

EAST FALLOWFIELD TOWNSHIP

BOARD OF SUPERVISORS MEETING

March 24, 2015 Approved minutes
6:34 PM

Members Present

Joe Pomorski, Chairman
Steve Herzog, Vice Chairman
Charles Kilgore, Member
Mark Toth, Member
Ed Porter, Member

Township Staff Present

Lisa Valaitis, Township Secretary

Township Solicitor

Vince Pompo

1. CALL TO ORDER, SILENT MEDITATION AND PLEDGE OF ALLEGIANCE.

Chairman Joe Pomorski called the meeting to order at 6:34 pm. Steve Herzog seconded.

2. Discussion

A. EXECUTIVE SESSIONS: The public was informed that there were Executive Sessions held on February 24th, March 9th, March 10th, March 13th and March 24th regarding personnel issues.

B. TRUCK REPLACEMENT

1) Tony Sirna discussed replacing a police vehicle with a new vehicle and Tony Sirna would take an old police vehicle to replace his truck. A brand new Co-stars Ford Explorer would cost \$31,250. Mr. Sirna reported that his current truck would require at least \$3,000 in repairs and the module is not available for purchase to replace. Chris Porter said he would give the Durango to Tony Sirna. A new police vehicle will need to be outfitted which would be an additional cost of \$7,000-\$8,000. He also suggested leasing a car as an alternative to keep costs down. Tony Sirna reported most of his truck components are transferable from one vehicle to another. Chris Porter estimated the time line to be 3 months. The Board decided to put this on hold and discuss again at the April 28, 2015 Board of Supervisors meeting.

C. HIRING OF TOWNSHIP TREASURER

MOTION: Joe Pomorski made a motion to hire Frangipani Martin as Township Treasurer at an annual salary of \$50,000 per year with a start date of April 8th. Charles Kilgore seconded.

VOTE: 5-0

D. APPROVAL OF MINUTES

1) January 27, 2015 Board of Supervisors meeting minutes.

MOTION: Joe Pomorski made a motion to approve the January 27, 2015 Board of Supervisors minutes as presented with one change. Steve Herzog seconded.

Joe Pomorski asked why the meeting start time was 7:44 pm. Lisa Valaitis stated that there was a conditional use hearing prior to the January 27, 2015 meeting which pushed back the start time of the regular Board of Supervisors meeting.

VOTE PASSED: 5-0

E. PUBLIC WORKS

1) The February 2015 Road Department report was submitted for Board and resident review.

- 2) S. Caln Road – Tag Gathercole asked the Board to approve starting the bid process for road work on S. Caln Road. The road work for S. Caln Road's in the 2015 budget. Tag Gathercole estimated the cost to be \$75,000.
- 3) Fairview Road – Tag Gathercole stated that Fairview Road needs some work. He requested the Board look at the condition of the road with him on Saturday. Charles Kilgore volunteered. Tag Gathercole estimated the cost to be \$85,000.
- 4) Back Hoe Repairs – Tag Gathercole said the back hoe needs to be repaired by Plasters. Plasters will give us a rental back hoe for the three weeks it takes for repairs. He estimated the cost to fix it would be around \$17,000. Tag Gathercole said a new back hoe would cost \$120,000. Ed Porter asked Lisa Valaitis to make a note to add S. Caln Road to the Liquid Fuel Expense. There was a discussion about needed repairs on Mt. Carmel Road and S. Caln Road as well as what road repairs were included in the 2015 budget. Ed Porter asked Tag Gathercole to get a cost estimate for the work needed on Mt. Carmel Road. There was a discussion about Mt. Carmel Road and the Scott Farm Development. The Board requested Lisa Valaitis to get an update from Jaime MacCombie on the status of the Act 537 Plan. Tag Gathercole will schedule the back hoe repair and borrow a loaner.

F. FIRE COMPANIES

- 1) Westwood Fire Company Fire Chief's Report – Fire Chief Joe Deckman presented the Westwood Fire Company Fire Chief Report for February 2015.
- 2) Fire Department approval of donating gasoline to the Westwood and Modena Fire Companies – Tag Gathercole stated a key card could be made to keep track of the Fire companies' gasoline usage. It would be for two ambulances: one for Westwood Fire Company and one for Modena Fire Company. Diesel can't be donated because it comes from Liquid Fuels. There was a discussion about the Township's average gasoline usage and the budget. Tag Gathercole will get two key cards made up for the ambulances.

MOTION: Joe Pomorski made a motion to approve donating gasoline to Westwood Fire Company and Modena Fire Company. Steve Herzog seconded.

Mark Toth suggested adding a limit to the gasoline usage. Vince Pompo suggested times of reconsideration to evaluate the gasoline usage compared to the budget. Charles Kilgore asked if gasoline was billable for the fire companies. John Sly stated it is not billable. There was a general discussion about billable items for fire companies and tracking the cost of gasoline usage.

AMMENDED MOTION: Joe Pomorski made a motion to approve donating gasoline to Westwood and Modena Fire Companies subject to revaluation at the time of budget approval. Steve Herzog seconded.

