

**EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS MEETING
April 29, 2008 7 pm
Unapproved**

IN ATTENDANCE: George Broadbent, Chairman; Chris Makely, Vice Chairman; Garth Monaghan, Member; Mark Espie, Treasurer; Vince Pompo, Solicitor; Denise Miller, Secretary.

CALL TO ORDER, SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

Mr. Broadbent moves to appoint Arlene Miles-Eubanks as the new PT Admin. Assist. for the Township Office effective April 24, 2008. Chris Makely 2nd. Comments? Vote: Unanimous.

APPROVAL OF MINUTES:

Mr. Broadbent moves to approve the March 25, 2008 minutes. Chris Makely 2nd. Comments? Vote: Unanimous.

SOLICITOR REPORT:

Ordinance 2008-03 – Contractors Registration: Mr. Monaghan moves to adopt Ordinance 2008-03. Mr. Broadbent 2nd. Comments? Vote: Unanimous.

Ordinance 2008-04 – Amending the E. Fallowfield Twp. sewer use Ordinance: Mr. Broadbent moves to enact Ordinance 2008-04 revising the definition of sewer system. Chris Makely 2nd. Comments? Vote: Unanimous.

Ordinance 2008-05 – Beechwood Drive and Woodridge Road water system: Mr. Makely asks if the affected property owners been notified. Mr. Pompo states they have not been notified of this Ordinance but PAWC has sent a survey asking if the residents wanted to connect to the water system coming and when the time comes to notify the residents it will be PAWC's responsibility. Mr. Pompo recommends writing the affected residents a letter. The Board agrees. Mr. Broadbent moves to adopt Ordinance 2008-05. Chris Makely 2nd. Comments: Vote: Unanimous.

Ordinance 2008-07 – Highway Occupancy fees: Mr. Broadbent moves to adopt 2008-07 setting the fees for Highway Occupancy permits for E. Fallowfield Township. Chris Makely 2nd. Comments? Vote: Unanimous.

Mandatory alcohol and background checks for new employees: Buddy Rhoades comments on other municipalities who have this policy. The Board instructs Brian from Mr. Pompo's office to draft a policy. This will also be added to the Employee Manual. Siti Crook asks if Supervisors should be included. Mr. Pompo states appointed or elected officials are not included. Mr. Makely states the recent hires will follow this procedure.

Advertise amended Ordinance 2003-08 – 2008-02 Noise Ordinance: This amendment would allow residents to work from 10:00 am to 7 pm on Sundays. Mr. Broadbent moves

to advertise Ordinance 2008-02 amending Ordinance 2003-08. Chris Makely 2nd.
Comments? Vote: Unanimous.

Motion to approve Resolution 2008-08 amending Resolution 2008-01 – Escrow of \$300.00 for Stormwater Management Plan Review: Mr. Broadbent moves to adopt Resolution 2008-08 amending Resolution 2008-01 Municipal Fee Schedule to allow a \$300.00 dollar escrow. Garth Monaghan 2nd. Comments? Siti Crook asks if this applies to Subdivisions. Mr. Broadbent states only for individual residents. Vote: Unanimous.

Motion to approve Resolution 2008-09 – Performing without a permit: Tabled until next month.

Angela James Day Care Application: Mr. Pompo states he is in receipt of a Conditional Use (CU) Application for a Day Care Center on 2389 Strasburg Road submitted on April 16, 2008. Mr. Pompo informs the Board that they have 60 days to schedule the CU Hearing. Mr. Monaghan states to change 915 to 945 Buck Run Road on the application. The Board agrees to have the CU Hearing on May 27, 2008 at 6:00 pm.

Mr. Monaghan asks Mr. Pompo if East Bradford is part of the C.C. Immediate Unit, (CCIU), Joint Purchasing . Mr. Pompo states they are not but his firm does represent the CCIU and he prepared the Joint Purchasing documents.

Mr. Makely asks about the Regional UCC board. Mr. Pompo states this is for different Municipalities that are members of a COG where specialized members hear building appeals.

Mr. Broadbent calls for a break at 8:23 pm.
Mr. Broadbent resumes the meeting at 8:32 pm.

CITIZENS BY REQUEST:

Buddy Rhoades 2176 Strasburg Road – Asking the Board to look into contractors working for the Twp. requiring background checks on all their employees, comments on Weaver’s Mulch crossing the Twp. bridges and also other trucks, and Employee vehicles being taken home.

