

EAST FALLOWFIELD TOWNSHIP  
BOARD OF SUPERVISORS  
Re-Organizational Meeting Agenda  
6:30 PM January 3, 2017

1. Call to Order, Silent Meditation, and Pledge of Allegiance.

2. Solicitor: Elect Temporary Chairman to start the meeting.

MOTION: I make a motion to appoint Mr. \_\_\_\_\_ as temporary Chairman to start the January 3, 2017 Re-Organizational meeting.

3. Election of Chairman.

MOTION: I make a motion to appoint Mr. \_\_\_\_\_ as the 2017 Board of Supervisors Chairman.

4. Election of Vice Chairman.

MOTION: I make a motion to appoint Mr. \_\_\_\_\_ as the 2017 Board of Supervisors Vice Chairman.

5. Appointment of Township Solicitor.

MOTION: I make a motion to appoint the firm of Siana, Bellwoar & McAndrew, LLP for the 2017 year, at the rate of \$195.00 per hour for general municipal legal services and paralegal services at \$120.00 per hour.

6. Legal.

- a. Notice Only – Bawa Conditional Use Hearing – Next Hearing Scheduled for 1/17/17 at 6:00 pm.

- b. Notice Only – 2017 Bidding Thresholds Established by the State:

- 1) Written/phone quotes – greater than \$10,700, but less than \$19,700.

- 2) Formal bidding - \$19,700 or greater.

7. Appointment of Township Secretary, and Township Right to Know Officer.

MOTION: I make a motion to appoint Lisa Valaitis as the 2017 Township Secretary, and Township Office Right to Know Officer, at \$17.48 per hour.

8. Appointment of Township Treasurer.

MOTION: I make a motion to appoint Frangipani Martin as the 2017 Township Treasurer and Office Manager, at a yearly salary of \$53,049.31.

9. Appointment of Part-Time Administrative Assistant.

MOTION: I make a motion to appoint Katherine Archibald as the 2017 Part-Time Administrative Assistant, at \$15.91 per hour.

10. November 22, 2016 Board of Supervisors meeting minutes.

MOTION: I make a motion to approve the November 22, 2016 Board of Supervisors minutes as presented.

11. Establish Monthly Meeting Dates and Times for the Board and Commissions.

MOTION: I make a motion to approve the Board of Supervisor's meetings at 6:30 PM on the 4<sup>th</sup> Tuesday and their workshop the 2<sup>nd</sup> Tuesday, the Park and Recreation Commission meetings at 6:30 PM on the 1<sup>st</sup> Tuesday and their workshop on the 3<sup>rd</sup> Tuesday, the Planning Commission meetings at 6:30 PM the 1<sup>st</sup> Monday and their workshop on the 3<sup>rd</sup> Monday, the Historical Commission meetings at 6:30 PM on the 1st Wednesday and their workshop on the 3rd Wednesday.

12. 2017 Trash/Recycling Payment Information Sheet.

13. Appointment of Public Works Department.

MOTION: I make a motion to appoint the following Public Works employees as presented.

Public Works Superintendent	Barry "Tag" Gathercole – \$31.63/hr.
Assistant Public Works Superintendent	Tim Gathercole – \$27.49/hr.
Other Public Works Assistant	Greg Leonard – \$23.53/hr.
Other Public Works Assistant	Justin Gathercole – \$23.39/hr.
Other Public Works Assistant and Mechanic	John Weaver –\$23.39/hr.

14. Appointment of "As needed" snow plowers.

MOTION: I make a motion to appoint the following "as needed" snow plowers as presented.

Snow Plower	Dan Mowery – \$15.00/hr.
Snow Plower	Joe Gathercole - \$15.00/hr.
Snow Plower	Alfred Perine - \$15.00/hr.
Snow Plower	John Scott - \$15.00/hr.
Snow Plower	Jim Reagan – \$15.00/hr.
Snow Plower	Anthony Sirna – \$15.00/hr.
Snow Plower	Frank Dowlin - \$15.00/hr.
Snow Plower	Eddie Simpson - \$15.00/hr.
Snow Plower	Jim Sisk - \$15.00/hr.
Snow Plower	Chris Corle - \$15.00/hr.
Snow Plower	Tim Peters - \$15.00/hr.

