

EAST FALLOWFIELD TOWNSHIP
BOARD OF SUPERVISORS SPECIAL MEETING
May 23, 2018 Approved minutes
5:30 PM

Members Present

Steve Herzog, Chairman
Wilson Lambert, Vice Chairman
Carol Kulp, Member
Joe Heffern, Member
Katja DiRado, Member

Township Staff Present

Scott Swichar, Township Manager
Pani Martin, Township Treasurer
Lisa Valaitis, Township Secretary

1. CALL TO ORDER, SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

Chairman Steve Herzog called the meeting to order at 5:30 pm.

2. DISCUSSION

A. Bid Opening – For the Purchase of New Holland TL100A Tractor.

The Township received one sealed bid for the purchase of a New Holland TL100A tractor. Township Manager Scott Swichar opened the sealed bid. He announced the bid was from Burkholder Brothers Tractor for a New Holland TL100A tractor in the amount of \$35,200. Township Manager Swichar stated the tractor is a 2005 and has 2,038 hours on it. Chairman Herzog stated the mower salvaged from last year's tractor fire will be able to be attached to this tractor.

B. Bid Award – Purchase of New Holland TL00A Tractor.

MOTION: Chairman Herzog moved that the Township award the bid for the purchase of a New Holland TL100A tractor to Burkholder Brothers Tractor, in the amount of \$35,200. Supervisor Wilson Lambert seconded.

VOTE: 5-0

C. Treasurer - Authorization of Payment for Purchase of New Holland TL100A Tractor.

Township Treasurer Pani Martin explained why there were two checks for the purchase of the tractor. She stated that one check is from the Capital Projects Fund and one is from the Liquid Fuels Fund. Township Treasurer Martin stated at the end of 2017, \$19,592.64 was moved to the Capital Projects Fund to put aside money to purchase a new tractor or sidearm. The remaining balance is coming from Liquid Fuels. The remaining insurance money was put into the Liquid Fuels Fund so this insurance money is being used and the balance of the purchase is from Liquid Fuels.

MOTION: Chairman Herzog made a motion to approve the signing of two checks to pay the full amount of the bid awarded of \$35,200. Supervisor Carol Kulp seconded.

VOTE: 5-0

3. ADJOURNMENT

MOTION: Chairman Herzog made a motion to adjourn the Board of Supervisors meeting at 5:34 pm.
Supervisor Lambert seconded.

VOTE: 5-0

Respectfully Submitted,



Lisa Valaitis,
Township Secretary