Sandra Simmons of 1513 West Chester Road – Ms. Simmons is concerned about the erosion of the storm drain that runs down Cardinal Drive to West Chester Road. Mr. Makely states both him and the Road Master went out to investigate and determined that the larger drain on the right is a corrugated metal pipe and the other looks like a spring. Justin from the road dept. took pictures. Mr. Makely proposes to the Board that they have the Twp. Engineer look at it and re-tear, repair and then seed. The Board will give a update at the May 27th meeting.

CORRESPONDENCE:

Destroying Twp.correspondence – Mr. Broadbent moves to allow the Secretary to destroy the 1997, 1998, 1999, 2002 and 2003 monthly transfer tax reports. Chris Makely

2nd. Comments? Mr. Massaro asks why the 2001 and 2001 are not listed. Denise Miller comments that they haven't been found. Vote: Unanimous.

Joint Purchasing Agreement - Mr. Monaghan informs the Board about the Chester County Intermediate Unit, (CCIU), Contract which is a group purchasing arrangement with other School Districts. The fee for belonging is 1% of the purchase price. Chief Mango discloses to the Board that he is on the Chester County Intermediate Board and will have to vote on their contract and states Mr. Pompo didn't see any conflict. Mr. Monaghan moves to enter into a contract with the CCIU for the Joint Purchasing Marketplace Program. Mr. Broadbent 2nd. Comments? Bob King asks if the fuel is for the police cars and oil for the building. Mr. Broadbent states it is for propane, gasoline and fuel for vehicles. Vote: Unanimous.

Regional Uniform Construction Code Appeals Board: Mr. Makely motions to move forward with the joining of the Regional Uniform Construction Code Appeals Board. Mr. Broadbent 2nd. Comments? Vote: Unanimous.

TREASURER'S REPORT:

Mr. Espie gives his March 31, 2008 report and requests payment authorization from the General Fund of \$246,219.70, escrow account \$9,027.72 and the State Liquid Fuels Fund \$85.16. Mr. Makely comments that everyone is controlling their departments and on line item #430.142 for the road dept. they are currently operating at 72.4 % . Chris Makley motions to allow the Road Master to hire a PT 20hr/wk \$10/hr. summer help crew member. Mr. Makely asks Mr. Espie if they could get unemployment when they leave. Mr. Espie states yes the number of hrs. determine how much they get. Mr. Broadbent 2nd. Comments? Bob King asks if the hours will be specified. Mr. Broadbent replies that the Road Master will set the hours. Buddy Rhoades asks if this position will be advertised. Mr. Broadbent replies all jobs will be advertised. Glen Coyer asks about the road crew 283 of either holiday/vac/sick pay. Mr. Broadbent replies that if they have the time coming they can't stop someone from taking it. Mr. Makely states the bottom of Mt. Carmel will be fixed in the near future. Mr. Broadbent moves to accept the treasurer's report for April and authorize the payment request as described. Mr. Monaghan 2nd. Comments? Paula Coyne asks about the \$140 under Historic in the budget. Mr. Espie replies it is a prorated amount of the budgeted item for the 1st quarter. Siti Crook asks about reimbursement for the Twp. legal fees. Mr. Makely replies that the Twp. puts out the money and then is reimbursed for certain things. Mr. Broadbent states if the legal dept. goes over their cap they will need board approval to go over. Bob King asks Mr. Espie to explain some items on the budget. Vote: Unanimous.

POLICE: Chief Mango

Chief Mango gives a brief report and states the monthly report is available online and the back table.

General Order 54.3.1 – Take Home Vehicles: Chief Mango states some Municipalities that allow a take home vehicle. Mr. Broadbent moves to concur with the General Order 54.3.1. Mr. Monaghan 2nd. Comments? Mr. Makely comments on if bringing home a vehicle boost's morale. Chief Mango states it does boost morale. Buddy Rhoades comments on not taking vehicles home. Vote: Unanimous.

Siti Crook asks about the rape in Brandford Village. Chief Mango replies that it was a sexual assault, but after investigation the evidence supports that the assault never happened.

Hiring of PT Police Admin. Assist: Mr. Makely motions to hire Nancy Baker starting May 5, 2008 at \$14/hour not to exceed 25 hours a week. Mr. Monaghan 2nd. Vote: Unanimous.

Police Officers phone texting: Mr. Makely motions to approve texting for all FT and PT police officers. Mr. Broadbent 2nd. Comments? Vote: Unanimous.

EMERGENCY DEPARTMENT:

Modena Fire Chief's March 2008 report was available on the back table.

HISTORIC COMMISSION: Paula Coyne

The April 23, 2008 minutes were available on the back table and online.

