

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS
Re-Organizational Meeting Agenda
6:30 PM January 6, 2014

1. Call to Order, Silent Meditation, and Pledge of Allegiance
2. Swearing in Steve Herzog and Charles Kilgore as Township Supervisors - Judge Gill
3. Solicitor: Elect Temporary Chairman to start the meeting

MOTION: I make a motion to appoint Mr. _____ as temporary Chairman to start the January 6, 2014 Re-Organizational meeting.

4. Election of Chairman

MOTION: I make a motion to appoint Mr. _____ as the 2014 Board of Supervisors Chairman.

5. Election of Vice Chairman

MOTION: I make a motion to appoint Mr. _____ as the 2014 Vice Chairman of the Board of Supervisors.

6. Appointment of Township Solicitor

MOTION: I make a motion to appoint the Firm of Lamb McErlane, PC for the 2014 year, at the rate of \$195.00 per hour for general municipal legal services and paralegal services at \$120.00 per hour.

7. Appointment of Township Secretary, and Township Right to Know Officer

MOTION: I make a motion to appoint Denise Miller as the 2014 Township Secretary, and Township Office Right to Know Officer at \$22.79 per hour.

8. Appointment of Township Treasurer

MOTION: I make a motion to appoint Rosemary Moore as the 2014 Township Treasurer and Office Manager, at a yearly salary of \$52,530.00.

9. December 30, 2013 budget minutes

MOTION: I make a motion to approve the December 30, 2013 budget minutes as presented.

10. Reopen the 2014 Budget

MOTION: I make a motion to reopen the 2014 budget, draft 12/5/13.

11. Set the final adoption meeting date.

12. Establish monthly meeting dates and times

MOTION: I make a motion to approve the Board of Supervisor's meetings at 6:30 PM on the 4th Tuesday and their workshop the 2nd Tuesday, the Park and Recreation Commission meetings at 6:30 PM on the 1st Tuesday and their workshop on the 3rd Tuesday, the Planning Commission meetings at 6:30 PM the 1st Monday and their workshop on the 3rd Monday, the Historical Commission at 6:30 PM on the 1st Wednesday and their workshop on the 3rd Wednesday, and the Friends of the Park meeting as needed. (All workshops are "as needed.")

13. Appointment of Public Works Department

MOTION: I make a motion to appoint the following Public Works employees as presented.

Public Works Superintendent	Barry "Tag" Gathercole – \$29.82/hr.
Assistant Public Works Superintendent	Tim Gathercole – \$25.91/hr.
Other Public Works Assistant	Greg Leonard – \$22.17/hr.
Other Public Works Assistant	Justin Gathercole – \$22.05/hr.
Other Public Works Assistant and Mechanic	John Weaver –\$22.05/hr.

14. Appointment of "As needed" snow plowers

MOTION: I make a motion to appoint the following as needed snow plowers as presented.

Snow Plower	Joe Mammarella – \$15.00/hr.
Snow Plower	Jim Sisk – \$15.00/hr.
Snow Plower	Joseph Prekup –\$15.00/hr.
Snow Plower	Everett Rice – \$15.00/hr.
Snow Plower	Jim Reagan – \$15.00/hr.
Snow Plower	Anthony Sirna –\$15.00/hr.

15. Emergency Services

MOTION: I make a motion to appoint the following Emergency Service employees as presented.

Fire Marshal, Asst. Emergency Management Coordinator – Jim Reagan – \$154.50/qtr. and \$22.00/hr.
Asst. Fire Marshal, Emergency Management Coordinator – Anthony Sirna –\$154.50/qtr. and \$22.00/hr.

16. Police Department

MOTION: I make a motion to appoint the following Police Officers as presented.

