

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
May 26, 2015 Approved minutes
6:30 PM

Members Present

Joe Pomorski, Chairman
Steve Herzog, Vice Chairman
Charles Kilgore, Member
Mark Toth, Member
Ed Porter, Member

Township Staff Present

Lisa Valaitis, Township Secretary
Pani Martin, Township Treasurer
Tag Gathercole, Public Works

Township Solicitor

J.P. Sanchez

1. CALL TO ORDER, SILENT MEDITATION AND PLEDGE OF ALLEGIANCE.

Chairman Joe Pomorski called the meeting to order at 6:30 pm. Steve Herzog seconded.

2. Discussion

A. APPROVAL OF MINUTES

- 1) May 12, 2015 Board of Supervisors Special Workshop meeting minutes.

MOTION: Joe Pomorski made a motion to approve the May 12, 2015 Board of Supervisors Special Workshop meeting minutes as presented. Steve Herzog seconded.

VOTE PASSED: 4-0 (Mark Toth abstained)

B. PUBLIC WORKS

- 1) The April 2015 Road Department monthly report was submitted for Board and resident review.
- 2) S. Bailey Road - Tag Gathercole asked for approval from the Board to do the work on S. Bailey Road. Tag Gathercole reported that he looked at the road with Steve Long, from Long's Asphalt. The work to be done is a leveling course on the right side and overlay the whole road from the bottom of the hill up and around to about fifty feet away from the stop sign. Ed Porter asked Tag Gathercole what they plan to do with the spot right before the stop sign that is caving in. Tag Gathercole said they won't need to mill the road. The cost of the S. Bailey Road's repairs is included in the S. Caln Road paving bid. The work is anticipated to be done at the end of the first week of June. Mr. Gathercole estimates the work on S. Bailey will take a day to a day and a half. Tag Gathercole also described the work to be done on S. Caln Road. The Board agreed to have the work done on S. Bailey Road.
- 3) Tractor repair - Tag Gathercole reported to the Board that the clutch failed on one of the Township tractors. This tractor was sent out for repair. Pani Martin reported \$30,000 is budgeted for vehicle repairs and maintenance for Liquid Fuels. We have already spent \$33,181 this year. Ms. Martin stated there is no vehicle repairs and maintenance in the budget under General Fund. Steve Herzog asked Tag Gathercole for an estimated cost of repairs. Tag Gathercole did not have an estimated cost.
- 4) Mortonville Road update/Advanced GeoServices - Pani Martin reported that Advanced GeoServices has completed the work for Phase I. They sent a map showing aerial surveys. They are looking for permission to move on to the next phase of work. There was a discussion about needing a total cost estimate for Mortonville Repairs to get any type of aid. The Board instructed Pani Martin to authorize Advanced GeoServices to start Phase II of work.
- 5) Misty Patch Road - Ed Porter discussed Misty Patch Road. Dirt and sediment is getting caught in the pathways of water drainage and causing water to ripple to the other side of the road. Ed Porter asked how often the drains that channel the water down the hill are being cleaned. Tag Gathercole said the Road Crew

cleans the drains out regularly. Mr. Gathercole also reported there was a similar problem on Goosetown Road and they installed a gabion wall.

C. FIRE COMPANIES

- 1) Westwood Fire Company Fire Chief's Report – Fire Chief Joe Deckman presented the Westwood Fire Company Fire Chief Report for April, 2015. Joe Deckman thanked Lisa Valaitis for allowing him to get his report submitted last minute. Joe Pomorski thanked Westwood for taking care of East Fallowfield. Steve Herzog commented that he appreciates getting the Fire Company reports every month.
- 2) 175 Weston Drive – A Fire Report on 175 Weston Drive was submitted for Board review.
Joe Pomorski thanked Joe Deckman and John Sly for their efforts. Steve Herzog thanked them for the reports they have been submitting.

