



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda January 23, 2018 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.
2. There was an executive session held on January 23, 2018 regarding personnel issues.
3. APPROVAL OF MINUTES
 - a. January 2, 2018 Board of Supervisors Reorganizational Meeting Minutes.

MOTION: I make a motion to approve the January 2, 2018 Board of Supervisors Reorganizational meeting minutes as presented.
4. CITIZENS BY REQUEST
 - a. Alan Krause & Don Dettlinger – Center Point Tanks / Fuel Master – Presentation.
 - b. Rick Rasmussen – 505 Mortonville Road.
5. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES
 - a. December Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
 - b. December Westwood Fire Company EMS Report submitted for Board and resident review.
 - c. December Modena Fire Company Fire Chief's Report submitted for Board and resident review.
 - d. December Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
 - e. December Modena Fire Company EMS Report submitted for Board and resident review.
 - f. 2017 Yearly Report Modena Fire Company EMS Report submitted for Board and resident review.
6. TREASURER'S REPORT
 - a. December 31, 2017 Treasurer's Report.

MOTION: I make a motion to approve the December 31, 2017 Treasurer's Report as presented.
 - b. Payment Authorizations.

MOTION: I make a motion to approve the Payment Authorizations as presented for the period of December 27, 2017 through January 23, 2018 in the total amount of \$182,934.63 as presented.
 - c. ClearGov – Financial Transparency Center.

MOTION: I make a motion to approve ClearGov for one year.
 - d. Resolution 2018-03 Township Auditor for the 2017 Fiscal Year.

MOTION: I make a motion to approve Resolution 2018-03 appointing Barbacane Thornton & Company as the East Fallowfield Township auditors, replacing the elected auditors for the fiscal year of 2017.



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- e. Temporary Office Help Extension - This is to aid in the returning of the 3,200 property folders, continued document retention and destruction per board resolution.

MOTION: I make a motion to authorize hiring of a temporary administrative assistant thru Ranstad at the rate of \$25 per hour to work up to 30 hours per week max through February 28, 2018.

- f. Disposition of Records.

MOTION: I make a motion to approve Resolution 2018-04 approving the destruction of accounting files per the provided list per the PA Municipal Records Manual retention schedule.

- g. Corporate Resolution for Fulton Bank - Updated Signers.

MOTION: I make a motion for the board to sign the updated Certified Copy of Corporate Resolutions re resolving to have Fulton Bank as our designated depository as well as the board to sign the individual signature sheets to assign signers to all of the Township Bank accounts.

- h. New Business.

7. LEGAL

- a. Wright ASA Application/Hearing.
- b. 2018 Bidding Thresholds.
- c. Historical Commission - Rehabilitation Guidelines.
- d. Zoning Hearing Board Application - Weaver Sign Variance Request.

8. PLANNING COMMISSION

- a. Planning Commission Report - Dennis Crook.

9. POLICE DEPARTMENT

- a. December Police report submitted for Board and resident review.
- b. Approval of Municipal 4-Year Lease with Fulton Leasing Company for 2018 Chevy Tahoe.

MOTION: I make a motion to approve Resolution 2018-05 to approve the municipal 4-year lease agreement with Fulton Leasing Company for 2018 Chevy Tahoe.

10. PUBLIC WORKS DEPARTMENT

- a. December Road Department monthly reports submitted for Board and resident review.



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11. PARK & RECREATION COMMITTEE

- a. No Report. Committee has 5 vacancies.

12. HISTORICAL COMMISSION

- a. No Report Submitted.

13. NEW BUSINESS

14. PUBLIC PARTICIPATION - 20 minutes

15. ADJOURNMENT

16. The agenda is finalized the Monday before the regular meeting. However, changes may occur to the agenda up until the Board of Supervisors meeting.

Once a time limit has expired for a particular area, it is up to the Board to:

- i. Continue the discussion for X amount of minutes.
- ii. Table the discussion until the next meeting.
- iii. End the discussion.