Chief of Police	Christopher Porter – \$78,702.00/year
Full Time Police Officer	Edward Masterstefone – \$31.12/hr.
Full Time Police Officer/Detective	Samantha Harper – \$30.17/hr.
Full Time Police Officer	Brian Simmons – \$30.17/hr.
Full Time Police Officer	Kevin Simmons – \$30.17/hr.
Full Time Police Officer	Richard McAllister – \$30.17/hr.
Full Time Police Officer	Gina Malarick – \$30.17/hr.
Full Time Police Officer	Justin Fonock – \$24.14/hr.
Part Time Police Officer	Alan Haldeman – \$23.20/hr.
Part Time Police Officer	Mark McKinney – \$23.20/hr.
Part Time Police Officer	William "Bill" Smith – \$23.20/hr.
Part Time Police Officer	Geoffrey "Todd" Burkhart – \$23.20/hr.

17. Police Secretary and Police Right-to-Know Officer

MOTION: I make a motion to appoint Nancy Baker as the 2014 part time Police Administrative Assistant and part time Police Right-to-Know Officer, at \$17.04 per hour.

18. Building Inspector/Code Officer/Zoning Officer

MOTION: I make a motion to appoint Keystone Municipal Services, Inc. as the 2014 township Building Inspection, Code Official, and Zoning services.

19. Citizens by request

20. Supervisor Liaison appointments

MOTION: I make a motion to appoint the following Board liaisons as presented.

Planning Commission –
Zoning Hearing Board –
Library –
Historical Commission –
Emergency Services and Fire Marshal –
Financial Administration –
Trash and Recycling –
Website –
Newsletter –
Park and Recreation –
Police –
Public Works –
Township Office –

21. 2014 State Supervisor's Association Convention Voting Delegate

MOTION: I make a motion to appoint Mr. _____ as the 2014 State Supervisor's Association Convention Voting Delegate, and Mr. _____ as alternate Voting Delegate.

22. Vacancy Board - Applicants Siti Crook and Susan Simone

MOTION: I make a motion to appoint ___ as the East Fallowfield Township 2014 vacancy board member.

21. Law Offices of John Carnes Jr.

MOTION: I make a motion to appoint The Law Offices of John Carnes Jr. as the 2014 township zoning solicitor at the rate of \$135.00 per hour and \$100.00 for other firm attorneys.

22. Herbert E. MacCombie Jr. P.E.

MOTION: I make a motion to appoint Herbert E. MacCombie Jr. P.E. as the 2014 township sewer consultant, and approve their 2014 fee schedule as presented.

23. Traffic Planning and Design

MOTION: I make a motion to appoint Traffic Planning and Design as the 2014 township traffic consultants, and approve their 2014 fee schedule as presented.

24. Township Engineer

MOTION: I make a motion to appoint Della Penna Engineering Inc., as the 2014 Township Engineer and approve the 2014 fee schedule as presented

25. Revised Fee Schedule Resolution 2014-01

MOTION: I make a motion to approve Resolution 2014-01 approving the revisions to the township fee schedule, Secretary's draft 12/6/13.

26. Resolution 2014-02 Township Auditor for fiscal year 2013

MOTION: I make a motion to approve Resolution 2014-02 appointing Mingis, Gutowski & Company, LLP as the East Fallowfield Township auditors, replacing the elected auditors for the fiscal year of 2013 at a salary of \$15,500.00, plus \$200.00 out-of-pocket expenses.

27. Agricultural Security Commission

MOTION: I make a motion to appoint _____ as the 2014 Chairman of the Agricultural Security Commission.

Board Member – Chairman 2014

William Elkins – Farmer 2012 to 2014

Vacant – Resident 2014 to 2015

Garth Monaghan – Farmer 2012 to 2015

Arthur DeLeo – Farmer 2012 to 2016

28. Zoning Hearing Board (Applicant being interviewed)

Chris Rechenberg – Member 2012 to 2014

Alfred Wright (2014 Chairman) – Member 2013 to 2015

Vacant – Member 2014 to 2018

29. Planning Commission

- a. The Planning Commission Members ask the Board of Supervisors to appoint John Schwab to the Planning Commission 2014-2017 term.

MOTION: I make a motion to appoint John Schwab to the Planning Commission 2014-2017 term.

- b. The Planning Commission Members took an informal poll, via email, and the majority of the members preferred to appoint Richard Agatone to the 2014-2017, term and therefore ask the Board of Supervisors to appoint Richard Agatone to the 2014-2017 Planning Commission term.

