

East Fallowfield Township
Board of Supervisors 6:30 pm June 27, 2017 agenda

1. Call to order, silent meditation and pledge of allegiance.

2. APPROVAL OF MINUTES

a. May 23, 2017 Board of Supervisors Meeting Minutes.

MOTION: I make a motion to approve the May 23, 2017 Board of Supervisors meeting minutes as presented.

b. June 13, 2017 Board of Supervisors Workshop Meeting Minutes.

MOTION: I make a motion to approve the June 13, 2017 Board of Supervisors Workshop meeting minutes as presented.

3. ZONING HEARING BOARD

a. Discussion and Appointment of Kathleen Moffitt by Resolution to the Zoning Hearing Board 2017-2019 Term.

MOTION: I make a motion to adopt Resolution 2017-08 appointing Kathleen Moffitt as a Zoning Hearing Board member for the term ending December 31, 2019.

4. POLICE DEPARTMENT

a. May Police report submitted for Board and resident review.

b. Brian Simmons – New Sergeant – June 3, 2017.

MOTION: I make a motion to promote Officer Brian Simmons to the position of Sergeant retroactively effective June 3rd, 2017.

c. Swearing in of New Sergeant Ceremony – Judge Nancy Gill.

d. Memorandum of Understanding.

MOTION: I move that the Township approve the Memorandum of Understanding with the Police Association in the form presented.

e. Exclusion Removal – Health Care Plan.

MOTION: I move to authorize and direct the Township Treasurer to request the exclusion on orthotic devices be removed from the Township's insurance plan in accordance with the Memorandum of Understanding.

5. TREASURER'S REPORT

a. May 31, 2017 Treasurer's Report.

MOTION: I make a motion to approve the May 31, 2017 Treasurer's Report as presented.

b. Payment Authorizations.

MOTION: I make a motion to approve the Payment Authorizations as presented for the period of May 24, 2017 through June 27, 2017 in the total amount of \$152,522.03.

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c. Transfer Authorizations.

MOTION: I make a motion to approve the Transfer Authorizations moving funds from old depository accounts at Key Bank to new depository accounts at Fulton Bank as presented for the period of May 24, 2017 - June 27th, 2017 in the total amount of \$2,020,000.00.

d. Governor's Center for Local Government Services – Letter of Intent.

MOTION: I make a motion to submit a Letter of Intent to the Governor's Center for Local Government Services for technical assistance regarding our Chart of Accounts and Budget Preparation.

e. Updated Interest Rates for Lease Purchasing for 2017 F-350.

MOTION: I make a motion to approve the updated 3-year municipal lease purchase of a 2017 Ford F-350 with plow and salt spreader with a \$1 buyout through Fulton Leasing Company. The total price is still \$42,305.00. The reduced interest rate is 2.77% with updated annual payment prices of \$14,493.94.

f. Nationwide Payment – Officer Form Updates.

MOTION: I make a motion to add Steve Herzog and _____ as signers for Nationwide Payments Merchant Services Officer form officially making them officers for this account.

g. Review of Postcard for ACT 537 – Ercildoun & Doe Run Farms Area.

MOTION: I make a motion to authorize the printing and postage of the postcard to go to the 300 residents in the Ercildoun and Doe Run Farms Area regarding the Sewage Facilities Plan Discussion.

h. Muirfield Energy – Broker for Energy Supply for Township.

i. Payroll/Timekeeping Company – Vendor Quotes for Review.

j. Republic Services – Web Services/Phone App.

k. East Fallowfield Township Park – Parking Lot Line Painting.

MOTION: I make a motion to appoint Best Home Care, Inc. to seal coat and re-stripe the parking lot off of Buck Run Road in East Fallowfield Park for a cost of \$3,300.

l. Penn State – Municipal Management Priorities Survey.

m. Christmas Eve/Christmas Day Holiday Observance.

n. New Business/Updates.

6. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

a. May Modena Fire Company Fire Chief's Report submitted for Board and resident review.

b. May Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

c. May Modena Fire Company EMS Report submitted for Board and resident review. `

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7. LEGAL ISSUES

- a. Act 172 Emergency Responder Tax Credits – Discussion Only.
- b. Holland Land Development.

PROPOSED MOTION - ON LOT SEPTIC MANAGEMENT AGREEMENT: I move that the Township authorize the Chair to execute the On-Lot Septic Management Agreement for the Holland project in the form as submitted by the Township Solicitor.

PROPOSED MOTION - AMENDED PLANS: I move that the Township approve the amended land development plans for the Holland project, subject to the conditions of approval imposed for the initial land development approval and subject to the condition that Applicant obtain all outside agency approvals.

PROPOSED MOTION - SEWAGE FACILITIES PLANNING MODULE: I move that the Township approve Resolution 2017-09, authorizing the submission of the Holland Sewage Facilities Planning Module to DEP.

- c. Manchester Farms – Dedication.

PROPOSED MOTION: I move that the Township approve Resolution No. 2017-04, accepting for dedication as Township roads Cyprus Lane, Little Squire Drive, Bridle Path Lane as well as the additional right of way for Misty Patch Road and South Caln Road and dedication of other easement areas, subject to the remaining financial security being delivered to the Township for use toward future maintenance, upkeep and repairs to those roads and other Township improvements within the development.

- d. Floodplain Ordinance.

PROPOSED MOTION: I move that the Township advertise the draft Floodplain Ordinance, for a hearing to be held on August 22, 2017, at 6:30 p.m.

- e. Towerville Christian Church – Discussion Only.
- f. Zoning Appeal – Buck Run Road – Discussion Only.

8. PLANNING COMMISSION

- a. Planning Commission Report – Dennis Crook.

9. POLICE DEPARTMENT

- a. May Police report submitted for Board and resident review.
- b. Brian Simmons – New Sergeant – June 3, 2017.
- c. Memorandum of Understanding (TBD).

MOTION: I move that the Township approve the Memorandum of Understanding with the Police Association in the form presented.

10. PUBLIC WORKS DEPARTMENT

- a. May Road Department monthly reports submitted for Board and resident review.

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11. PARK & RECREATION COMMITTEE

- a. No Report. Committee has 5 vacancies.

12. HISTORICAL COMMISSION

- a. No Report.

13. NEW BUSINESS

14. PUBLIC PARTICIPATION - 20 minutes

15. ADJOURNMENT

16. The agenda is finalized the Friday before the regular meeting. However, changes may occur to the agenda up until the Board of Supervisors meeting.

Once a time limit has expired for a particular area, it is up to the Board to:

- 1) Continue the discussion for X amount of minutes.
- 2) Table the discussion until the next meeting.
- 3) End the discussion.