

**EAST FALLOWFIELD TOWNSHIP**  
BOARD OF SUPERVISORS MEETING  
February 25, 2014 Approved minutes  
6:32 PM

**Members Present**

Joe Pomorski, Chairman  
Steve Herzog, Vice Chairman  
Mark Toth, Member  
Ed Porter, Member  
Charles Kilgore, Member

**Township Staff Present**

Denise Miller, Township Secretary  
Rosemary Moore, Township Treasurer

**Township Solicitor**

Bob McClintock

**1. CALL TO ORDER, SILENT MEDITATION AND PLEDGE OF ALLEGIANCE.**

Chairman Joe Pomorski called the meeting to order at 6:32 p.m.

**2 REVIEW OF MEETING MINUTES**

Comment: Mr. Porter “reminded” the Board of the resignation of Wes Maughan as an elected auditor. He did not “inform” them. Change was made. January 28, 2014 meeting minutes passed with correction.

**3. Discussion**

A. Public Works Department

a) 2013 and 2014 Annual Recycling Report –

MOTION: A motion was made to add John Scott to the “as needed” snow plower list as of February 19, 2014, for \$15.00 per hour. Motion was seconded.

ACTION: Passed 5-0

MOTION: A motion was made to add Alfred “Doug” Perine to the “as needed” plow list as of February 19, 2014, for \$15.00 per hour. Motion was seconded.

ACTION: Passed 5-0

B. Citizens by Request

a) Joel Boyles – Trash

ACTION: Not Present

C. SOLICITOR REPORT

a) PADEP – Countywide Act 167

DISCUSSION: There was a lengthy discussion regarding the enforcement and adoption of Countywide Act 167.

ACTION: No action taken.

b) Chester County Planning Commission’s February 11, 2014 review letter for the Unofficial Sketch Land Development Plan for Hope Community.

DISCUSSION: Michael Gill, attorney with Buckley and Brion in West Chester submitted a request that they be allowed to move forward with their plans to continue with the township solicitor, the engineer and the governing bodies. A point was made to the rest of the Board that the property is not currently zoned residential.

The county approved the direction of the Comp Plan but this section is not included in the Comp Plan. If the county decides to include this as part of the Comp Plan, they may not be willing to provide any funds for that portion of the property.

A point was made that to authorize anyone to move forward at this time when the Board is not prepared to agree on a zoning change for the property would be unfair.

ACTION: It was agreed that Mr. Gill would redo the presentation at the next meeting on March 11, 2014 for further discussion.

c) Writs of Execution

MOTION: To sign the Writs of Execution as presented. Seconded. .

ACTION: Passed. 5-0

d) January 31, 2014 Treasurer's Report

DISCUSSION: Mrs. Moore presented the Treasurer's Report to the Board.

MOTION: A motion was made to accept the January 31, 2014 Treasurer's Report as presented. Seconded. Questions were asked regarding some of the expense entries which Mrs. Moore answered to the satisfaction of the Board members.

ACTION: Passed. 5-0

e) January 2014 payment authorizations

MOTION: To accept the January 2014 payment authorizations as presented.

DISCUSSION: Steve Herzog had questions regarding specific checks. Mrs. Moore responded to his inquires.

Mr. Herzog would like to see one account and the name that these checks would be applied against. Mrs. Moore said she would add a column for the general ledger account number.

ACTION: Passed. 5-0

f) Pennsylvania Municipal Retirement System Pension Plan Agreement

DISCUSSION: On the uniform checklist, the last item needed additional discussion.

ACTION: There was no action taken pending the outcome of the police contract negotiations.

g) Ordinance 2014-01

MOTION: A motion was made to advertise Ordinance 2014-01 requiring all individuals or entities utilizing credit cards or debit cards for payment of delinquent municipal claims to pay the charges or fees associated with the transaction. Seconded.

DISCUSSION: This will enable residents to pay Portnoff or collect past due trash bills via the website.

D. POLICE DEPARTMENT

January 2014 Police report submitted for Board and resident review.

E. PARK AND RECREATION COMMISSION

No reports submitted.

F. HISTORICAL COMMISSION

No reports submitted.

G. PLANNING COMMISSION

February 24, 2014 Comprehensive Plan public meeting update.

DISCUSSION: Dennis Crook gave a report regarding the February 24<sup>th</sup> meeting. One hundred forty-eight residents signed up as attending. Dennis stated that he attended the county's Master Planner course and requested reimbursement for the cost.

ACTION: None taken

H. NEW BUSINESS

- a) 2014-2019 elected auditor's position

MOTION: A motion was made to appoint Jim Sisk to the 2014-2019 elected auditor's term. Seconded.

DISCUSSION; Jim Sisk was asked if he had any problems with becoming the new auditor especially with the proposed development, and Mr. Sisk said that it would be no problem at all.

ACTION: Passed. 5-0

- b) December 11, 2013 Western Chester County Council of Governments approved minutes for Board of Supervisor and resident review.
- c) Next COG meeting is February 26, 2014 at Caln Township at 7:00 P.M.
- d) The COG meet and greet will be on March 21, 2014 at Freedom Village from 5:30 p.m. to 7:30 p.m.
- e) Alternate Delegate

MOTION: A motion was made to appoint Mr. Porter as the Western Chester County Council of Government's (COG) delegate to service a one year term. Seconded.

ACTION: Passed. 5-0

MOTION: A motion was made to appoint Mr. Pomorski as the Western Chester County Council of Government's (COG) alternate delegate to service a one year term. Seconded.

ACTION: Passed. 5-0

At this time (8:09 p.m.) a break was called by Joe Pomorski, Chairman, for an executive session regarding personnel matters

MOTION: A motion was made to terminate Denise Miller as Township Secretary. Seconded.

ACTION: Passed. 3-2

MOTION: A motion was made to authorize the township to draft a severance agreement to be presented to Denise Miller for her consideration.

ACTION: Passed. 5-0

MOTION: A motion was made to appoint Rosemary Moore as Township Secretary. Seconded.

DISCUSSION: Jim Sisk inquired whether Mrs. Moore would be compensated for the additional work. He was told that the position is one only of signing documents. The position is being re-evaluated and the Board is considering the options available.

ACTION: Passed. 5-0

MOTION: A motion was made to appoint Rosemary Moore as Public Records Officer. Seconded.

ACTION: Passed. 5-0

J. PUBLIC PARTICIPATION – 20 minutes

- a) Ms. Scott inquired about the Portnoff Writs of Execution discussed earlier. She asked for the names of the property owners. She was informed that the names would be made public during the process of the sheriff sale. The Board does not have to share that information at this time. It is a matter of public record and can be searched at the county office.

There was a question whether the township was on an accrual basis or cash basis and was told that it was accrual. She then asked if the township was in financial distress and was informed that no it was not.

Ms. Scott inquired about check #22900 for over \$24,000, and asked if it included all the employees or included any of the elected officials. Mrs. Moore indicated that it was health care for the full time employees only.

Mr. Scott inquired about the severance agreement for Denise Miller and was told that the Board would make that decision and it would be presented at a future meeting.

As a follow up to the previous meeting, Ms. Scott had some information that she wanted to add to the meeting.

H. ADJOURNMENT

MOTION: A motion was made to adjourn. Seconded.

ACTION: Passed. 5-0

Respectfully Submitted,

Pam Barnes  
Temporary Administrative Assistant