

East Fallowfield Township
Board of Supervisors 6:30 pm April 28, 2015 agenda

1. Call to order, silent meditation and pledge of allegiance.
2. There were executive sessions held on March 30th and April 23rd regarding personnel issues.
3. New Vehicle – Tony Sirna and Chris Porter.
4. Emergency Management Coordinator Position Discussion.
5. NEW BUSINESS
 - a. WCCCOG – Western Chester County Council of Government. – Josh Young, WCCCOG President.
6. APPROVAL OF MINUTES
 - a. February 24, 2015 Board of Supervisors meeting minutes.

MOTION: I make a motion to approve the February 25, 2015 Board of Supervisors meeting minutes as presented.
 - b. March 24, 2015 Board of Supervisors meeting minutes.

MOTION: I make a motion to approve the March 24, 2015 Board of Supervisors meeting minutes as presented.
7. PUBLIC WORKS DEPARTMENT
 - a. March Road Department monthly reports submitted for Board and resident review.
 - b. Mortonville Road and Chester County Planning Commission.
 - c. South Caln Road paving bid award.

MOTION: I make a motion to accept _____ road paving bid in the amount of \$_____ for the paving of South Caln Road, per Chris Della Penna's April 27, 2015 recommendation letter.
8. FIRE DEPARTMENT
 - a. Westwood Fire Company Fire Chief's report submitted for Board and resident review.
9. CITIZENS BY REQUEST
 - a. Stephanie Kijak – lowering speed limit & enforce speed bumps.
10. SOLICITOR REPORT

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11. LEGAL ISSUES

- a. Rouse Chamberlin – Providence Hill, Lot 53 partial release of cash escrow.

MOTION: I make a motion authorizing the Township to release \$10,500 from the established security.

- b. Signing of Writs of Execution.

MOTION: I make a motion to sign the Writs of Execution, as presented.

- c. Motion to authorize forwarding the draft zoning ordinance amending open space design option to the Chester County Planning Commission for comment and to schedule a public hearing on the amendment for the June 23, 2015 Board of Supervisors meeting.
- d. Review and possible approval of draft Manchester Farms Revised Subdivision and Escrow Agreement between DHL P-Manchester Farms, Iron Oak Land Services, LLC, Firstrust Bank and Wells Fargo Bank.

12. PLANNING COMMISSION

- a. Planning Commission Report – Dennis Crook.

13. TREASURER'S REPORT

- a. March 31, 2015 Treasurer's report.

MOTION: I make a motion to approve the March 31, 2015 Treasurer's report as presented.

- b. March 2015 payment authorizations.

MOTION: I make a motion to approve the March 2015 payment authorizations as presented.

- c. Chester County Tax Collection District Delegate Information.

1) Secondary Delegate:

2) Alternate Delegate:

14. POLICE DEPARTMENT

- a. March Police report submitted for Board and resident review.

15. PARK AND RECREATION

- a. No report submitted.

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16. HISTORICAL COMMISSION

- a. March 4, 2015 Historical Commission meeting minutes submitted for Board and resident review.

17. NEW BUSINESS

- a. Coatesville Community Education Foundation – Park Day Discussion – Bob Knecht.
- b. Record retention policy for audio recording of meetings – Lisa Valaitis.
- c. Office overview – initial improvement requests – Pani Martin.
 - 1) Dual monitors
 - 2) Asana
 - 3) Quick Books 2015 – 2 licenses
 - 4) Adobe PDF
 - 5) Notary
 - 6) Compnet server / email

18. PUBLIC PARTICIPATION - 20 minutes

19. ADJOURNMENT

20. The agenda is finalized the Thursday before the regular meeting, changes may occur.

Once a time limit has expired for a particular area, it is up to the Board to:

- 1) Continue the discussion for X amount of minutes.
- 2) Table the discussion until the next meeting.
- 3) End the discussion.