

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS WORKSHOP MEETING
July 8, 2014 Approved minutes
6:32 PM

Members Present

Joe Pomorski, Chairman
Steve Herzog, Vice Chairman
Ed Porter, Member
Charles Kilgore, Member
Mark Toth, Member

Township Staff Present

Lisa Valaitis, Township Secretary
Rosemary Moore, Township Treasurer

Township Solicitor

Bob McClintock

1) CALL TO ORDER, SILENT MEDITATION AND PLEDGE OF ALLEGIANCE.

Chairman Joe Pomorski called the meeting to order at 6:32 p.m.

2) Discussion

A. 102 Osprey Way

There is a dead tree in the Township Right-of-Way. Tag Gathercole and Chris Della Penna did an inspection. The tree will need to be removed by the Township. Tag received one quote of \$1,200 to remove the tree and he will get a second cost estimate.

B. Budget Meeting

The first 2015 Budget Meeting will be held at 5:30 pm before the regularly scheduled Board of Supervisors meeting on Tuesday, August 26, 2014. The financial specifics of the newly certified Public Works Union will not be available by August 26th.

Newly Certified Public Works Union – Bob McClintock is working on arranging some legal counsel that he recommended to attend the workshop meeting for the Board to discuss representation for the newly Certified Public Works Union negotiations. Those legal counsel were not able to attend the meeting.

C. Township Office Closure

The Township office will be closed on Monday, July 28, 2014 and Tuesday, July 29, 2014. The office closure notice will be posted on the Township website and on the doors to the office building.

The temporary employee's last day in the office is Friday, July 14th. She has helped the office get caught up. There are no plans to immediately bring in another temporary employee.

D. Park and Recreation Update

Ed Porter gave an update on the last Park and Recreation Committee meeting that Charles Kilgore and he attended. The Park and Recreation Committee had requested two supervisors attend their meeting because they were concerned about communication between them and the Board. The committee is short two or three members and need to communicate this to the residents to get volunteers. Being short on members, they don't feel they can plan/organize Park Day this year. Park and Recreation has previously not been responsible for Park

Day. It was planned by Friends of the Park which is no longer in existence. Unfortunately, Park Day will most likely not happen this year because planning would have had to have started by now.

Several suggestions were made at their meeting to help with communication and recruiting new members. The Board has approved Park and Recreation to create a Facebook page. They will also be putting signs along walkways in the park about volunteering for the Park and Recreation Committee. Ed Porter had suggested they use Constant Contact or a similar company to create a quarterly electronic newsletter. A link could be posted on the Township website for residents to sign up for the newsletter. An electronic newsletter could be used by the Board as well as the committees to communicate to residents and post pictures. An electronic newsletter is much less expensive than a printed newsletter and you can review data about how many people are actually being reached. It is estimated that 75% of residents could be reached via electronic newsletter. Each committee chairperson would have access to the electronic newsletter and Board approval would be needed prior to publication.

E. Adjournment – Joe Pomorski made a motion to adjourn the workshop meeting at 6:59 pm. Steve Herzog seconded. Vote Passed 5-0.

Respectfully Submitted,

Lisa Valaitis
Township Secretary