

East Fallowfield Township
Board of Supervisors 6:30 pm November 22, 2016 agenda

1. Call to order, silent meditation and pledge of allegiance.
2. There were executive sessions held on November 1st, November 8th and November 14th regarding personnel issues.
3. APPROVAL OF MINUTES
 - a. October 11, 2016 Board of Supervisors Workshop meeting minutes.

MOTION: I make a motion to approve the October 11, 2016 Board of Supervisors Workshop meeting minutes as presented.
 - b. October 25, 2016 Board of Supervisors budget meeting minutes.

MOTION: I make a motion to approve the October 25, 2016 Board of Supervisors budget meeting minutes as presented.
 - c. November 7, 2016 Board of Supervisors budget meeting minutes.

MOTION: I make a motion to approve the November 7, 2016 Board of Supervisors budget meeting minutes as presented.
4. ACT 537
 - a. Act 537 Review / Update – Dave Porter – Herbert MacCombie's Office.
5. CITIZENS BY REQUEST
 - a. Buddy Rhoades – Township Business.
6. TOWNSHIP ENGINEER
 - a. Township Engineer Update – Chris Della Penna.
7. SOLICITOR REPORT
8. 2016 BUDGET
 - a. Transfer to Capital Projects and Reserve for General Fund.

MOTION: I make a motion to transfer from the General Fund to the Capital Projects Fund a) \$35,000 budgeted for Capital Projects b) \$42,900 budgeted for General Fund Reserve and c) \$30,000 budgeted for the document scanning project to be used in the future – for a total of \$107,900.
9. LEGAL ISSUES
 - a. Bawa Fellowship Conditional Use Hearing – Informational Only – Next Hearing Scheduled for November 30, 2016 at 6:00 PM.

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b. Assistant Treasurer / Office Manager.

MOTION: I move that the Township approve and ratify agreement to use Randstad Temp Agency to fill the position of Assistant Township Treasurer/Office Manager, effective November 17, 2016, subject to compliance with the applicable bonding requirements.

c. Treasurer Maternity Leave.

MOTION: I move that the Township approve the unpaid leave of absence of Frangipani Martin for a period of ninety (90) days commencing on or about November 15, 2016 for personal reasons.

d. Township Office Hours.

MOTION: I move that the Township modify the Township office hours, effective November ____, 2016, to be:

e. 2017 Organizational Meeting.

MOTION: I move that the Township advertise the date and time of its organization meeting for the elected Township Board of Auditors, for Wednesday, January 4, 2017, at ____ pm.

f. Township Official Map.

g. Triple Fresh – Request for Land Development Waiver.

h. Mortonville Road – Update.

i. Holland Land Development – MPC Extension Received – Through January 6, 2017.

10. PLANNING COMMISSION

a. Planning Commission Report – Dennis Crook.

11. POLICE DEPARTMENT

a. October Police report submitted for Board and resident review.

12. PUBLIC WORKS DEPARTMENT

a. October Road Department monthly reports submitted for Board and resident review.

13. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

a. October Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

b. October Westwood Fire Company EMS Report submitted for Board and resident review.

c. October Modena Fire Company Fire EMS submitted for Board and resident review.

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14. PARK & RECREATION COMMITTEE

- a. No Report.

15. HISTORICAL COMMISSION

- a. Request Letter for approval of Historical Commission Facebook page.

16. TREASURER'S REPORT

- a. October 31, 2016 Treasurer's report.

MOTION: I make a motion to approve the October 31, 2016 Treasurer's report as presented.

- b. October 2016 payment authorizations.

MOTION: I make a motion to approve the October 2016 payment authorizations for ___ checks in the aggregate amount of \$_____ for the period of October 26, 2016 through November 22, 2016.

- c. Signing of Writs of Execution.

MOTION: I make a motion to sign the Writs of Execution, as presented.

17. NEW BUSINESS

18. PUBLIC PARTICIPATION - 20 minutes

19. ADJOURNMENT

20. The agenda is finalized the Thursday before the regular meeting, changes may occur.

Once a time limit has expired for a particular area, it is up to the Board to:

- 1) Continue the discussion for X amount of minutes.
- 2) Table the discussion until the next meeting.
- 3) End the discussion.