

East Fallowfield Township  
Board of Supervisors 6:30 pm October 25, 2016 agenda

1. Call to order, silent meditation and pledge of allegiance.
2. There were executive sessions held on October 4th, October 11th and October 25th regarding personnel issues.
3. APPROVAL OF MINUTES
  - a. September 27, 2016 Board of Supervisors budget meeting minutes.

MOTION: I make a motion to approve the September 27, 2016 Board of Supervisors budget meeting minutes as presented.
  - b. September 27, 2016 Board of Supervisors meeting minutes.

MOTION: I make a motion to approve the September 27, 2016 Board of Supervisors meeting minutes as presented.
  - c. October 11, 2016 Board of Supervisors budget meeting minutes.

MOTION: I make a motion to approve the October 11, 2016 Board of Supervisors budget meeting minutes as presented.
4. CITIZENS BY REQUEST
  - a. Siti Crook – 65 Pa.C.S.A § 711. Use of equipment during meetings; ACLU files lawsuit: Brajovic v. Borough of Blawnox.
  - b. Mike Petro – Beacon of Knowledge 5K-9 Event.
5. UNFINISHED BUSINESS
  - a. Eric Schrock – Manchester Farms Update.
6. SOLICITOR REPORT
7. LEGAL ISSUES
  - a. Bawa M. Project Conditional Use Hearing – Informational Only. Continued Hearing Scheduled for November 14, 2016 at 6:00 pm.
  - b. Temporary Assistant Treasurer/Office Manager – Board consideration.

MOTION: I move that the Township hire \_\_\_\_\_ for the position of Temporary Assistant/Office Manager, at a rate of \$\_\_\_\_\_, subject to the individual obtaining the requisite treasurer's bond.
  - c. Year-End Planning – Update/Informational Only – Budget/Auditor Appointment/Organizational Meeting/Regular Meetings.
  - d. Mortonville Road – Feedback from Township Traffic Engineer.

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8. 2016 GENERAL BUDGET

- a. Authorize advertisement of 2017 General Budget for Public Inspection.

MOTION: I make a motion to advertise the 2017 General Budget which will be available for public inspection on October 27, 2016.

9. PLANNING COMMISSION

- a. Planning Commission Report – Dennis Crook.

10. SUPERVISOR ED PORTER

- a. Township providing a video of the BOS meetings on the Township's website for residents (continued discussion).
- b. Township Building Security cameras installation status and placement.
- c. Timacula Road status and discussion.
- d. Development basin status.
- e. Section 207 of the MPC.

11. POLICE DEPARTMENT

- a. September Police report submitted for Board and resident review.

12. PUBLIC WORKS DEPARTMENT

- a. September Road Department monthly reports submitted for Board and resident review.

13. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

- a. September Modena Fire Company Fire Chief's Report submitted for Board and resident review.
- b. September Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
- c. September Modena Fire Company Fire EMS submitted for Board and resident review.
- d. September Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
- e. September Westwood Fire Company EMS Report submitted for Board and resident review.

14. PARK & RECREATION COMMITTEE

- a. No Report.

15. HISTORICAL COMMISSION

- a. October 5, 2016 Historical Commission meeting minutes submitted for Board and resident review.

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16. TREASURER'S REPORT

- a. September 30, 2016 Treasurer's report.

MOTION: I make a motion to approve the September 30, 2016 Treasurer's report as presented.

- b. September 2016 payment authorizations.

MOTION: I make a motion to approve the September 2016 payment authorizations for 109 checks in the aggregate amount of \$264,479.10 for the period of September 28, 2016 through October 25, 2016.

- c. Key Bank – Signature sheets to add/confirm signers on the Key Bank accounts.

MOTION: I make a motion for all Board members to sign the Certificate of Incumbency, New Public Entity Signature Card, New Public Entity Depository Certificate and all appropriate Exhibits.

- d. Fulton Bank – Resolution of Unincorporated Association – Signature sheet to add/confirm signers on the account for Fulton LockBox.

MOTION: I make a motion for all Board members to sign the Resolution of Unincorporated Association from Fulton Bank.

- e. Other Township Business – Pani Martin.

- 1) Chester County GIS Service – Map for Storm Sewer Mapping.

MOTION: I make a motion to approve the GPS Field Data Collection Program agreement with Chester County CPS Field Data Collection Program for storm sewer mapping.

- 2) Park & Recreation Resignations.  
3) Does the Board want to switch banks?  
4) New Business.

17. NEW BUSINESS

18. PUBLIC PARTICIPATION - 20 minutes

19. ADJOURNMENT

20. The agenda is finalized the Thursday before the regular meeting, changes may occur.

Once a time limit has expired for a particular area, it is up to the Board to:

- 1) Continue the discussion for X amount of minutes.  
2) Table the discussion until the next meeting.  
3) End the discussion.