



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda February 27, 2018 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.
2. There were executive sessions held on January 29th, February 19th and February 24th regarding personnel issues.
3. APPROVAL OF MINUTES
 - a. January 23, 2018 Board of Supervisors Meeting Minutes.

MOTION: I make a motion to approve the January 23, 2018 Board of Supervisors meeting minutes as presented.
 - b. February 13, 2018 Board of Supervisors Meeting Minutes.

MOTION: I make a motion to approve the February 13, 2018 Board of Supervisors meeting minutes as presented.
4. CITIZENS BY REQUEST
 - a. Michael Grabill – Boy Scout – Park Pavilion.
 - b. Doe Run Presbyterian Church 5K Walk/Run – Missy Holms.
5. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES
 - a. January Westwood Fire Company EMS Report submitted for Board and resident review.
 - b. January Modena Fire Company Fire Chief's Report submitted for Board and resident review.
 - c. January Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
 - d. January Modena Fire Company EMS Report submitted for Board and resident review.
6. TREASURER'S REPORT
 - a. January 31, 2018 Treasurer's Report.

MOTION: I make a motion to approve the January 31, 2018 Treasurer's Report as presented.
 - b. Payment Authorizations.

MOTION: I make a motion to approve the Payment Authorizations as presented for the period of January 10, 2018 through February 27, 2018 in the total amount of \$208,708.90 as presented.
 - c. Resolution for Disposition of Records.

MOTION: I make a motion to approve Resolution 2018-07 approving the destruction of accounting files per the provided list per the PA Municipal Records Manual Retention Schedule.



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- d. Record Retention / Filing Project – Extension of Help.

PROPOSED MOTION: I make a motion to authorize hiring of a temporary administrative assistant thru Randstad at the rate of \$25 per hour to work up to 30 hours per week max through March 28, 2018.

OR

PROPOSED MOTION: I make a motion to authorize hiring internally a temporary project part-timer at the rate of \$13.50 per hour to work up to 30 hours per week max through March 28, 2018.

- e. Corporate Resolution for Fulton Bank – Fire / EMS Account.

MOTION: I make a motion for the board to sign the Certified Copy of Corporate Resolutions adding a Fire/EMS bank account at Fulton Bank, the Township's designated depository, and to sign the Commercial Account Agreement designated signers on the account.

- f. Dissolving of Payroll Account.

- g. 2018 COSTARS Salt Contract Pricing – Same Pricing as 2017 - \$60.65 per ton.

- h. Portnoff – Writs of Execution.

MOTION: I make a motion to sign the Writs of Execution, as presented.

- i. Fundraiser Request for PTO's at East Fallowfield Elementary & South Brandywine Middle Schools.

- j. New Business.

7. LEGAL

- a. Wright Ag Security Area Application.

MOTION: I move that the Board authorize signature of Resolution 2018-08, to memorialize the approval of the Wright Ag Security Area Application.

- b. Historical Resource Guidelines: Discussion Only.

- c. Bawa Land Development Project: Discussion Only.

1) Planning Commission Letter to Board of Supervisors regarding Bawa M. Fellowship Waiver Requests.

2) Planning Commission Letter to Board of Supervisors regarding Bawa M. Fellowship Request for Revised Preliminary and Final Land Development.

- d. Ridgcrest Development: Discussion Only.

- e. Longview/Pelham Place: Discussion Only.



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8. PLANNING COMMISSION

- a. Planning Commission Report – Dennis Crook.

9. POLICE DEPARTMENT

- a. January Police report submitted for Board and resident review.
- b. MVR (Mobile Video Recorder) System.

MOTION: I make a motion to approve the purchase of the Watch Guard Mobile Video Recorder System for \$18,900.

10. PUBLIC WORKS DEPARTMENT

- a. January Road Department monthly reports submitted for Board and resident review.
- b. 2018 Road Improvement Assessment.

11. PARK & RECREATION COMMITTEE

- a. No Report. Committee has 5 vacancies.

12. HISTORICAL COMMISSION

- a. December 6, 2017 Historical Commission meeting minutes submitted for Board and resident review.
- b. January 10, 2018 Historical Commission meeting minutes submitted for Board and resident review.
- c. Historical Commission letter to Rob McLarnon regarding 265 Buck Run Road.
- d. Historical Commission letter to Rob McLarnon regarding 118 Brandywine Creek Road.
- e. Historical Commission letter to Rob McLarnon regarding 38 Rokeby Road.

13. NEW BUSINESS

14. PUBLIC PARTICIPATION - 20 minutes

15. ADJOURNMENT

16. The agenda is finalized the Monday before the regular meeting. However, changes may occur to the agenda up until the Board of Supervisors meeting.

Once a time limit has expired for a particular area, it is up to the Board to:

- i. Continue the discussion for X amount of minutes.
- ii. Table the discussion until the next meeting.
- iii. End the discussion.