



EAST FALLOWFIELD TOWNSHIP

Board of Supervisors Meeting Agenda

April 24, 2018 at 6:30 PM



1. Call to order, silent meditation and pledge of allegiance.
2. APPROVAL OF MINUTES
 - a. March 27, 2018 Board of Supervisors Meeting Minutes.

MOTION: I make a motion to approve the March 27, 2018 Board of Supervisors meeting minutes as presented.
 - b. April 10, 2018 Board of Supervisors Meeting Minutes.

MOTION: I make a motion to approve the April 10, 2018 Board of Supervisors meeting minutes as presented.
3. PRESENTATIONS
 - a. Barbacane Thornton – Steven Kutsuflakis – 2017 Audit Review.
4. CITIZENS BY REQUEST
 - a. Tim Peters – Fire Department Response Times.
5. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES
 - a. March Modena Fire Company Fire Chief's Report submitted for Board and resident review.
 - b. March Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
 - c. March Modena Fire Company EMS Report submitted for Board and resident review.
6. TREASURER'S REPORT
 - a. March 31, 2018 Treasurer's Report.

MOTION: I make a motion to approve the March 31, 2018 Treasurer's Report as presented.
 - b. Payment Authorizations.

MOTION: I make a motion to approve the Payment Authorizations as presented for the period of March 21, 2018 through April 24, 2018 in the total amount of \$202,604.12 as presented.
 - c. Resolution for Disposition of Records.

MOTION: I make a motion to approve Resolution 2018-11 approving the destruction of accounting files per the provided list per the PA Municipal Records Manual Retention Schedule.
 - d. Temporary Office Help Extension - Record Retention / Filing Project.

MOTION: I make a motion to authorize hiring of a temporary administrative assistant thru Randstad at the rate of \$23 per hour to work up to 30 hours per week max through May 23, 2018.
 - e. Writs of Execution.

MOTION: I make a motion to sign the Writs of Execution, as presented.



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- f. New Business.

7. LEGAL

- a. 104 Huntington Circle Enforcement Action - Discussion.
- b. Tractor Bid Award.
- c. Upset Tax Sales – 3 Jane Street and Hephzibah Hill Road.
- d. Ordinance Amendments:
 - 1) ZO Adt – Day Care Centers and Day Care Homes
 - 2) ZO Adt – Shooting Ranges
 - 3) Blighted Property Ordinance

8. PLANNING COMMISSION

- a. Planning Commission Report – Dennis Crook.
- b. Approval of Master Planner Course – Subdivision and Land Development Course Series.

MOTION: I make a motion to approve the Planning Commission spending up to \$2,500 to host the Master Planner Series Course: Subdivision and Land Development.

9. POLICE DEPARTMENT

- a. March Police report submitted for Board and resident review.
- b. Hiring of Part-Time Police Officer Timothy Kemmerle.

MOTION: I make a motion to hire Timothy Kemmerle to the position of part-time Police Officer at the rate of \$15.00 an hour per the CBA.

- c. Hiring of Part-Time Police Officer Duncan Smith.

MOTION: I make a motion to hire Duncan Smith to the position of part-time Police Officer at the rate of \$15.00 an hour per the CBA.

10. PUBLIC WORKS DEPARTMENT

- a. March Road Department monthly reports submitted for Board and resident review.

11. PARK & RECREATION COMMITTEE

- a. No Report. Committee has 5 vacancies.

12. HISTORICAL COMMISSION

- a. April 4, 2018 Historical Commission meeting minutes submitted for Board and resident review.

13. NEW BUSINESS



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14. PUBLIC PARTICIPATION - 20 minutes

15. ADJOURNMENT

16. The agenda is finalized the Monday before the regular meeting. However, changes may occur to the agenda up until the Board of Supervisors meeting.

Once a time limit has expired for a particular area, it is up to the Board to:

- i. Continue the discussion for X amount of minutes.
- ii. Table the discussion until the next meeting.
- iii. End the discussion.