

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS
Re-Organizational Meeting Agenda
6:30 PM January 5, 2015

1. Call to Order, Silent Meditation, and Pledge of Allegiance

2. Solicitor: Elect Temporary Chairman to start the meeting

MOTION: I make a motion to appoint Mr. _____ as temporary Chairman to start the January 5, 2015 Re-Organizational meeting.

3. Election of Chairman

MOTION: I make a motion to appoint Mr. _____ as the 2015 Board of Supervisors Chairman.

4. Election of Vice Chairman

MOTION: I make a motion to appoint Mr. _____ as the 2015 Board of Supervisors Vice Chairman.

5. Appointment of Township Solicitor

MOTION: I make a motion to appoint the Firm of Lamb McErlane, PC for the 2015 year, at the rate of \$195.00 per hour for general municipal legal services and paralegal services at \$120.00 per hour.

6. Appointment of Township Secretary, and Township Right to Know Officer

MOTION: I make a motion to appoint Lisa Valaitis as the 2015 Township Secretary, and Township Office Right to Know Officer, at \$16.48 per hour.

7. Appointment of Township Treasurer

MOTION: I make a motion to appoint Rosemary Moore as the 2015 Township Treasurer and Office Manager, at the yearly salary of \$54,105.90.

8. November 10, 2014 Board of Supervisors special workshop minutes

MOTION: I make a motion to approve the November 10, 2014 Board of Supervisors special workshop minutes as presented.

9. November 25, 2014 Board of Supervisors budget minutes

MOTION: I make a motion to approve the November 25, 2014 Board of Supervisors budget minutes as presented.

10. Establish monthly meeting dates and times

MOTION: I make a motion to approve the Board of Supervisor's meetings at 6:30 PM on the 4th Tuesday and their workshop the 2nd Tuesday, the Park and Recreation Commission meetings at 6:30 PM on the 1st Tuesday and their workshop on the 3rd Tuesday, the Planning Commission meetings at 6:30 PM the 1st Monday and their workshop on the 3rd Monday, the Historical Commission meetings at 6:30 PM on the 1st Wednesday and their workshop on the 3rd Wednesday.

11. Appointment of Public Works Department

MOTION: I make a motion to appoint the following Public Works employees as presented.

Public Works Superintendent	Barry "Tag" Gathercole – \$29.82/hr.
Assistant Public Works Superintendent	Tim Gathercole – \$25.91/hr.
Other Public Works Assistant	Greg Leonard – \$22.17/hr.
Other Public Works Assistant	Justin Gathercole – \$22.05/hr.
Other Public Works Assistant and Mechanic	John Weaver –\$22.05/hr.

12. Appointment of "As needed" snow plowers

MOTION: I make a motion to appoint the following "as needed" snow plowers as presented.

Snow Plower	Jim Sisk – \$15.00/hr.
Snow Plower	Joe Gathercole - \$15.00/hr.
Snow Plower	Alfred Perine - \$15.00/hr.
Snow Plower	John Scott - \$15.00/hr.
Snow Plower	Jim Reagan – \$15.00/hr.
Snow Plower	Anthony Sirna –\$15.00/hr.

13. Emergency Services

MOTION: I make a motion to appoint the following Emergency Service employees as presented.

Fire Marshal, Asst. Emergency Management Coordinator – Jim Reagan – \$159.14/qtr. and \$22.00/hr.
Asst. Fire Marshal, Emergency Management Coordinator – Anthony Sirna –159.14/qtr. and \$22.00/hr.

14. Police Department

MOTION: I make a motion to appoint the following Police Officers as presented.

Chief of Police	Christopher Porter – \$86,417.21/year
Full Time Police Officer	Edward Masterstefone – \$35.63/hr.
Full Time Police Officer/Detective	Samantha Harper – \$33.13/hr.
Full Time Police Officer	Brian Simmons – \$33.13/hr.
Full Time Police Officer	Kevin Simmons – \$33.13/hr.
Full Time Police Officer	Richard McAllister – \$33.13/hr.
Full Time Police Officer	Gina Malarick – \$33.13/hr.
Full Time Police Officer	Justin Fonock – \$29.82/hr.
Part Time Police Officer	Alan Haldeman – \$24.55/hr.
Part Time Police Officer	Mark McKinney – \$24.55/hr.
Part Time Police Officer	William "Bill" Smith – \$24.55/hr.
Part Time Police Officer	John O'Donnell – \$24.55/hr.
Part Time Police Officer	Brandon Seibert - \$24.55/hr.

15. Police Secretary and Police Right-to-Know Officer

MOTION: I make a motion to appoint Nancy Baker as the 2015 part time Police Administrative Assistant and part time Police Right to Know Officer, at \$17.55 per hour.

16. Building Inspector/Code Officer/Zoning Officer

MOTION: I make a motion to appoint Keystone Municipal Services, Inc. as the 2015 Township Building Inspection, Code Official, and Zoning services.

17. Citizens by request

18. Supervisor Liaison appointments

MOTION: I make a motion to appoint the following Board liaisons as presented.

Planning Commission –
Zoning Hearing Board –
Library –
Historical Commission –
Emergency Services and Fire Marshal –
Financial Administration –
Trash and Recycling –
Website –
Newsletter –
Park and Recreation –
Police –
Public Works –
Township Office –

19. 2015 State Supervisor's Association Convention Voting Delegate

MOTION: I make a motion to appoint Mr. _____ as the 2015 State Supervisor's Association Convention Voting Delegate, and Mr. _____ as alternate Voting Delegate.

