

EAST FALLOWFIELD TOWNSHIP
BUDGET MEETING
October 25, 2016 Approved minutes
5:42 PM

Members Present

Steve Herzog, Chairman
Ed Porter, Vice Chairman
Carol Kulp, Member
Randy Doan, Member
Wilson Lambert, Member

Township Staff Present

Lisa Valaitis, Township Secretary
Pani Martin, Township Treasurer

1. Call to order, moment of silence, and pledge of allegiance.

Chairman Steve Herzog called the meeting to order at 5:42 pm.

2. Discussion

Changes to 2017 Budget Projections:

Account 1401.50 – Office Unemployment Compensation Insurance was increased \$300 based on new calculations, rates and the temporary treasurer salary.

Account 1406.60 – Administration/Public Officials – Insurance Liability was decreased \$500 based on updated numbers from the insurance company.

Account 1408.10 – Engineering Services will remain at \$20,000 and \$5,000 will be designated for the official township map.

Account 1408.11 – MS4 Permit Compliance Engineering was increased by \$7,500 based on new estimates from Herbert MacCombie's office.

Account 1410.50 – Police Unemployment Compensation Insurance was reduced \$2,000 based on new calculations and rates.

Account 1411.45 – Police Telephone was reduced \$400.

Account 1411.53 – Police Internet Service was reduced to a total of \$1,100.

Account 1411.60 – Police Insurance Liability was decreased by \$1,250 based on numbers received from the insurance company.

Account 1412.00 – Police Vehicles - Fuel was reduced by \$10,000 per board instruction at the last budget meeting.

Account 1412.25 – Police Auto Insurance was increased by \$3,600. The Longley Physical Auto Insurance was added to PIRMA Liability Auto Insurance.

Account 1431.60 – Public Works Insurance Liability was decreased \$1,200.

Account 1432.20 – Public Works Auto Insurance was increased by \$5,200. The Longley Physical Auto Insurance was added to PIRMA Liability Auto Insurance.

Account 1433.00 – Public Works Property Insurance was decreased from \$9,800 to \$4,900.

Account 1430.50 – Public Works Unemployment Compensation Insurance was reduced \$500 based on new calculations/rates.

Account 1441.20 – Fire Unemployment Compensation was reduced by \$80 based on new calculations/rates.

Pani Martin reported the net difference between the previous budget and this budget is \$14,000 more in excess revenue over expenditures.

Liquid Fuels Account 1430.84 – Road Improvements has \$148,000 budgeted for physical road repairs. There is \$10,000 budgeted for much needed road line painting. There was a discussion between the Board and Tag Gathercole about line painting. Tag Gathercole stated they did not do line painting on Fairview Road.

Discussion:

Tag Gathercole discussed the 2003 F150 small dump truck's mechanical problems. He said the Township spent \$10,000 for repairs and the trade in value of the truck is \$10,000. There was a discussion about purchasing a chassis and transferring the truck bed to the chassis. Tag Gathercole also discussed leasing a new truck, which would probably cost \$6,000 a year. Mr. Gathercole will get cost numbers for the next meeting.

Pani Martin stated she is still waiting on updates from H.A. Thompson and The Standard regarding workers compensation and short/long term disability. Pani Martin said she estimated minor increases and she is comfortable with those estimates.

There was a discussion about the status of the Act 537. Pani Martin reported that Herbert MacCombie's office estimated the remaining cost to be \$8,000 this year and \$13,000 for next year to wrap up and submit the plan to DEP.

Ed Porter asked Chief Porter if he could bump up the part-time officer budget by \$20,000 rather than hiring an eighth full-time officer. Chief Porter agreed this would work. The part-time officer budget will be \$100,000. Ed Porter said he recommended this because of the jump in medical coverage costs and police contract negotiations. Ed Porter suggested putting the savings into roads for next year. Ed Porter commented that Timacula Road needs work.

There was a discussion about not hiring a township manager next year and putting that \$100,000 into roads. Ed Porter discussed the need for hiring someone to manage the Public Works Department to satisfy the requirement under the Teamster's contract.

There was a discussion about seal cracking versus tar and chip. Tag Gathercole spoke in favor of tar and chip.

There was a discussion about Tag Gathercole's job title of Public Works Director. He considers himself a Road Foreman and he is hands on in the department. Ed Porter stated Tag Gathercole is doing more than is expected. Wilson Lambert asked about the federally mandated supervision for CDL. Chief Porter stated he facilitates that.

Pani Martin will move the saving from the Police Department budget to road repair under the General Fund. Chief Porter stated he has money in the current year budget that he did not spend and is giving back. Pani Martin stated the Police Department has saved \$200,000 this year. The Board discussed moving half of this year's Police Department savings to the Capital Projects Fund and half to the General Fund. Chief Porter stated he needs a new car next year.

Next Budget Meeting Date: The next budget meeting will be on Monday, November 7, 2016 at 6:00 pm. The Board of Supervisors Workshop scheduled for November 8, 2016 was cancelled.

3. Adjournment

MOTION: Steve Herzog made a motion to adjourn the budget meeting at 6:13 pm. Ed Porter seconded. VOTE: 5-0

Respectfully Submitted,

Lisa Valaitis,
Township Secretary