyer to give Mrs. Scott a copy. Mr. Makely asks Mr. Sisk and Mr. Colyer if they can meet tomorrow and then present the Board with their findings.

George Broadbent recognizes Robert King as Tax Collector.

Auditors

George Broadbent motions to appoint Maulo & Co. as the Township Auditors. Denny Howell 2nd. Vote: Unanimous.

State Supervisor's Association Convention Delegates

George Broadbent moves to accept Chris Makely as the State Supervisor's Association Convention Delegate. Chris Makely 2nd. Comments? Vote: Unanimous.

Other Appointed Officials

George Broadbent motions the appoint other appointed officials:

Denise Miller	Secretary
Deirdre Desiderio	Admin. Assistant
Mark Espie	Treasurer
Pete Mango	Police Chief
Barry Gathercole	Road Master
Tim Gathercole	Assist. Road Master
Gregory Leonard	Road Maint. Worker
Justin Gathercole	Road Maint. Worker
Kyle Murphy	Other Road Maint. Assist. PT temp.
Marcelo Rodriquez	Other Road Maint. Assist. PT temp.
Anthony Sirna	Emergency & Other Road Work Assist.
James Reagan	Emergency & Other Road Work Assist.
Joe Mammerla	Emergency & Other Road Work Assist.
Randy Davis	Emergency & Other Road Work Assist.
Dale Stoltzfus	Emergency & Other Road Work Assist.
Ed Masterstefone	Emergency & Other Road Work Assist.
Christopher Porter	Emergency & Other Road Work Assist.
Joseph McGinley	Emergency & Other Road Work Assist.
Lou Wilson	Emergency & Other Road Work Assist.
Christopher Porter	Full Time Police Officer
Ed Masterstefone	Full Time Police Officer
Stacy Harper	Full Time Police Officer

Brian Simmons	Full Time Police Officer
Kevin Simmons	Full Time Police Officer
Richard McAllister	Full Time Police Officer
Robert Story	Part Time Police Officer
Gina Ciminera	Part Time Police Officer
Dave Marquette	Part Time Police Officer
Patrick Ely	Part Time Police Officer
Karen Wilson	Police Administrative Assistant/Code Officer
James Reagan	Fire Marshall/Assist. Emergency Management Coordinator
Anthony Sirna	Emergency Management Coordinator/Assist. Fire Marshall
Keystone Municipal	Building Inspector
Don McDermott	Zoning Officer
Central Tax Bureau	Earned Income Tax Collector

Mr. Makely would like to know if all the appointed official positions are at will other than the FT police and if the Township is locked into Keystone Municipal or an employee for another year if this motion passes. Mr. Soles states employees are at will employees but it doesn't necessarily mean they are an at will employee. There are still rules to protect the employee's interest and regarding Keystone their contract would have to be looked at.

Chris Makely 2nd. Comments? Sharon Scott what rights do employees have? Mr. Soles states under the law an at will employee can typically be terminated at anytime for any reason but they have additional layers of protection under the American Disability Act, Age discrimination statues, various layers of those kind of laws. Chris Makely states after talking with Mr. Broadbent, he is seeking other firms for Building Inspector and will give a report at the February meeting. Sharon Scott asks if Mark Espie is an employee? Mr. Broadbent states he is an employee. Mr. Broadbent amends his motion to remove the Building Inspector, Zoning Officer and Central Tax Bureau from the appointed officials and list them as Contracted employees. Chris Makely 2nd. Vote: Unanimous.

Animal Control

Mr. Broadbent motions to appoint the SPCA as the Animal Control for the Township. Chris Makely 2nd. Discussion? Vote: Unanimous.

Designated Banks

George Broadbent motions to appoint Commerce Bank, Sovereign Bank and Coatesville Savings Bank as Townships Banks. Chris Makely 2nd. Discussion? Vote: Unanimous.

Other Business

Mr. Broadbent

moves to reappoint Buckley, Brion, formally known as Buckley Nagle, for 2008 at the rate of \$175 for attorneys and \$70.00 for Paralegals. Zoning Hearing Issues Jeffrey Sommer, Representative. Chris Makely 2nd. Discussion? Sharon Scott states all lawyers' names were not read. Mr. Soles states they don't have to all be read. Vote: Unanimous

Mr. Broadbent motions to reappoint Jamie MacCombie as the Civil and Sewer Engineer for the Township at the rate of \$115.00 for himself and \$97.50 for a Sr. Professional Engineer. Chris Makely 2nd. Discussion? Vote: Unanimous.

Mr. Broadbent motions to approve Resolution 2008-01 for Della Penna Engineering, Inc. as Township Engineer at the rate of \$95.00 and Construction Observation at \$60.00 per hour, additional charges are on the Resolution. Chris Makely 2nd with a question regarding Development surcharge for the Township and instructs Denise Miller to ask Mr. Della Penna what other Twps. charge. Mr. Soles states a surcharge can be amended at a later time. Comments? Vote: Unanimous.

Mr. Broadbent motions to accept The Brandywine Conservancy Consultant Rates, posted on the website, that range from Director at \$100 for general planning to a Map Associate at \$40, Expert testimony rates for the Director range from \$115 to Map Associate of \$50. Mr. Makely asks what does the Conservancy do for

the Township? Mr. Broadbent states they are not used very much. Chris Makely 2nd. Comments? Vote: Unanimous.

Mr. Broadbent motions to approve the 2007 audit contract with Maulo & Co. not to exceed more than \$13,400.00. Chris Makely 2nd. Mr. Broadbent amends his motion for Maulo's contract to conform to the Standard Township Contract. Chris Makely 2nd. Comments? Sharon Scott asks what does the audit consist of? Mr. Espie states Maulo randomly select checks to verify if payments have been made correctly. Vote: Unanimous.

Public Participation

Ken Hanson suggests if there is a problem with the current building inspector to see if Keystone can assign another person.

Adjournment: Mr. Broadbent motions to adjourn the organizational meeting at 7:15 pm and take a 15 minute recess before the regular meeting Chris Makely 2nd. Mr. Makely states Mrs. Drapikowski will be moved to the beginning of the regular meeting.

Vote: Unanimous.

Respectfully submitted,

Denise Miller, Secretary