

EAST FALLOWFIELD TOWNSHIP

BOARD OF SUPERVISORS MEETING

January 5, 2015 Approved minutes

6:30 PM

Members Present

Joe Pomorski, Chairman
Steve Herzog, Vice Chairman
Charles Kilgore, Member
Mark Toth, Member
Ed Porter, Member

Township Staff Present

Lisa Valaitis, Township Secretary
Rosemary Moore, Township Treasurer

Township Solicitor

J.P. Sanchez

1. CALL TO ORDER, SILENT MEDITATION, AND PLEDGE OF ALLEGIANCE

2. DISCUSSION

A. Election of Temporary Chairman to start the meeting

MOTION: Charles Kilgore made a motion to appoint Steve Herzog as the Temporary Chairman to start the January 5, 2015 Reorganizational meeting. Ed Porter seconded.

VOTE: 5-0

B. Election of Chairman

MOTION: Steve Herzog made a motion to appoint Joe Pomorski as the 2015 Board of Supervisors Chairman. Mark Toth seconded.

VOTE: 3-2 (Joe Pomorski, Steve Herzog and Mark Toth voted yea. Charles Kilgore and Ed Porter voted nae)

Ed Porter asked if Joe Pomorski could vote for himself as Chairman. J.P. Sanchez verified a Board member can vote for themselves. J.P. Sanchez commented that this is allowed under the Second Class Township Code. J.P. Sanchez said he would verify this with his firm.

C. Election of Vice Chairman

MOTION: Joe Pomorski made a motion to appoint Steve Herzog as the 2015 Board of Supervisors Vice Chairman. Mark Toth seconded.

VOTE: 5-0

D. Appointment of Township Solicitor

MOTION: Joe Pomoroski made a motion to appoint the Firm of Lamb McErlane, PC for the 2015 year at the rate of \$195.00 per hour for general municipal legal services and paralegal services at \$120.00 per hour. Charles Kilgore seconded.

Steve Herzog asked if these were the same rates as the prior year. Lisa Valaitis and Rosemary Moore both verified that they are the same rates as last year.

VOTE: 5-0

E. Township Secretary and Township Right to Know Officer

MOTION: Joe Pomorski made a motion to appoint Lisa Valaitis as Township Secretary and Township Right to Know Officer at \$16.48 per hour. Charles Kilgore seconded.

VOTE: 5-0

F. Township Treasurer

MOTION: Joe Pomorski made a motion to appoint Rosemary Moore as Township Treasurer and Township Office Manager, at a salary of \$54,105.90 per year. Steve Herzog seconded.

VOTE: 5-0

G. November 10, 2014 Board of Supervisors special workshop minutes

MOTION: Joe Pomorski made a motion to approve the November 10, 2014 Board of Supervisors special workshop minutes as presented. Steve Herzog seconded.

VOTE: 4-1 (Joe Pomorski, Steve Herzog, Charles Kilgore and Mark Toth voted yea. Ed Porter voted nae)

H. November 25, 2014 Board of Supervisors budget minutes

MOTION: Joe Pomorski made a motion to approve the November 25, 2014 Board of Supervisors budget minutes as presented. Steve Herzog seconded.

VOTE: 3-0 (Charles Kilgore and Mark Toth abstained)

I. Established monthly meeting times and dates

MOTION: Joe Pomorski made a motion to approve the Board of Supervisors meeting at 6:30 PM on the fourth Tuesday of the month, Board of Supervisors workshop at 6:30 PM on the second Tuesday, Park and Recreation Committee at 6:30 PM on the first Tuesday of the month and their workshop on the third Tuesday, Planning Commission at 6:30 PM on the first Monday of the month and their workshop on the third Monday, Historical Commission at 6:30 PM on the first Wednesday of the month and their workshop on the third Wednesday. Steve Herzog seconded.

VOTE: 5-0

J. Public Works Department

MOTION: Joe Pomorski made a motion to appoint the following Public Works employees as presented. Steve Herzog seconded.

Public Works Superintendent	Barry "Tag" Gathercole – \$29.82/hr.
Assistant Public Works Superintendent	Tim Gathercole – \$25.91/hr.
Other Public Works Assistant	Greg Leonard – \$22.17/hr.
Other Public Works Assistant	Justin Gathercole – \$22.05/hr.
Other Public Works Assistant and Mechanic	John Weaver – \$22.05/hr.