D. CITIZENS BY REQUEST

- 1) John Gant – not present at this time.
- 2) Chester King – not present at this time.
- 3) John Nielsen, 2925 Strasburg Road – Mr. Nielsen asked the Board for clarification on the Liquid Fuels Tax Fund. He discussed the uses of Liquid Fuels Fund and a past irregularity. He wanted to ensure the Township is utilizing Liquid Fuels properly. Last year we had an excess of revenues over expenditures of \$139,000. He asked what happens with that excess. He asked for a better definition of the difference between General Fund and the Liquid Fuels Fund. Tag Gathercole spoke about the uses of Liquid Fuels. Tag Gathercole said there is talk about doubling Liquid Fuels for next year due to the bad winter. Mr. Nielsen asked who does the administrative work for Liquid Fuels such as putting work out to bid. Tag Gathercole stated that Chris Della Penna, Township Engineer, does the bid packages. Mr. Nielsen asked who monitors the gasoline usage compared to vehicle mileage. Tag Gathercole said that gas swipe cards are used to keep track of gasoline usage. Mr. Nielsen questioned the donation of gasoline for Westwood and Modena ambulances. Steve Herzog stated this will be revisited every year at budget time. The gasoline donation is to help the fire companies with their rising costs. Other local municipalities are doing similar donations. Mr. Nielsen requested Siti Crook speak on the revenue side of Liquid Fuels in regard to Manchester Farms. Joe Pomorski said this could be discussed during Public Participation.

E. SOLICITOR REPORT

- 4) Eastco Conditional Use Application – J.P. Sanchez summarized Eastco's Conditional Use Application. Their application was filed on December 30, 2014 for the property at 380 Doe Run Road. A hearing was scheduled for March 24, 2015. The Board granted a 90 day extension on the application. Mr. Sanchez reported that Bill Pounds, from Osman Environmental Solutions, requested another 90 day extension on behalf of Eastco. After 90 days, they will determine if they want to proceed with the application. The Board agreed to another 90 day extension.
- 5) Open Space Design Ordinance – There will be a hearing on the Open Space Design Ordinance amendment at 5:30 pm on the Board of Supervisors meeting date of June 23, 2015. No action is required tonight. Authorization to advertise has already been granted.

F. LEGAL ISSUES

- 1) Motion to approve Manchester Farms Revised Subdivision and Escrow Agreement between DHLP-Manchester Farms, Iron Oak Land Services, LLC and Firstbank Trust – J.P. Sanchez reported that he received an email from Jim Roland, Manchester Farms HOA President, requesting a continuance because he was unable to attend the meeting. He wants to discuss some concerns about the agreement that need to be addressed before approval. Joe Pomorski stated he feels the Board should wait until the next meeting to

vote on this agreement. Ronald Agulnick reported a change was made to the agreement that he and Vince agreed upon. In this agreement and the agreement with the contractors, both the Township and Iron Oak will be named as co-insured for sufficient liability. He also said he met with DEP and they said the Bio-Logs are not needed which frees up \$16,000 extra funds for the work. All issues were ironed out with DEP. He said the agreement is ready to be signed and he is concerned about putting the signing off any further. It is now contractor season. Joe Pomorski asked if Ronald Agulnick represents Dewey or Iron Oak. Mr. Agulnick stated he represents Iron Oak. Dewey has signed off. Charlie Carter said that Jim Roland met with the HOA and HOA Management and they came up with some issues that need to be discussed. He feels that the Board should wait until Jim Roland is present to sign the agreement. He encouraged Ronald Agulnick speak to Jim Roland. Joe Pomorski instructed Lisa Valaitis to designate the next workshop meeting to be a special workshop meeting. Ed Porter asked Ronald Agulnick if he has a conflict of interest by representing both Iron Oak and Dewey. Joe Pomorski Sr. asked if the Township bi-laws allow for a vote outside of a meeting. Joe Pomorski said that the Board can make the next Board of Supervisors workshop a special workshop. Ed Porter suggested having Jim Roland forward his list of concerns to Ron Agulnick before the next meeting. There was a discussion about the problems caused by delaying the signing of the agreement. Joe Pomorski Sr. asked if the Board could meet with Jim Roland outside of a meeting. Only two members of the Board can meet outside of a meeting due to the Sunshine Laws.

ACTION: The Board decided to wait to hear from Jim Roland on the HOA's issues before voting on the agreement. The June 9, 2015 Board of Supervisors meeting will be a special workshop meeting.

