



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda

May 22, 2018 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.
2. APPROVAL OF MINUTES
 - a. April 24, 2018 Board of Supervisors Meeting Minutes.

MOTION: I make a motion to approve the April 24, 2018 Board of Supervisors meeting minutes as presented.
 - b. May 8, 2018 Board of Supervisors Meeting Minutes.

MOTION: I make a motion to approve the May 8, 2018 Board of Supervisors meeting minutes as presented.
3. CITIZENS BY REQUEST
 - a. Ellen Kuehner – Feral Cats.
4. PRESENTATIONS
 - a. Bike the Brandywine – Meredith Mayer, Brandywine Conservancy.
5. PARK & RECREATION COMMITTEE
 - a. Interview Applicant – Elise Berlin.
 - b. No Report. Committee has 5 vacancies.
6. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES
 - a. April Modena Fire Company Fire Chief's Report submitted for Board and resident review.
 - b. April Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
 - c. April Modena Fire Company EMS Report submitted for Board and resident review.
7. TREASURER'S REPORT
 - a. April 30, 2018 Treasurer's Report.

MOTION: I make a motion to approve the April 30, 2018 Treasurer's Report as presented.
 - b. Payment Authorizations.

MOTION: I make a motion to approve the Payment Authorizations for the period of April 25, 2018 through May 22, 2018 in the total amount of \$132,882.82 as presented.
 - c. 2018 Budget – DCED Numbering (Re-Adoption of the budget).

MOTION: I make a motion to re-approve the 2018 budget, adopting the DCED Chart of Accounts, as presented.



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d. Credit Increase on Fulton Community Card.

e. Resolution for Disposition of Records.

MOTION: I make a motion to approve Resolution 2018-15 approving the destruction of Township records per the provided list per the PA Municipal Records Manual Retention Schedule.

f. Temporary Office Help Extension - Record Retention / Filing Project.

MOTION: I make a motion to authorize hiring of a temporary administrative assistant thru Randstad at the rate of \$23 per hour to work up to 30 hours per week max through June 27, 2018.

g. New Business.

8. MANAGER'S REPORT

a. Township Park Improvements - Greenways, Trails and Recreation Program Grant.

MOTION: I make a motion to approve Resolution 2018-16, authorizing the Township to request a Greenways, Trails and Recreation Program Grant from the Commonwealth Financing Authority in the amount of \$250,000.

9. LEGAL

a. Ordinance Amendments – Continuation; Discussion Only. Flagpole Regulations.

b. Ridgecrest Development – Façade Easement Agreement – Discussion Only.

c. Ridgecrest – Request for Waiver of Interest.

d. Tractor Bid – Continuation of Prior Discussion.

e. Bawa Development – Update Only; Countersigned Decision Received.

f. Western Chester County Emergency Management Group.

MOTION: I make a motion to approve Resolution 2018-14, to authorize the Township to participate in the Western Chester County Council of Governments Regional Emergency Management Group.

g. Western Chester County Regional Uniform Commercial Code Board of Appeals – Include City of Coatesville.

MOTION: I make a motion to approve Resolution 2018-13, to allow the City of Coatesville to join the Western Chester County Regional UCC Board of Appeals.

10. PLANNING COMMISSION

a. Planning Commission Report – Dennis Crook.

11. POLICE DEPARTMENT

a. April Police report submitted for Board and resident review.



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12. PUBLIC WORKS DEPARTMENT

- a. April Road Department monthly reports submitted for Board and resident review.
- b. 2018 Road Project.

MOTION: I make a motion to approve advertisement for Option A to fix Newlinville Road, Mink Hollow Road, Hannum Drive, Beck Road, Roland Road, Horizon Drive and Mary Ann Drive.

13. HISTORICAL COMMISSION

- a. No Report Submitted. May 2, 2018 Historical Commission meeting was cancelled.

14. NEW BUSINESS

15. PUBLIC PARTICIPATION - 20 minutes

16. ADJOURNMENT

17. The agenda is finalized the Monday before the regular meeting. However, changes may occur to the agenda up until the Board of Supervisors meeting.

Once a time limit has expired for a particular area, it is up to the Board to:

- i. Continue the discussion for X amount of minutes.
- ii. Table the discussion until the next meeting.
- iii. End the discussion.