Ed Porter asked if "Superintendent" could be removed from Barry Gathercole's title. He said the PA Labor Board determined Barry Gathercole to be eligible to be in a union because he is not a superintendent. J.P. Sanchez said they could do a conditional motion based on whether or not it complies with the definition. There was a discussion about what title is in the handbook and last year's Re-Org agenda.

MOTION: Joe Pomorski made a motion to appoint the following Public Works employees as presented.

Public Works Superintendent - contingent on further research -	Barry "Tag" Gathercole – \$29.82/hr.
Assistant Public Works Superintendent -	Tim Gathercole – \$25.91/hr.
Other Public Works Assistant	Greg Leonard – \$22.17/hr.
Other Public Works Assistant	Justin Gathercole – \$22.05/hr.
Other Public Works Assistant and Mechanic	John Weaver – \$22.05/hr.

VOTE: 5-0

K. "As needed" snow plowers

MOTION: Joe Pomorski made a motion to appoint the following "as needed" snow plowers as presented. Charles Kilgore seconded.

Snow Plower	Jim Sisk - \$15.00/hr.
Snow Plower	Joe Gathercole – \$15.00/hr.
Snow Plower	Alfred Perine – \$15.00/hr.
Snow Plower	John Scott – \$15.00/hr.
Snow Plower	Jim Reagan – \$15.00/hr.
Snow Plower	Anthony Sirna – \$15.00/hr.

Steve Herzog asked if it is the same list as last year. Lisa Valaitis responded that the list is different than last year's list. Buddy Rhoades questioned Jim Sisk being on the list. Lisa Valaitis commented that Tag Gathercole updated the list.

VOTE: 5-0

L. Emergency Services

MOTION: Joe Pomorski made a motion to appoint the following Emergency Service employees as presented. Steve Herzog seconded.

Fire Marshal, Asst. Emergency Management Coordinator – Jim Reagan – \$159.14/qtr. and \$22.00/hr.
Asst. Fire Marshal, Emergency Management Coordinator – Anthony Sirna – \$159.14/qtr. and \$22.00/hr.

VOTE: 5-0

M. Police Department

MOTION: Joe Pomorski made a motion to appoint the following police officers as presented. Steve Herzog seconded.

Chief of Police	Christopher Porter – \$86,417.21/yr.
Full Time Police Officer	Edward Masterstefone – \$35.63/hr.
Full Time Police Officer/Detective	Samantha Harper – \$33.13/hr.
Full Time Police Officer	Brian Simmons – \$33.13/hr.
Full Time Police Officer	Kevin Simmons – \$33.13/hr.
Full Time Police Officer	Richard McAllister – \$33.13/hr.
Full Time Police Officer	Gina Malarick – \$33.13/hr.
Full Time Police Officer	Justin Fonock – \$29.82/hr.
Part Time Police Officer	Alan Haldeman – \$24.55/hr.
Part Time Police Officer	Mark McKinney – \$24.55/hr.
Part Time Police Officer	William “Bill” Smith – \$24.55/hr.
Part Time Police Officer	John O’Donnell – \$24.55/hr.
Part Time Police Officer	Brandon Seibert - \$24.55/hr.

VOTE: 5-0

N. Police Secretary and Police Right to Know Officer

MOTION: Joe Pomorski made a motion to appoint Nancy Baker as the 2015 part time Police Administrative Assistant and part time Police Right to Know Officer, at \$17.55 per hour. Charles Kilgore seconded.

VOTE: 5-0

O. Building Inspector/Code Officer/Zoning Officer

MOTION: Joe Pomorski made a motion to appoint Keystone Municipal Services, Inc. as the 2015 Township Building Inspection, Code Official, and Zoning Services. Steve Herzog seconded.

VOTE: 5-0

P. Citizens By Request – No citizens by request.

Q. Supervisor Liaison Appointments

There was a discussion about whether liaisons are needed for every department or just for the Police Department because a Police Department liaison is required. The Board decided not to appoint individual department liaisons, except for the police department, because it is required per the police contract.

MOTION: Joe Pomorski made a motion to appoint Joseph Pomorski as the Police liaison and Steve Herzog as the assistant Police liaison. Ed Porter seconded.

VOTE: 5-0

R. 2015 State Supervisor’s Association Convention Voting Delegate

Page 4: January 5, 2015 Re-Org. meeting

Joe Pomorski asked if anyone was interested and able to attend this April. The Board decided to put this on the January 27th agenda for further discussion.

