

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS SPECIAL MEETING
November 30, 2016 Approved minutes
6:14 PM

Members Present

Steve Herzog, Chairman
Ed Porter, Vice Chairman
Carol Kulp, Member
Wilson Lambert, Member
Randy Doan, Member

Township Staff Present

Lisa Valaitis, Township Secretary

Township Solicitor

Mike Crotty

1. CALL TO ORDER, SILENT MEDITATION AND PLEDGE OF ALLEGIANCE.

Chairman Steve Herzog called the meeting to order at 6:14 pm.

2. DISCUSSION

A. PAYMENT AUTHORIZATIONS

1) November 2016 Payment Authorizations.

Steve Herzog stated the purpose of this meeting was to approve payment authorizations due the Township Treasurer going on leave prior to the November 22, 2016 Board of Supervisors meeting.

MOTION: Steve Herzog made a motion to approve the November 2016 payment authorizations for 115 checks in the aggregate amount of \$192,656.50 for the period of October 26, 2016 through November 30, 2016. Ed Porter seconded.

QUESTIONS AND COMMENTS:

- a. Sharon Scott asked if there was a Treasurer's Report this month. Steve Herzog stated there is no Treasurer's Report. There will be a Treasurer's Report available at the December Board of Supervisors meeting. Mrs. Scott stated these payments are being rushed. Before the Township pays bills, the Township should know where it stands financially and residents should be informed of the Township's financial condition. Mrs. Scott commented on the Board not bringing in a temporary treasurer to be trained by the full-time township treasurer. Mrs. Scott also commented that the payment authorization report should be available to the public the Friday before a meeting. Additionally, Mrs. Scott stated that audits should be done after a treasurer resigns.
- b. Ed Porter commented on Mrs. Scott's statement regarding conducting an audit after a treasurer resigns.
- c. Steve Herzog commented on the need to get the payments authorized and have the bills paid.
- d. Buddy Rhoades commented on audits being done every year. Mr. Rhoades also stated the auditors make recommendations. He said some of the recommendations were not implemented. He recommended the Board members review the auditor reports and recommendations. Mr. Rhoades also spoke about the Police Department and Public Works Department unions and contract negotiations.
- e. Ed Porter stated there are copies of the payment authorizations being approved in the back of the room for residents review. Ed Porter stated payments have to be authorized. The Township Treasurer is on leave and the temporary treasurer has been here a week working on the payment authorizations.

- f. Sharon Scott asked what the Brandywine Red Clay Alliance (check 25394) payment is for.
- g. Randy Scott stated it would be irresponsible for the Board to pay the bills late.
- h. Steve Herzog stated they will present an answer to her question regarding the Brandywine Red Clay Alliance payment at the next meeting. Mr. Herzog also stated the Brandywine Red Clay Alliance is related to the MS4.
- i. Buddy Rhoades made some comments on the Brandywine Red Clay Alliance. Mr. Rhoades spoke about needing someone to be able to get grants for the Township.
- j. Randy Doan stated the payment to the Brandywine Red Clay Alliance is \$190.31.

VOTE: 5-0

3. ADJOURNMENT

MOTION: Steve Herzog made a motion to adjourn the Board of Supervisors meeting at 6:34 pm. Ed Porter seconded. VOTE: 5-0

Respectfully Submitted,

Lisa Valaitis
Township Secretary