20. Vacancy Board

MOTION: I make a motion to appoint _____ as the East Fallowfield Township 2015 vacancy board member.

21. Law Offices of John Carnes Jr.

MOTION: I make a motion to appoint The Law Offices of John Carnes Jr. as the 2015 Township Zoning Solicitor, at the rate of \$135.00 per hour and \$100.00 for other firm attorneys.

22. Herbert E. MacCombie Jr. P.E.

MOTION: I make a motion to appoint Herbert E. MacCombie Jr. P.E. as the 2015 Township Sewer Consultant, and approve their 2015 fee schedule as presented.

23. Traffic Planning and Design

MOTION: I make a motion to appoint Traffic Planning and Design as the 2015 Township Traffic Consultants, and approve their 2015 fee schedule as presented.

24. Township Engineer

MOTION: I make a motion to appoint Della Penna Engineering Inc. as the 2015 Township Engineer, and approve the 2015 fee schedule as presented.

25. Revised Fee Schedule Resolution 2015-01

MOTION: I make a motion to approve Resolution 2015-01 approving the revisions to the township fee schedule, Secretary's draft 12/17/14.

26. Resolution 2015-02 Township Auditor for fiscal year 2014

MOTION: I make a motion to approve Resolution 2015-02 appointing Mingis, Gutowski & Company, LLP as the East Fallowfield Township auditors, replacing the elected auditors for the fiscal year of 2014 at a salary of \$14,300.00 which includes out-of-pocket expenses.

27. Agricultural Security Commission

a. Appointment of 2015 Chairman

MOTION: I make a motion to appoint _____ as the 2015 Chairman of the Agricultural Security Commission.

b. Reappointment of William Elkins as a farmer to the Agricultural Security Commission 2015 to 2017 term.

MOTION: I make a motion to appoint William Elkins as a farmer for the 2015 - 2017 term on the Agricultural Security Area Committee.

Board Member – Chairman 2015

William Elkins – Farmer 2015 to 2017

Charles Kilgore – Resident 2014 to 2015

Garth Monaghan – Farmer 2012 to 2015

Arthur DeLeo – Farmer 2012 to 2016

28. Zoning Hearing Board

Alfred Wright – Chairman – Member 2013 to 2015

Dennis O’Neill – Member 2014 to 2016

Ellis Weiss - Member 2014 to 2016

29. Planning Commission

a. The Planning Commission Members ask the Board of Supervisors to reappoint Dennis Crook, Jim Durborow, and Joe Perzan to the Planning Commission 2015-2018 term.

MOTION: I make a motion to appoint Dennis Crook, Jim Durborow and Joe Perzan to the Planning Commission 2015-2018 term.

John Schwab – Member 2014 to 2017

Richard Agatone– Member 2014 to 2017

Dennis Crook – Member 2015 to 2018

Joe Perzan – Member 2015 to 2018

Jim Durborow – Member 2015 to 2018

Garth Monaghan – Member 2012 to 2015

Jim Weeks – Member 2012 to 2015

30. Park and Recreation Committee – 2 vacancies

a. The Park and Recreation Committee Members ask the Board of Supervisors to reappoint Jan Bowers and Michael McClintock to the Park and Recreation Committee 2015-2019 term.

MOTION: I make a motion to appoint Jan Bowers and Michael McClintock to the Park and Recreation Committee 2015-2019 term.

Jan Bowers – Co-Chairperson - 2015 to 2019

Michael McClintock – Co-Chairperson - 2015 to 2019

Brian Carling – Member 2012 to 2016

Dan Johns – Member 2014 to 2018
Jeanne Berlin – Secretary 2012 to 2016
Vacant – Member 2015 to 2019
Vacant – Member 2015 to 2019

31. Historical Commission

- a. The Historical Commission Members ask the Board of Supervisors to reappoint Joe McCormick and Garth Monaghan to the Historical Commission 2015-2018 term.

MOTION: I make a motion to appoint Joe McCormick and Garth Monaghan to the Historical Commission 2015-2018 term.

Joe McCormick – Chairman 2015 to 2019
Sue Monaghan – Secretary 2012 to 2016
Garth Monaghan – Member 2015 to 2019
Arthur DeLeo – Member 2012 to 2016
Lee Schlingman – Member 2014 to 2018
Fred Bissinger – Member 2014 to 2018
Clarence Rhoades Jr. – Member 2012 to 2016

32. United Construction Code Township Representative and Alternate

MOTION: I make a motion to appoint Joe McCormick as the Township Uniform Construction Code (UCC) representative.

MOTION: I make a motion to appoint _____ as the Township Uniform Construction Code (UCC) alternative representative.

33. Elected Auditors

Sharon Scott – 6 year term 2010 to 2015
Glenn Coyler – 2014 to 2017 (4 year unexpired)
Jim Sisk – 6 year term 2014 to 2019

34. Tax Collector 4 year term 2014 to 2017

Chris Amentas – 2014-2017

35. Designated Banks

MOTION: I make a motion recognizing the Township designated banks as presented.

First Niagara Bank
Fulton Bank

36. Unfinished Business

- a. Agreement with Manchester Farms HOA
b. Manchester Farms Phase II Escrow update
c. Mortonville Road embankment and drainage repairs review of bid results and recommendation prepared by Chris Della Penna.

37. New Business

- a. Conditional use application – Eastco Enterprises, Inc. – set hearing date.
- b. 93rd Annual Educational Conference & Trade Show Supervisor Attendance.

38. Public Comment

39. Adjournment – I make a motion to adjourn the January 5, 2015 Re-organizational Meeting.