S. Vacancy Board

MOTION: Joe Pomorski made a motion to appoint Siti Crook as the 2015 Vacancy Board member. Charles Kilgore seconded.

VOTE: 5-0

T. Law Offices of John Carnes Jr.

MOTION: Joe Pomorski made a motion to appoint The Law Offices of John Carnes Jr. as the 2015 Township Zoning Solicitor at the rate of \$135.00 per hour and \$100.00 for other firm attorneys. Steve Herzog seconded.

Steve Herzog asked if the rates are the same as last year's rates. Lisa Valaitis responded that the rates have not changed.

VOTE: 5-0

U. Herbert E. MacCombie Jr. P.E

MOTION: Joe Pomorski made a motion to appoint Herbert E. MacCombie Jr. P.E. as the 2015 Township Sewer Consultant and approve their 2015 fee schedule as presented. Steve Herzog seconded.

Buddy Rhoades asked what the specific rates are.

VOTE: 4-1 (Joe Pomorski, Steve Herzog, Charles Kilgore and Mark Toth voted yea. Ed Porter voted nae)

V. Traffic Planning and Design ("TPD")

MOTION: Joe Pomorski made a motion to appoint Traffic Planning and Design as the 2015 Township Traffic Consultants, and approve their 2015 fee schedule as presented. Steve Herzog seconded.

VOTE: 5-0

W. Township Engineer

MOTION: Joe Pomorski made a motion to appoint Della Penna Engineering Inc. as the 2015 Township Engineer, and approve the 2015 fee schedule as presented. Charles Kilgore seconded.

Steve Herzog asked if the rates changed. Lisa Valaitis reported the rate went up \$5. Construction is up \$2. Buddy Rhoades made a comment about an advertisement placed in a prior year for engineering applications. He asked if those applications were ever reviewed. Joe Pomorski replied this took place in 2012 and the Board had decided to stay with Della Penna Engineering as Township Engineer.

VOTE: 5-0

X. Resolution 2015-01 Revised Fee Schedule

Page 5: January 5, 2015 Re-Org. meeting

MOTION: Joe Pomorski made a motion to approve Resolution 2015-01 approving the revisions to the Township Fee Schedule, Secretary's Draft 12/17/14. Steve Herzog seconded.

Siti Crook asked where residents can get a copy of the fee schedule or to look at it in the future. Rosemary Moore said it would be put on line. Steve Herzog asked if the items in red on the fee schedule are new or changed. Lisa Valaitis confirmed the items in red are new or changed items.

VOTE: 5-0

Y. Resolution 2015-02 Township Auditor for fiscal year 2014

MOTION: Joe Pomorski made a motion to approve Resolution 2015-02 appointing Mingis, Gutowski & Company, LLP as the East Fallowfield Township auditors, replacing the elected auditors for the fiscal year of 2014 at a salary of \$14,300.00, which includes out-of-pocket expenses. Steve Herzog seconded.

Steve Herzog asked to verify if this was for the DCED audit. Rosemary Moore confirmed it is.

VOTE: 3-2 (Joe Pomorski, Steve Herzog and Mark Toth voted yea. Charles Kilgore and Ed Porter voted nae)

Z. Agricultural Security Area Committee

MOTION: Joe Pomorski made a motion to appoint Charles Kilgore as the 2015 Agricultural Security Committee Chairman. Ed Porter seconded.

VOTE: 5-0

MOTION: Joe Pomorski made a motion to appoint William Elkins as a farmer for the 2015-2017 term on the Agricultural Security Area Committee. Steve Herzog seconded

Charles Kilgore – Chairman for 2015 and Resident - 2014-2015
William Elkins – Farmer - 2015 to 2017
Garth Monaghan – Farmer - 2012 to 2015
Arthur DeLeo – Farmer - 2012 to 2016

VOTE: 5-0

AA. Zoning Hearing Board

Alfred Wright – Chairman - 2013 to 2015
Dennis O'Neill – Member - 2014 to 2016
Ellis Weiss- Member - 2014 to 2016

BB. Planning Commission

MOTION: Joe Pomorski made a motion to appoint Dennis Crook, Jim Durborow and Joe Perzan to the Planning Commission 2015-2018 term. Steve Herzog seconded.