Mrs. Coyne reports both her and Mr. Monaghan have been asked to sit on the Brandywine Conservancy panel on May 8th regarding what was done to save the Mortonville Bridge.

Buddy Rhoades withdraws his name from consideration for membership of the Historic Commission and comments on things taken out of the Township Office.

Paula Coyne is the Chair and Lee Schlingman, Art DeLeo, Fred Bissinger and Sue Monaghan are members. Mrs. Coyne will present the terms for the Commission in December.

PARK & RECREATION COMMISSION: Peter Massaro

The April update was on the back table and online for resident review.

Phase I construction has started in the Township Park.

Simone Collins Inv. 7815: Mr. Broadbent moves to pay Inv. 7815 3/4/08 \$5613.33 from the General Fund to Simone Collins. Chris Makely 2nd. Comments? Vote: Unanimous.

Spotts Stevens and McCoy (SSM) Inv. 222679: Mr. Broadbent moves to pay Inv. 222679 4/16/2008 \$548.60 from the General Fund and reimbursed by the Fee in lieu of fund. Mr. Makely 2nd. Comments? Vote: Unanimous.

SSM submitted to DCNR the CCPP Grant Application.

The Grand Opening/Park Day will tentatively be September 21, 2008.

Mr. Makely states that he informed the Chief regarding children playing on the Park equipment during construction.

Mr. Massaro gives a brief report on all other P&R matters.

PLANNING COMMISSION:

The PC would like to reiterate their strong feeling about the Training Facility having a second access road and recommends as such.

The PC recommends to the Board of Supervisors that Cricket Communications should not be held for Conditional Use (805 Fairview Road, Co-Locator). The Board of Supervisors agree to have Cricket Communications go to Conditional Use.

Ms. Rush asks about the Training Facility Minor Subdivision. Mr. Makely responds in order to get their grant money the property has to be sold from PECO.

ROADS DEPARTMENT:

The March recycling and road reports were on the back table and are on the website.

Buddy Rhoades comments on Creek Road being in bad shape and selling unused Township equipment.

New Forms: Tag will start using the new forms.

Emergency policy for Municipal equipment sharing: Mr. Monaghan met with Dennis Forrest (S. C-ville) and Mona Pluck (Modena) regarding equipment sharing.. Mr. Forrest will have their Solicitor draft up an agreement and send to the Board for discussion in a BOS meeting.

Modena police fees: In 2006 the incident calls were 20, for 9 ½ months of the contract the incidents averaged 35 per month. Mr. Makely motions to increase Modena's fee from the current \$2,000 per month to \$4,000.00 per month in 30 days. Mr. Broadbent will contact Clayton Ayers. No vote taken.

Sick time carry over: Tabled until next month.

Destroy Twp. Records: Mr. Broadbent moves to allow the Township Secretary to destroy all employee personnel records who left without Post Termination Benefits. Chris Makely 2nd. Comments? Vote: Unanimous.

Agricultural Security Committee: Tabled until next month.

UNFINISHED BUSINESS:

Angela James Day Care: Mrs. James gives a brief description of her proposed Day Care for 6 children from 6:00 am to 6:30 pm, the proposed location is located on a parcel of the Johnston Property. Mrs. James states she is licensed to provide food and is also monitored by the State. Mr. Broadbent informs Angela that she will have to show where everything is on the plan; drop off and pick up area, driveway, egress window etc. Mr. Makely recommends to the Township to work closely with the James's on their application.

NEW BUSINESS:

Bonsall Farm extension: Mr. Broadbent motions to approve the Preliminary Plan Approval for the Bonsall Farm Estates from April 7, 2008 to July 25, 2008. Chris Makely 2nd. Comments? Vote: Unanimous.

Abraham Estates Subdivision extension: Mr. Broadbent motions to extend the current land development application from March 29, 2008 until July 29, 2008 for The Abrahams 11-lot Subdivision. Garth Monaghan 2nd. Comments? Vote: Unanimous.

Payment to Coatesville Public Library: Mr. Broadbent moves to pay \$7,000.00 to the Coatesville Library. Chris Makely 2nd. Comments? Vote: Unanimous.

Stormwater Management and Erosion escrow: This would allow Chris Della Penna to have his fees taken from an escrow for residents who have to do a Stormwater Management and Erosion Plan. Mr. Broadbent moves to adopt a \$300.00 escrow for the Stormwater Management and Erosion Plan. Chris Makely 2nd. Comments? Vote: Unanimous.

ADJOURNMENT:

Meeting adjourned at 11:00 am by George Broadbent. Chris Makely 2nd. Vote: Unanimous.

Respectfully Submitted,

Denise Miller
Secretary