G. PLANNING COMMISSION

- 1) Summary of prior month's Planning Commission meeting – Dennis Crook reported the Planning Commission met on May 4, 2015. They did not hold a workshop in May. At the May 4, 2015 Planning Commission meeting they discussed the following:
 - a. Comprehensive Plan Final Draft – Dennis Crook reported the Planning Commission reviewed the Comprehensive Plan Final Draft. This Comprehensive Plan Final Draft is posted on the Township website for resident review.
 - b. Post card mailing for Comprehensive Plan public presentation – The post cards have all been mailed out to residents and they were sent out timely and inexpensively. Dennis Crook commended the office staff on their efficient work. The Comprehensive Plan public presentation is June 3, 2015 at 7:00 pm. The meeting will be held at South Brandywine Middle School Auditorium at 600 Doe Run Road.
 - c. Penn State Extension Water and Septic System Workshop - Dennis Crook spoke about the Penn State Extension Water and Septic System Workshop that will be offered in the fall. A note regarding this water study was included on the post card mailing. More updates will follow. Mr. Crook reported that Pocopson Township has expressed interest in the water and septic system workshop. The workshop will be held two times on the same day to accommodate various schedules – one in the afternoon and one in the evening.
 - d. Bawa Muhaiyaddeen – Dennis Crook talked about the Bawa subdivision project and the legal notice posted in the Daily Local last month. The legal notice was in regard to Chapter 71 of the DEP rules. He said they should have informed the Township before placing that legal notice in the Daily Local. He said the Planning Commission will need guidance from Vince Pompo on the Bawa application because it is not following a regular path/process. Ed Porter asked if Vince Pompo received a response about Bawa coming before the Planning Commission for a Conditional Use Hearing. J.P. Sanchez said Vince Pompo received a letter from John Good stating that they thought the documents were already at the Township. J.P. Sanchez quoted Mr. Good as saying the revised Planning Modules are being prepared and will be available in a week or two. The only conflict with the original is the 52 acres instead of the entire 108 acres. We received the go ahead from the Chester County Health Department and are now waiting for resubmittal to the Township for a final

review letter. Mr. Good also said in his letter that the Township will be notified before any other ads are published. The status of their application was discussed.

- e. Comprehensive Plan Final Draft - Ed Porter asked about the Comprehensive Plan in regard to the levels of density. He asked if Dennis Crook or Ray Ott is able to speak about what the next step is in future development in an area designated as high density and where public water and sewer will be added. Those areas are the Comprehensive Plan's recommendations. Dennis Crook said they feel more investigation needs to be done before determining where public water and sewer should be expanded. Once we get comments from the public meeting, we will present the Comprehensive Plan to the Board of Supervisors. Dennis Crook said that they are looking at it having intermediate steps where parts of the plan are reviewed annually by the Planning Commission and presenting to the Board. Parts of the Comprehensive Plan has recommendations that the Planning Commission would like to review in more detail. At present, if we make too many other changes, it might jeopardize how many of a certain housing type is supposed to be available to be built. This does not mean we have to provide all of those houses. The Planning Commission will take public comments, modify and tweak, and create a final draft. The draft will be provided to the Board before they vote to approve.

H. CITIZENS BY REQUEST

- 1) John Gant – Portnoff/trash bills – Mr. Gant spoke about collection of prior years' trash fees. Mr. Gant said that he spoke at the last Board of Supervisor meeting about his trash collection bill. He spoke about the various paperwork he received from Portnoff with different fees on different ledgers. He said he wants to have his outstanding trash bill resolved. Mr. Gant stated he paid Portnoff \$400 and they applied it to lawyer fees rather than credit his outstanding trash balance. He also said that his payment of \$400 would have covered both years of outstanding trash bills. Mr. Gant asked if this was the general practice of Portnoff to apply payments to their lawyer fees first. He said he has the funds to pay the outstanding trash bills but feels the fees are outrageous. He asked if there is anything that can be done about the fees and if there is anyone he can speak to about this. Joe Pomorski asked Pani Martin to get Mr. Gant in touch with Diane Boehret at Portnoff.

I. TREASURER'S REPORT

- 1) The April 30, 2015 Treasurer's report was submitted for Board and resident review.

MOTION: Joe Pomorski made a motion to approve the April 30, 2015 Treasurer's report as presented. Steve Herzog seconded.

Steve Herzog asked about several accounts including: 1320.50 Miscellaneous Permits, 1361.12 Cable Tower Registration, 1406.75 Other Services and Charges and 1409.50 Repairs and Maintenance. Pani Martin said she will look into why these accounts spiked and report back to the Board. Ed Porter asked if the Microsoft Surface that Rosemary Moore brought to meetings was her own. Both Pani Martin and Lisa Valaitis stated it was her own. Ed Porter suggested this would be a helpful tool at meetings because Pani Martin could look up accounts to answer questions and provide details of accounts.

