

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
February 11, 2014
Approved Board workshop minutes
6:30 PM

Call to order, Silent meditation, and Pledge of Allegiance

IN ATTENDANCE: Joe Pomorski, Chairman; Steve Herzog, Vice Chairman; Ed Porter, Member; Charles Kilgore, Member; Denise Miller, Township Secretary; Rosemary Moore, Township Treasurer. Member Mr. Toth was absent.

Pennsylvania Municipal Retirement System ("PMRS") discussion – Mrs. Moore presented the Board with the "PMRS" of the changes to be discussion for the non-uniform and uniformed employees. The Board agreed to keep the following

Non-Uniform Employees: Mrs. Moore stated that "PMRS" recommended to keep the non-uniform Cash Balance Municipal Contract Checklist the same.

1. Probationary Period & Enrollment – Keep at a three (3) month probationary period.
2. Part-Time Employee Membership – A decision was not made.
3. Superannuation Retirement – A decision was not made.
4. Early Retirement – The Board agreed to respond with "N/A" meaning no retirement age was determined.
5. Compensation – The Board agreed with Mrs. Moore's recommendation to continue as specified with underlining salary and overtime and striking longevity, clothing and equipment allowances, meal allowances, incentive payments, lump sum accrued leave payments, and educational incentive payments because they do not apply, and underline payments received under workers compensation "shall" be included in compensation because that was done in the past.
6. Vesting Provisions – The Board agreed to keep the vesting provision upon the completion of (5) five years of credited services.
7. Municipal Contributions – The Board agreed to keep the municipality contributing quarterly 5% of each member's compensation.
8. Member Contributions – The Board agreed to keep the members contribution as 15% of their compensation.

Uniform Employees: Mrs. Moore stated that "PMRS" recommended to keep the police Defined Benefit Municipal Contact checklist the same.

1. Probationary Period & Enrollment – Mrs. Moore stated that "PMRS" recommends to keep the police the same as they currently and just need a confirmation that they have no probation period.
2. Part-time employees – Mrs. Moore stated that currently the police part time employees are prohibited in the membership.
3. Compensation – Mrs. Moore stated that currently the police "compensation" is not specifically defined.
4. Preferred Retirement Option Plan – Mrs. Moore stated that "PMRS" recommended that the township say "no" to this option plan.
5. Excess Interest – Mrs. Moore stated that "PMRS" said that the Township Solicitor should make this recommendation. Mr. Porter asked Mrs. Moore what is the status of the funded plan. Mrs. Moore replied that two years ago, it was funded less than 95%.

Employee Handbook – Mrs. Moore stated that the employee handbook was last revised when former supervisor Jill Bukata was working for the township. The Board agreed to hold off on the employee handbook until other Municipalities can be contact and review their hand books. Mr. Porter asked Mrs. Moore if she ever received her employee contract. Mrs. Moore replied "no." The Board directed Mrs. Miller to ask Mr. McClintock to email her the contract for Rosemary to review.

Employee evaluation procedure/evaluation forms – The Board directed Mrs. Miller to ask surrounding Municipalities, same size and population, for their employee evaluation forms for Board review.

WCP Wireless Capital Partners, LLC ("WCP") – Mrs. Miller presented the Board with WCP Wireless Capital Partners, LLC request to give a presentation to the township regarding the buyout of the tower located at 2264 Strasburg Road. The Board directed Mrs. Miller to invite "WCP" to the March 25, 2014 Board meeting, for further discussion.

Announcement: Mr. Pomorski announced that the compost will be opened, an extra day, on February 22, 2014 from 8:00 AM to 2:00 PM.

Land Use Decision-Making Winter/Spring 2014 Webinar Series – Mr. Pomorski presented the Board with the presented Land Use Decision-Making Winter/Spring 2014 Webinar Series flyer.

Other Penn State Extension recorded Webinars – Mr. Pomorski presented the Board with the Other Penn State Extension recorded Webinars schedule, as presented.

Western Chester County Chamber of Commerce February 20, 2014 – Mr. Pomorski presented the Board with the Western Chester County Chamber of Commerce February 20, 2014 Luncheon flyer, as presented.

February 7, 2014 PSATS Week in Review for Board review – The Board stated that they will check their schedules and get back to Mrs. Miller on whether they can attend.

Adjournment – Mr. Pomorski made a motion to adjourn the workshop meeting at 7:45 PM. Mr. Herzog seconded. Vote: Unanimous.

Respectfully Submitted,

Denise Miller,
Township Secretary