John Schwab - Member – 2014 to 2017
Richard Agatone - Member – 2014 to 2017

Dennis Crook - Member – 2015 to 2018
Joe Perzan - Member 2015 to 2018
Jim Durborow - Member – 2015 to 2018
Garth Monaghan - Member – 2012 to 2015
Jim Weeks - Member – 2012 to 2015

VOTE: 5-0

CC. Park and Recreation Committee

MOTION: Joe Pomorski made a motion to appoint Jan Bowers and Michael McClintock to the Park and Recreation Committee 2015-2019 term. Steve Herzog seconded.

Jan Bowers – Co-Chairperson – 2015 to 2019
Michael McClintock – Co-Chairperson – 2015 to 2019
Brian Carling – Member - 2012 to 2016
Dan Johns - Member – 2014 to 2018
Jeanne Berlin - Secretary – 2012 to 2016
Vacant position - Member – 2015 to 2019
Vacant position - Member – 2015 to 2019

Michael McClintock explained that he and Jan Bowers will be Co-Chairs of the Park and Recreation Committee. Jan Bowers will be the point person with Michael McClintock attending the Board of Supervisor meetings. The vacancies are still being advertised on the Township website. Michael McClintock said they had some interest in the vacancies but did not get any new members.

VOTE: 5-0

DD. Historical Commission

MOTION: Joe Pomorski made a motion to appoint Joe McCormick and Garth Monaghan to the Historical Commission 2015-2018 term. Steve Herzog seconded.

Joe McCormick - Chairman– 2015 to 2019
Sue Monaghan - Secretary – 2012 to 2016
Garth Monaghan - Member – 2015 to 2019
Arthur DeLeo - Member – 2012 to 2016
Lee Schlingman - Member – 2014 to 2018
Fred Bissinger – Member – 2014 to 2018
Clarence Rhoades III - Member– 2012 to 2016

VOTE: 5-0

EE. Uniform Construction Code (UCC) Township Representative and Alternate

MOTION: Joe Pomorski made a motion to appoint Joe McCormick as the Township Uniform Construction Code (UCC) representative. Charles Kilgore seconded.

VOTE: 5-0

MOTION: Joe Pomorski made a motion to appoint Clarence Rhoades III as the Township Uniform Construction Code (UCC) alternative representative. Charles Kilgore seconded.

VOTE: 5-0

FF. Elected Auditors

Sharon Scott – 6 year term 2010 to 2015
Glenn Coyler – 2014 to 2017 (4 year unexpired)
Jim Sisk – 6 year term 2014 to 2019

GG. Tax Collector 4 year term 2014 to 2017

Chris Amentas – 2014 to 2017

HH. Designated Banks

MOTION: Joe Pomorski made a motion to recognize the Township's designated banks as presented. Steve Herzog seconded.

First Niagara Bank
Fulton Bank

VOTE: 5-0

II. Unfinished Business

1. Agreement with Manchester Farms HOA – J.P. Sanchez reported that Vince Pompo has checked in with the Manchester Farms HOA and there is nothing new to report.
2. Manchester Farms Phase II Escrow update – J.P. Sanchez said that there are no new developments because we are waiting on the Manchester Farms HOA to respond to the agreement sent to them. He reported that Ronald Agulnick wants to discuss with the developer the possibility of using a bank as an intermediary to get the construction done.
3. Mortonville Road – Chris Della Penna, who was not present, submitted a recommendation letter for the repair of Mortonville Road. There are three bids from the following engineering firms:
 - a. Advanced GeoServices – \$32,680
 - b. Pennoni – \$44,000
 - c. Carroll Engineering – \$20,200

Chris Della Penna recommends Advanced GeoServices to repair Mortonville Road based on experience and bid amount. Although Carroll Engineering is the lowest bidder, their bid does not include creek side repairs. The Board would like Chris Della Penna to attend the next Board of Supervisors meeting for further discussion.

JJ. New Business

1. Conditional Use Application – Eastco Enterprises, Inc. – The date of the application is December 30, 2014. The Township must hold a hearing within 60 days of the application date. The Board set the hearing date for February 24, 2015 which is the date of the February Board of Supervisors meeting. This will give the Planning Commission enough time to review the Eastco application before the hearing.

KK. Public Comment – no public comment.

3. Adjournment

Joe Pomorski made a motion to adjourn the January 5, 2015 Reorganizational meeting at 7:12 PM. Steve Herzog seconded. VOTE: 5-0

Respectfully submitted,

Lisa Valaitis,
Township Secretary