VOTE: 5-0

- 2) April 2015 payment authorizations.

MOTION: Joe Pomorski made a motion to approve the April 2015 payment authorizations as presented. Steve Herzog seconded.

Ed Porter asked Pani Martin if she is done meeting with Rosemary Moore for training. Pani Martin stated they may meet one more time. She said Ms. Moore has submitted all her bills at this point. Ed Porter asked Pani Martin to provide the Board with how much has been paid to Rosemary Moore for training and what account

the expense has been recorded in. Pani Martin said she thinks these fees have been recorded in 1406.18 Outside Consultant Fees but will double check for the Board.

VOTE: 5-0

- 3) Benecon refund – “Claim Fund Performance Refund” – Pani Martin reported that Benecon has issued the Township a refund totaling \$23,192. The Township has received half now and the other half will be received by year end. The Township is getting a refund because we self-pay and self-fund, and we did not use as much as expected.
- 4) Updated Forms – Pani Martin reported to the Board that the office is in the process of updating Township forms. The forms are being updated for consistency as well as an improved format. The Township logo has also been added to the forms. Steve Herzog asked if these forms are on-line. Lisa Valaitis replied that all the forms are on-line except the Facilities Use Form. All forms will be on the website shortly. The following three reports have been updated and were submitted to the Board for review:
 - a. Peddler’s Permit Form – Permit form for anyone wanting to solicit in the Township.
 - b. Park Pavilion Rental Form – Application form to use the park pavilion.
 - c. Complaint Form – To file a complaint with the Township for investigation.The Complaint form can be submitted online and Lisa Valaitis receives them through email. The Complaint Form requires a name of who is submitting the complaint. This is because the Building Code Official needs contact information to gather additional information as needed. The name on the complaint form is confidential.
- 5) Omega Systems/Compnet – server and email – Pani Martin followed up with the Board on needing a new server. Steve Herzog said he will take a look at our server. Pricing will need to be done as well. There was a discussion about using free, online email service such as Gmail and the possible legal ramifications. Ed Porter requested that Lisa Valaitis reach out and survey the other members of the Chester County Secretaries in Government to find out what email and server other local municipalities are using.
- 6) AT&T/Verizon – Pani Martin reported that the police are still trying out the different phones. AT&T and Verizon are about the same in service levels. Pani Martin reported that Chief Porter had spoken to her about getting rid of certain phones and getting MiFi in police vehicles to be able to use their laptops in the vehicles. Pani Martin has not been able to sit down and go over the proposals yet. Steve Herzog asked about consolidating the Verizon bills. Pani Martin said she is working on this. Pani Martin she has been talking to a representative from both companies and the costs between AT&T and Verizon are similar. The phones would be free.
- 7) Adobe Acrobat Pro – Pani Martin reported she has tried out a few pdf breakers. She said the office needs to be able to take existing pdfs and convert them to editable Word documents. Edible pdfs would be helpful for the website as well. She has tried lower cost alternative pdf breakers. Most are limited in converting to Word documents and they are difficult to use. Adobe Acrobat Pro is the best one on the market. The cost is \$449. This is a one-time purchase charge. Ed Porter brought up the cost of updates in the future.
- 8) Township letterhead – Pani Martin said we used to send the letterhead out for printing. The printer we regularly use has quit due to equipment failure. Pani Martin said we could either use Vista Print to print letterhead or buy good quality paper and print letterhead in the office. Various vendors were discussed as options. Pani Martin asked the Board if they would like to print letterhead in house or outsource. 2,000 sheets of letterhead would probably last a year or two. Mark Toth mentioned that the letterhead has the Board of Supervisors listed on it and a new Supervisor will be elected in the fall. Therefore, the Board said it would be best to print in house until a new Supervisor is elected. This will be revisited in the fall.
- 9) Bill analysis – Pani Martin reported she has been diving into bills for analysis. She asked the Board if there are any other bills they’d like her to look at in more detail other than internet pricing and bundling. Joe Pomorski said to look into anything that has a large variance. Steve Herzog said to look at the recurring bills in greater detail. Ed Porter said workers compensation might be an area for Pani Martin to look at for cost reduction.