VOTE: 5-0

G. CITIZENS BY REQUEST

- 1) Frank Frausto - Mr. Frausto, resident of Branford Village in East Fallowfield Township, discussed experiencing late night explosions at his residence. He said these explosions are powerful enough to shake the structure of our homes and wake us up at night. The explosions are coming from the Coatesville Scrap and Metal Company. They have spoken to the scrap yard and EPA and OSHA have been contacted. They have spoken to the Borough of South Coatesville. There is a petition circulating. The explosions are at night because electricity is cheaper at night for the scrap yard. Mr. Frausto asked the Board to work with South Coatesville officers to stop or reduce the frequency of these explosions. He requested the Board work with South Coatesville on behalf of its residents to enforce the noise ordinance. Ed Porter asked Vince Pompo if the Township could do anything to help Mr. Frausto. Vince Pompo suggested writing a letter supporting the Borough of South Coatesville or other appropriate agencies take action.

H. SOLICITOR REPORT

- 1) Voice Radio Project – Vince Pompo reported that the Zoning Hearing Board held a hearing and approved the requested variances and special exception for the Chester County Voice Radio Project cell tower co-location on Fairview Drive.

I. LEGAL ISSUES

- 1) Manchester Farms update – Since the last Board meeting, Mr. Pompo received a draft agreement from the legal counsel for the developer of Manchester Farms. The draft proposes a resolution of the completion of Phase II portion of the development. The agreement would be entered into between the Township, Manchester, Firsttrust Bank holding the escrow money and a third party construction overseer who would oversee the spending of the money to complete the development. The proposal would comingle the escrow funds from Phase I and II. Vince Pompo will present the agreement to the Board after his comments are addressed by the developer's attorney. Past expenses incurred by the Township are addressed in the agreement. The empty lot in Manchester Farms was also discussed. Determining the third party construction company was also discussed.

J. PLANNING COMMISSION

- 1) Section 1300 – Open Space Design – Dennis Crook asked Vince Pompo about repealing Section 1300 until it can be rewritten. Vince Pompo explained the required procedure for enacting a zoning ordinance amendment. Mr. Pompo discussed the main problems with Section 1300. He said there are inconsistencies in wording and no minimum lot size is stated. He also stated the Planning Commission is concerned that there is an overlay into non-residential zones. The Planning Commission recommends repealing Section 1300. There was a discussion about the advantages of repealing the ordinance versus amending it. Vince Pompo recommended amending the ordinance. The Board authorized Vince Pompo to prepare an amended draft of the ordinance.
- 2) Summary of prior month's Planning Commission meetings – The Planning Commission did not hold a March meeting so there is no update.

K. TREASURER'S REPORT

- 1) The February 28, 2015 Treasurer's report was submitted for Board and resident review.

MOTION: Joe Pomorski made a motion to approve the February 28, 2015 Treasurer's report as presented. Steve Herzog seconded.

The Board discussed whether an audit is required by the Second Class Township code when a Treasurer resigns. Vince Pompo will look into this.

VOTE: 5-0

- 2) February 2015 payment authorizations

MOTION: Joe Pomorski made a motion to approve the February 2015 payment authorizations as presented. Steve Herzog seconded.

VOTE: 5-0

- 3) Chester County Tax Collection District Delegate Information –The Board discussed who should be the secondary and alternate delegates. Pani Martin will be the primary delegate. Lisa Valaitis will get more information on the responsibilities of these positions. This will be discussed further at the April 28, 2015 Board of Supervisors meeting.

L. POLICE REPORT

- 1) The February 2015 Police report was submitted for Board and resident review. Chief Porter discussed the February 2015 Police report. Joe Pomorski expressed gratitude to the Police Department for its response to an incident in Parkesburg. There was a discussion about possibly selling the NRAD.

M. PARK AND RECREATION COMMITTEE

- 1) The March 17, 2015 Park and Recreation Monthly Report to Board of Supervisors was submitted for Board and resident review.

N. HISTORICAL COMMISSION

- 1) The February 4, 2015 Historical Commission meeting minutes was submitted for Board and resident review.
- 2) Demolition permit application for 11 Park Avenue was submitted for Board review.

O. NEW BUSINESS

- 1) Temporary change of Township office hours – During the transition time between Township Treasurers, the temporary Township office hours will be 9:00 am to 3:00 pm effective today through Tuesday, April 7th. On April 8th, the regular office hours of 8:00 am to 4:00 pm will resume.

P. PUBLIC PARTICIPATION

- 1) Battalion Chief, John Sly stated the fire company's annual banquet will be on April 18th from 6:00 pm to 9:00 pm. Volunteers will be honored at this event. He asked what the Board's position is on the Emergency Management Coordinator position. He asked why Emergency Services can't bill their mileage. Chief Sly stated they aren't sure what the Emergency Management Coordinator role is. He asked for clarification on what liability the Township is assuming when Emergency Services arrives at the scene. He also asked for verification on chain of command. The Board decided to discuss this further when Tony Sirna and Jim Reagan are in attendance.
- 2) Joe Deckman announced there is a Ham Raffle at the Westwood Fire Station on Friday, March 27th at 6:00 pm. The Board authorized putting this event on the Township website.
- 3) Vince Pompo stated that The Second Class Township Code requires a Township Treasurer to be bonded. Rosemary Moore's bonding will need to be cancelled and Pani Martin will need to be bonded. Lisa Valaitis has the forms to get this done.

3. ADJOURNMENT

MOTION: Joe Pomorski made a motion to adjourn the Board of Supervisors meeting at 8:14 pm. Steve Herzog seconded. VOTE: 5-0

Respectfully Submitted,

Lisa Valaitis,
Township Secretary