MOTION: I make a motion to accept the Planning Commission's informal poll, via email, and appoint Richard Agatone to the 2014-2017 Planning Commission term.

John Schwab – Member 2014 to 2017

Richard Agatone – Member 2014 to 2017

Fran Digian – Member 2011 to 2014

Joe Perzan – Member 2011 to 2014

Jim Durborow – Member 2011 to 2014

Garth Monaghan – Member 2012 to 2015

Jim Weeks – Member 2012 to 2015

30. Park and Recreation Voting Members – No applicants

Michael McClintock – (2014 Chairman) 2010 to 2014

Brian Carling – (2014 Vice Chairman) 2012 to 2016

Dan Johns – Member 2013 to 2016

Jan Bowers – Member 2010 to 2014

Jeanne Berlin – Secretary 2012 to 2016

Vacant – Member 2010 to 2014

Vacant – Member 2010 to 2014

31. Friends of the Park – No applicants

Vacant – Member 2014 to 2018

Vacant – Member 2012 to 2016

Vacant – Member 2012 to 2016

Vacant – Member 2012 to 2016

Vacant – Member 2012 to 2016

32. Historical Commission

- a. The Historical Commission Members ask the Board of Supervisors to appoint Lee Schlingman as the Licensed PA Real Estate Agent for the Historical Commission, 2014-2018 term.

MOTION: I make a motion to appoint Lee Schlingman as the Licensed PA Real Estate Agent, for the 2014-2018 Historical Commission term.

- b. The Historical Commission Members ask the Board of Supervisors to appoint Fred Bissinger as the Licensed Architect, for the Historical Commission 2014-2018 term.

MOTION: I make a motion to appoint Fred Bissinger as the Licensed Architect for the 2014-2018 Historical Commission term.

Joe McCormick – Chairman 2010 to 2014

Sue Monaghan – Secretary 2012 to 2016

Garth Monaghan – Member 2010 to 2014

Arthur DeLeo – Member 2012 to 2016

Lee Schlingman – Member 2014 to 2018

Fred Bissinger – Member 2014 to 2018

Clarence Rhoades Jr. – Member 2012 to 2016

33. United Construction Code Township Representative and Alternate

MOTION: I make a motion to appoint Joe McCormick as the Township Uniform Construction Code (UCC) representative.

MOTION: I make a motion to appoint Clarence Rhoades Jr. as the Township Uniform Construction Code (UCC) alternative representative.

34. Unfinished Business

- a. Act 167 Stormwater Management Ordinance

MOTION: I make a motion to adopt Ordinance 2011-01, amending Chapter 23 of the East Fallowfield Township Code, being the Stormwater Management Ordinance, by repealing the existing Chapter 23 and replacing it with a new Chapter 23, entitled East Fallowfield Township Stormwater Management; Amending Chapter 22 of the code being the Subdivision and Land Development Ordinance by Amending §22-622, Stormwater Management; and amending Chapter 27 of the code being the Zoning Ordinance by amending §27-1402, Protection Standards. Effective January 1, 2014.

35. New Business

- a. 92nd Annual Educational Conference & Trade Show Supervisor Attendance

b. Elected Auditors

MOTION: I make a motion to appoint _____ as an Elected Auditor, for the 2014-2017 4 year unexpired

Sharon Scott – 6 year term 2010 to 2015
Wes Maughan – 6 year term 2014 to 2019
Vacant – 2014 to 2017 (4 year unexpired)

a. Tax Collector 4 year term 2014-2017

MOTION: I make a motion to appoint Chris Amentas as a Tax Collector, for the 2014-2017 4 year term.

Chris Amentas – 2014-2017

- b. West Bradford's proposed Land Use Assumption Report – Board response
- c. Borough of South Coatesville proposed Ordinance – Board response
- d. Ordinance regarding shoveling snow onto township roads.

36. Public Comment

37. Adjournment – I make a motion to adjourn the January 6, 2014 Reorganizational Meeting.