- 10) T-Mobile/Tower Point Capital – cell tower leasing – Pani Martin said T-Mobile wanted to find out about usage of our cell tower and she wasn't sure where to direct them. Tower Point Capital is a company interested in using our cell tower, leasing it out and splitting the revenue. Their packet was submitted to the Board for review. Joe Pomorski suggested Pani Martin ask T-Mobile and Tower Point Capital to attend a Board of Supervisors meeting and present a proposal. J.P. Sanchez said typically these are front loading deals and selling your cell tower is a good strategy if you need cash upfront but you don't make money doing this.
- 11) Staff evening – Pani Martin said she'd like to organize a staff evening for employees to meet the Board and get to know each other. This event would be a potluck get together between the office staff, Board of Supervisors, Road Department, and Police Department. She suggested the dates of June 17th, 18th, or 25th. The Board decided on the evening of June 17th.

J. POLICE REPORT

- 1) The April 2015 Police report was submitted for Board and resident review.

K. PARK AND RECREATION COMMITTEE

- 1) The May 22, 2015 Park and Recreation Monthly Report to Board of Supervisors was presented for Board and resident review.
- 2) Trees planted in the park around the pond – Tag Gathercole asked if anyone has seen the two rows of trees that were planted around the pond. He reported that when he was mowing in the pond, he had several residents stop him to ask about the trees. He has heard a lot of complaints about the trees in regard to handicapped access. Pani Martin said she has heard complaints about it being difficult to fish in the pond with the location of the trees. Tag Gathercole said that the trees will shade the pond and keep the fish in the pond cool. The Park and Recreation Committee got a grant for the trees. The Board asked Lisa Valaitis to request a member from the Park and Recreation Committee to attend the next Board meeting to discuss the trees further.
- 3) Baseball Field – Tag Gathercole asked about the status of the baseball field being built in the park. He said the baseball field has been discussed for years. Ed Porter discussed the fee in lieu of for homes in East Fallowfield. Tag Gathercole discussed getting donations for the baseball field. Pani Martin said there is \$280,000 in the Park and Recreation fund for the baseball field. Ed Porter said the master plan needs to be adjusted. There was a discussion about what could be put in the park such as a ring toss or volleyball field.

L. HISTORICAL COMMISSION

- 1) The April 1, 2015 Historical Commission meeting minutes was submitted for Board and resident review.

M. NEW BUSINESS

- 1) Township Building security cameras status – Ed Porter discussed getting a security camera system up and running in the Township office. He said the Township office needs a security camera system. Ed Porter discussed a security system purchased by a former Board that was installed and running until 2009. A few months ago, Ed Porter and Charles Kilgore got that security system up and running again minus one camera. This system has since stopped working. Ed Porter said we need to have a running security system for both the office and the equipment. We may just need a camera and new monitor. Mr. Porter requested the Board consider getting a security camera system. Tag Gathercole discussed the need for a fence as well as a camera system. Steve Herzog said we need to price out security systems and determine placement of the cameras. There was a discussion about people coming and going through the back of the office. Tag Gathercole said he will talk to Chief Porter about what security system he purchased for the Police Department. The current monitor needs to be checked as well.

N. LEGAL

- 1) Motion to approve Manchester Farms Revised Subdivision and Escrow Agreement between DHLP- Manchester Farms, Iron Oak Land Services, LLC and Firstbank Trust Manchester Farms – Ronald Agulnick said the Manchester Farms HOA Board consists of five members. He said he spoke to three of those members who requested he discuss the following three specific issues:
 - a. Five basins - DEP has said they want all five basins addressed. DEP will be supervising this. All five basins will be addressed.
 - b. Empty lot - The one lot that has not been sold must be cleaned up. After it's cleaned up, it will continue to be mowed at no cost to the Township.
 - c. Cracked sidewalk – The Agreement will allow the Township to do Phase I work if desired. The money used will be the money left over. The Township can ask Eric Schrock to do this in a separate agreement or hire someone else.

Mr. Agulnick addressed the Board's concern about Eric Schrock doing the work. He said the Township would have to pay prevailing wage if the job is put out for bid. He said there is a time constraint on approving the agreement. Mr. Agulnick said that they have done as best as they can to be accommodating in the agreement. Mr. Agulnick requested the Board approve the agreement.