15. Emergency Services.

MOTION: I make a motion to appoint the following Emergency Service employees as presented.

Fire Marshal, Asst. Emergency Management Coordinator – Jim Reagan – \$163.92/qtr. and \$22.00/hr.  
Asst. Fire Marshal, Emergency Management Coordinator – Anthony Sirna – \$163.92/qtr. and \$22.00/hr.

16. Police Department.

MOTION: I make a motion to appoint the following Police Officers as presented.

Chief of Police	Christopher Porter – \$89,441.84/year
Full-Time Police Officer	Edward Masterstefone – \$36.79/hr.
Full-Time Police Officer	Brian Simmons – \$34.29hr.
Full-Time Police Officer	Kevin Simmons – \$34.29/hr.
Full-Time Police Officer	Richard McAllister – \$34.29/hr.
Full-Time Police Officer	Gina Malarick – \$34.29/hr.
Full-Time Police Officer	Francis J. O'Donnell – \$27.43/hr.
Part-Time Police Officer	Alan Haldeman – \$25.00/hr.

Part-Time Police Officer  
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Mark McKinney – \$25.00/hr.  
John Rappold – \$25.00/hr.  
Steve Hafele – \$25.00/hr.

17. Police Secretary and Police Right to Know Officer.

MOTION: I make a motion to appoint Nancy Baker as the 2017 part-time Police Administrative Assistant and part-time Police Right to Know Officer, at \$18.62 per hour.

18. Building Inspector/Code Officer/Zoning Officer.

MOTION: I make a motion to appoint Keystone Municipal Services, Inc. as the 2017 Township Building Inspection, Code Official, and Zoning services.

19. Supervisor Liaison Appointments.

MOTION: I make a motion to appoint the following Board liaisons as presented.

Planning Commission –  
Zoning Hearing Board –  
Library –  
Historical Commission –  
Emergency Services and Fire Marshal –  
Financial Administration –  
Trash and Recycling –  
Website –  
Newsletter –  
Park and Recreation –  
Police –  
Public Works –  
Township Office –

20. 2017 State Supervisor's Association Convention Voting Delegate.

MOTION: I make a motion to appoint \_\_\_\_\_ as the 2017 State Supervisor's Association Convention Voting Delegate, and \_\_\_\_\_ as alternate Voting Delegate.

21. Vacancy Board.

MOTION: I make a motion to appoint \_\_\_\_\_ as the East Fallowfield Township 2017 vacancy board Member.

22. Law Offices of John Carnes Jr.

MOTION: I make a motion to appoint The Law Offices of John Carnes Jr. as the 2017 Township Zoning Solicitor, at the rate of \$135.00 per hour and \$100.00 for any services done for John Carnes.

23. Herbert E. MacCombie Jr. P.E.

MOTION: I make a motion to appoint Herbert E. MacCombie Jr. P.E. as the 2017 Township Sewer Consultant, and approve their 2017 fee schedule as presented.

24. Traffic Planning and Design.

MOTION: I make a motion to appoint Traffic Planning and Design as the 2017 Township Traffic Consultants, and approve their 2017 fee schedule as presented.

25. Township Engineer.

MOTION: I make a motion to appoint Della Penna Engineering Inc. as the 2017 Township Engineer, and approve the 2017 fee schedule as presented.

26. Fee Schedule Resolution 2017-01.

MOTION: I make a motion to approve Resolution 2017-01 approving the Township Fee Schedule, Secretary Draft 12/28/16.

27. Agricultural Security Commission.

- a. Reappointment of Arthur DeLeo to the Agricultural Security Commission 2017 to 2021 term.

MOTION: I make a motion to appoint Arthur DeLeo to the Agricultural Security Area Committee 2017 to 2021 term.

- b. Appointment of Joe McCormick to the Agricultural Security Commission 2016 to 2017 term.

