

East Fallowfield Township
Board of Supervisors 6:30 pm July 28, 2015 agenda

1. Call to order, silent meditation and pledge of allegiance.

2. There were Executive Sessions held on July 14, 2015.

3. APPROVAL OF MINUTES

a. June 9, 2015 Board of Supervisor Workshop meeting minutes.

MOTION: I make a motion to approve the June 9, 2015 Board of Supervisors Workshop meeting minutes as presented.

b. June 23, 2015 Board of Supervisor meeting minutes.

MOTION: I make a motion to approve the June 23, 2015 Board of Supervisors meeting minutes as presented.

4. PUBLIC WORKS DEPARTMENT

a. June Road Department monthly reports submitted for Board and resident review.

5. FIRE DEPARTMENT

a. June Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

b. June Westwood Fire Company EMS Report submitted for Board and resident review.

c. June Modena Fire Company Fire Chief's Report submitted for Board and resident review.

d. June Modena Fire Company EMS Report submitted for Board and resident review.

6. CITIZENS BY REQUEST

a. Al Wright – Mt. Carmel Road repairs.

b. Monya Jennings –physical issue in development.

c. Boy Scout – park kiosk project.

7. SOLICITOR REPORT

a. Manchester Farms update.

b. Ridgecrest update.

8. LEGAL ISSUES

a. Adoption of Open Space Design Option Zoning Amendment.

MOTION: I make a motion to adopt Ordinance No. 2015-02.

East Fallowfield Township
Board of Supervisors 6:30 pm July 28, 2015 agenda

- b. Adoption of the East Fallowfield Township Comprehensive Plan Update.

MOTION: I make a motion to adopt Resolution No. 2015-04.

9. PLANNING COMMISSION

- a. Planning Commission Report – Dennis Crook.

10. TREASURER'S REPORT

- a. June 30, 2015 Treasurer's report.

MOTION: I make a motion to approve the June 30, 2015 Treasurer's report as presented.

- b. June 2015 payment authorizations.

MOTION: I make a motion to approve the June 2015 payment authorizations as presented.

- c. Budget Meeting – discuss date of first meeting.

- d. Hiring of part-time Administrative Assistant in Township office.

MOTION: I make a motion to hire Katherine Archibald at \$15.00 per hour effective July 23, 2015.

- e. Other Township Business – Pani Martin.

- 1) Township credit card.

- a) Security cameras.

- b) Notary class.

- 2) Verizon land lines.

- 3) Legal bills.

- 4) Liquid Fuels – Mortonville Road line item.

- 5) Colonial Life.

- 6) Park Day budget.

- 7) Zip line – Park Day.

- 8) Resident correspondence.

- 9) Email migration.

East Fallowfield Township
Board of Supervisors 6:30 pm July 28, 2015 agenda

11. POLICE DEPARTMENT

- a. June Police report submitted for Board and resident review.

12. PARK AND RECREATION

- a. July 24, 2015 Park and Recreation Monthly Report to Board of Supervisors presented for Board and resident review.
- b. Resolution for BOS Approval - # 2015-05 - Township Resolution Endorsing the Brandywine Creek Greenway and its 2014 Strategic Action Plan.

MOTION: I make a motion to approve Resolution #2015-05 Endorsing the Brandywine Creek Greenway and its 2014 Strategic Action Plan.

- c. Authorization to reimburse for materials installed in Park flower gardens.

MOTION: I make a motion to authorize staff to reimburse Ms. Joyce Peiffer for the costs of the materials installed by her at the Park flower gardens.

13. HISTORICAL COMMISSION

- a. No report submitted.

14. NEW BUSINESS

- a. Renewal of Process and Marketing Contract for Recyclables – Chester County Solid Waste Authority.

15. PUBLIC PARTICIPATION - 20 minutes

16. ADJOURNMENT

- 17. The agenda is finalized the Thursday before the regular meeting, changes may occur.

Once a time limit has expired for a particular area, it is up to the Board to:

- 1) Continue the discussion for X amount of minutes.
- 2) Table the discussion until the next meeting.
- 3) End the discussion.