



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda March 27, 2018 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.
2. There were executive sessions held on February 27th, March 22nd and March 27th regarding personnel issues.
3. APPROVAL OF MINUTES
 - a. February 27, 2018 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the February 27, 2018 Board of Supervisors meeting minutes as presented.
 - b. March 13, 2018 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the March 13, 2018 Board of Supervisors meeting minutes as presented.
4. CITIZENS BY REQUEST
 - a. 2018 Trash & Recycling Waiver of Bill Request – 1735 West Chester Road – Bridget Doan.
 - b. Red Raider Marching Band Vendor Fair – Diane McLimanns.
 - c. 2018 Trash & Recycling Waiver of Bill Request – 2215 Strasburg Road – Paula Davis.
5. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES
 - a. February Westwood Fire Company EMS Report submitted for Board and resident review.
 - b. February Westwood Fire Company EMS Report submitted for Board and resident review.
 - c. February Modena Fire Company Fire Chief's Report submitted for Board and resident review.
 - d. February Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
 - e. February Modena Fire Company EMS Report submitted for Board and resident review.
6. TREASURER'S REPORT
 - a. February 28, 2018 Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the February 28, 2018 Treasurer's Report as presented.
 - b. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations as presented for the period of February 28, 2018 through March 27, 2018 in the total amount of \$187,420.33 as presented.



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda

March 27, 2018 at 6:30 PM

- c. Resolution for Disposition of Records.

PROPOSED MOTION: I make a motion to approve Resolution 2018-09 approving the destruction of accounting files per the provided list per the PA Municipal Records Manual Retention Schedule.

- d. Temporary Office Help Extension - Record Retention / Filing Project.

PROPOSED MOTION: I make a motion to authorize hiring of a temporary administrative assistant thru Randstad at the rate of \$25 per hour to work up to 30 hours per week max through April 25, 2018.

- e. Supplementation of Code.

PROPOSED MOTION: I make a motion to approve General Code's supplemental estimate to codify the 2016 and 2017 township ordinances.

- f. Township Newsletter – Content Needed.

- g. New Business.

7. LEGAL

- a. Bawa Fellowship Preliminary Plan Subdivision Application.

- 1) Planning Commission Letter to Board of Supervisors regarding Bawa M. Fellowship Waiver Requests.
- 2) Planning Commission Letter to Board of Supervisors regarding Bawa M. Fellowship Request for Revised Preliminary and Final Land Development.

PROPOSED MOTION: I move that the Township grant preliminary plan approval for the Bawa Fellowship application, subject to the conditions as set forth in the form of decision presented by the Township Solicitor.

- b. Ridgecrest Plan Release.

PROPOSED MOTION: I move that the Township re-affirm the execution of the Development Agreement, Financial Security Agreement, Façade Easement Agreement and Stormwater Management Agreement for the Ridgecrest Development, in the form as presented.

- c. Township Manager.

PROPOSED MOTION: I move that the Township hire Scott Swichar as its Township Manager, at a salary of \$100,000, and benefits as set forth in the conditional offer of employment issued by David Woglom.

- d. Historic Resource Guidelines: Discussion Only.

- e. Tractor Bid.



EAST FALLOWFIELD TOWNSHIP

Board of Supervisors Meeting Agenda

March 27, 2018 at 6:30 PM



f. Planning Commission Ordinance Amendment Recommendations:

- 1) Blighted Property Ordinance
- 2) Day Care Centers/Day Care Homes
- 3) Shooting Ranges
- 4) Dumpsters/PODs
- 5) Rental Properties
- 6) Signs/Electronic Signs

8. PLANNING COMMISSION

- a. Planning Commission Report – Dennis Crook.
- b. Official Map Update & Discussion on PECO Properties Regarding Trail System & Use Plans.
- c. 2017 Planning Commission Annual Report.
- d. PMPEI's 2018 Train - the - Trainer Program.

9. POLICE DEPARTMENT

- a. February Police report submitted for Board and resident review.

10. PUBLIC WORKS DEPARTMENT

- a. February Road Department monthly reports submitted for Board and resident review.
- b. Memorial – Bench Donation to East Fallowfield Park.
- c. Weed Control Program for 2018 – Weeds, Inc. Contract.

PROPOSED MOTION: I make a motion to approve Program 1, 2, and 3 for the 2018 Weed Control Program through Weeds, Inc.

- d. Skid Loader Purchase Request.

PROPOSED MOTION: I make a motion to purchase a new Case SV280 Skid Steer per the CoStar Quote through Croft Tractor & Equipment Inc. for \$44,976.00 using funds from the Liquid Fuels Fund Balance.

11. PARK & RECREATION COMMITTEE

- a. No Report. Committee has 5 vacancies.

12. HISTORICAL COMMISSION

- a. February 7, 2018 Historical Commission meeting minutes submitted for Board and resident review.

13. NEW BUSINESS

14. PUBLIC PARTICIPATION - 20 minutes



EAST FALLOWFIELD TOWNSHIP

Board of Supervisors Meeting Agenda

March 27, 2018 at 6:30 PM



15. ADJOURNMENT

16. The agenda is finalized the Monday before the regular meeting. However, changes may occur to the agenda up until the Board of Supervisors meeting.

Once a time limit has expired for a particular area, it is up to the Board to:

- i. Continue the discussion for X amount of minutes.
- ii. Table the discussion until the next meeting.
- iii. End the discussion.