MOTION: I make a motion to appoint Joe McCormick to the Agricultural Security Area Committee 2016 to 2017 term.

- c. Appointment of Clarence Rhoades Jr. to the Agricultural Security Commission 2016 to 2019 term.

MOTION: I make a motion to appoint Clarence Rhoades Jr. to the Agricultural Security Area Committee 2016 to 2019 term.

- d. Appointment of 2017 Chairman (Board of Supervisor Member).

MOTION: I make a motion to appoint \_\_\_\_\_ as the 2017 Chairman of the Agricultural Security Commission.

Board Member – Chairman 2017  
William Elkins – Farmer 2015 to 2017 (3 year term)  
Joe McCormick – Resident 2016 to 2017 (2 year term)  
Clarence Rhoades Jr. – Farmer 2016 to 2019 (4 year term)  
Arthur DeLeo – Farmer 2017 to 2021 (5 year term)

28. Zoning Hearing Board.

Ellis Weiss - Member 2015 to 2017  
Nelson Walter – Member 2016 to 2018  
VACANT – Member 2017 to 2019

29. Planning Commission.

- a. The Planning Commission Members ask the Board of Supervisors to appoint Stephanie Saxton to the Planning Commission 2015-2018 term.

MOTION: I make a motion to appoint Stephanie Saxton to the Planning Commission 2015-2018 term.

John Schwab – Member 2014 to 2017  
John Nielsen– Member 2014 to 2017  
Dennis Crook – Member 2015 to 2018

Joe Perzan – Member 2015 to 2018  
Stephanie Saxton – Member 2015 to 2018  
Sue Monaghan – Member 2016 to 2019  
Jim Weeks – Member 2016 to 2019

30. Park and Recreation Committee – 5 vacancies.

John Zwirzina – Member 2015 to 2019  
Kevin Walls - Member 2015 to 2019  
VACANT – Member 2017 to 2021  
VACANT – Member 2014 to 2018  
VACANT – Member 2017 to 2021  
VACANT – Member 2016 to 2020  
VACANT – Member 2016 to 2020

31. Historical Commission.

- a. Reappointment of Sue Monaghan to the Historical Commission 2017 to 2021 term.

MOTION: I make a motion to appoint Sue Monaghan to the Historical Commission 2017 to 2021 term.

- b. Reappointment of Arthur DeLeo to the Historical Commission 2017 to 2021 term.

MOTION: I make a motion to appoint Arthur DeLeo to the Historical Commission 2017 to 2021 term.

- c. Reappointment of Clarence Rhoades Jr. to the Historical Commission 2017 to 2021 term.

MOTION: I make a motion to appoint Clarence Rhoades Jr. to the Historical Commission 2017 to 2021 term.

Lee Schlingman – Member 2014 to 2018  
Fred Bissinger – Member 2014 to 2018  
Joe McCormick – Member 2015 to 2019  
VACANT – Member 2015 to 2019  
Sue Monaghan – Member 2017 to 2021  
Arthur DeLeo – Member 2017 to 2021  
Clarence Rhoades Jr. – Member 2017 to 2021

32. United Construction Code Township Representative and Alternate.

MOTION: I make a motion to appoint Joe McCormick as the Township Uniform Construction Code (UCC) representative.

MOTION: I make a motion to appoint Clarence Rhoades Jr. as the Township Uniform Construction Code (UCC) alternative representative.

33. Elected Auditors.

Sharon Scott – 2016 to 2021 (6 year term)  
VACANT – 2014 to 2017 (4 year unexpired)  
VACANT – 6 year term 2014 to 2019

34. Tax Collector 4 year term 2014 to 2017.

Chris Amentas – 2014-2017

35. Designated Banks.

MOTION: I make a motion recognizing the Township designated banks as presented.

Key Bank  
Fulton Bank

36. New Business.

a. 95<sup>th</sup> Annual Educational Conference & Trade Show Supervisor Attendance.

37. Public Comment.

38. Adjournment – I make a motion to adjourn the January 3, 2017 Re-organizational Meeting.