Charlie Carter asked the Board for verbal reassurance that any remaining funds would be used on Phase I work. There was a discussion about the improvements for the intersection of S. Caln Road and West Chester Road. Ed Porter said this intersection will have more volume on it with the new Ridgecrest Development approval and this may need to be addressed. . Ed Porter said he doesn't know how it would be administered what could possibly happen and how to decide who gets what done with regard to Phase I. Charlie Carter suggested using Chris Della Penna's Phase I Punch List as a guide for Phase I work if money is left over. There was a discussion about concerns in regard to Eric Schrock doing the work. There was also a discussion about Ronald Agulnick having a conflict of interest. Siti Crook suggested getting a power of attorney from Dewey. The money Dewey owes the Township was discussed. Ronald Agulnick stated the money due to the Township will be paid out of the escrow fund when the fund is released. There was a discussion between Joe Pomorski and Ronald Agulnick about an escrow release request from a few years ago that the Board did not approve. Joe Pomorski asked if the Manchester Farms HOA had spoken to Jim Roland that night.

MOTION: Joe Pomorski made a motion to approve the Manchester Farms Revised Subdivision and Escrow Agreement between DHLP-Manchester Farms, Iron Oak Land Services, LLC and Firstbank Trust with the three provisions Mr. Agulnick agreed to with the HOA with regards to the basins, the lots and crooked sidewalk.

Mr. Agulnick requested Joe Pomorski add a provision to authorize the Board to sign the agreement outside of the public meeting. Joe Pomorski said they don't need to do that because they would sign the agreement outside of the meeting anyway. Mr. Agulnick stated he has two exhibits that still need to be added to the agreement. Mr. Agulnick said if the Board authorizes the agreement tonight, then we can go ahead and sign up our contractors and the Board can sign next meeting.

ACTION: Joe Pomorski suggested that Mr. Agulnick can line up contractors, add the two exhibits, Vince Pompo will look at the agreement and the Board will vote on the agreement at the next Board of Supervisors meeting.

O. PUBLIC PARTICIPATION

- 2) Siti Crook – Ms. Crook asked if the Township could notify the Martingale Circle residents when S. Caln Road is closed for roadwork. These residents are very boxed in. Siti Crook asked when the date will be for the S. Caln Road work in regard to the Ridgecrest Development. Tag Gathercole said he would make up a

map to distribute to the Martingale Circle residents. Steve Herzog asked if Long's Asphalt will put up a sign stating when the road would be closed. Ed Porter asked Tag Gathercole if the Township has a detour sign. Tag Gathercole will put up a detour sign when the road work is being done. Siti Crook also suggested the Township Office post a Peddler's List on the website. The Board approved posting the Peddler's List.

- 3) John Sly – Mr. Sly asked if there was any further discussion on the Emergency Management Titles. Joe Pomorski said that Tony Sirna and Jim Reagan discussed their job descriptions at the last meeting. Battalion Chief Sly requested a copy of the meeting minutes. Charles Kilgore said that a decision was made to repair their truck.
- 4) Nina Petro – Ms. Petro stated that she is concerned about Strasburg Road and its condition. That road has been repaired thankfully by the road crew. However, it is still in deplorable condition. The area from Strasburg Road to the bottom of Stottsville. Ms. Petro asked if there are any plans to resurface this road. Tag Gathercole said he did say he saw Myers paving marking the road. Mr. Gathercole said he is not sure what they are doing but he thinks they will overlay the road from the bottom of the hill on Strasburg to Rt. 82. Tag Gathercole said he will talk to PennDot tomorrow and contact her with a status update. Ms. Petro said that road must be repaired because it is heavily traveled. She said she hopes the Board will look into this. She said it could prove to be a life threatening hazard. Ed Porter mentioned two drop offs on Misty Patch Road that need to be marked for safety. Tag Gathercole said he will get those spots marked. Ed Porter asked Tag Gathercole if he is going to rent the machine and fill in the road cracks. Tag Gathercole said he is waiting to see how much money is in Liquid Fuels. Ed Porter stated this is important preventive maintenance for the roads. He suggested pulling back on the equipment expenses. Tag Gathercole said you need the proper tools to do the work. He discussed some of the various equipment the Township owns. John Davis asked for clarification on the responsibility of Strasburg Road because it's a state road. Tag Gathercole said the Road Crew will fix a pothole that's 12 or 13 inches deep or less. PennDot will then reimburse the Township for the repair.

3. ADJOURNMENT

MOTION: Joe Pomorski made a motion to adjourn the Board of Supervisors meeting at 8:45 pm. Steve Herzog seconded. VOTE: 5-0

Respectfully Submitted,

Lisa Valaitis,
Township Secretary