

East Fallowfield Park and Recreation Commission

Regularly Scheduled Meeting

August 6, 2013 Approved Meeting Minutes

Meeting called to order @ 6:40 pm at East Fallowfield Township building.

Mission statement:

To facilitate the development, use and maintenance of safe and accessible passive and active, park and recreational facilities to meet the identified needs and interests of the residents of East Fallowfield Township, Pennsylvania.

Members present:

Mike McClintock (MM) (chair), Brian Carling (Vice Chair) (BC), Dan Johns (DJ), Jan Bowers (JBo).

Other attendees: Peter Massarro (PM)

1. July 2, 2013 minutes – DJ moved, and BC seconded, a motion to approve the July 2 minutes, as amended; the motion was unanimously approved.
2. BOS Meeting Results – MM reviewed the key outcomes of the BOS discussion and vote to move the location of the sewer line and pump station in the Park. In the monthly report to BOS, MM will offer P&RC assistance in design of the facility at the new location and will request guidance from BOS as to who we should coordinate with.
3. BC reviewed the outcomes of the bridge and trail project field site visit of P&RC and EB Walsh as to where the bridge will be located; the selected location provides several benefits but will likely require a 45' bridge span, which was included in the cost proposal. The group also walked the trail corridor and identified areas of potential wetlands and riparian buffer encroachment to be addressed in the design. EB Walsh is to do additional field work.
4. 2012 Green Region Application feedback – BC overviewed key feedback from NLT and suggested those comments be incorporated into a revised application to be submitted again this year; applications are anticipated to be due in Nov/Dec.
5. Discussion was held regarding concerns about security at BOS meetings given the shooting that occurred in Monroe County. A request about security will be included in the monthly P&RC report.
6. Social media – a posting will be requested regarding the 2 vacancies on the P&R Board.
7. Trail improvements – BC to continue to followup with Chris Delapenna on needed improvements.
8. Signage –DJ reported that signs have not yet been replaced.
9. Next Meetings - Next Meeting – September 3, 2013; No workshop in August; Next workshop – September 17, 2013.
10. Adjourn – a motion to adjourn was made by DJ, seconded by BC, and unanimously approved.

Meeting adjourned: 8:22 p.m.

Respectfully submitted by: Jeanne Berlin, Secretary