



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda

July 24, 2018 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.
2. APPROVAL OF MINUTES
 - a. June 26, 2018 Board of Supervisors Meeting Minutes.

MOTION: I make a motion to approve the June 26, 2018 Board of Supervisors meeting minutes as presented.
3. CITIZENS BY REQUEST
 - a. Mr. Ted McLaughlin – Use of Horizon Drive as Access for Farm Equipment.
4. PRESENTATION
 - a. Brian O’Leary, Executive Director, Chester County Planning Commission – Landscapes3.
5. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES
 - a. Modena Fire Company – Request for Capital Funding for Demo Vehicle.
 - b. June Westwood Fire Company Fire Chief’s Report submitted for Board and resident review.
 - c. June Westwood Fire Company EMS Report submitted for Board and resident review.
 - d. June Modena Fire Company Fire Chief’s Report submitted for Board and resident review.
 - e. June Modena Fire Company Fire Chief’s Report – East Fallowfield Calls Only submitted for Board and resident review.
 - f. June Modena Fire Company EMS Report submitted for Board and resident review.
6. TREASURER’S REPORT
 - a. June 30, 2018 Treasurer’s Report.

MOTION: I make a motion to approve the June 30, 2018 Treasurer’s Report as presented.
 - b. Payment Authorizations.

MOTION: I make a motion to approve the Payment Authorizations for the period of June 27, 2018 through July 24, 2018 in the total amount of \$_____ as presented.
 - c. New Business.
7. TOWNSHIP OFFICE
 - a. Resolution for Disposition of Records.

PROPOSED MOTION: I make a motion to approve Resolution 2018-19 approving the destruction of Township records per the provided list per the PA Municipal Records Manual Retention Schedule.



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- b. Temporary Office Help Extension - Record Retention / Filing Project.

PROPOSED MOTION: I make a motion to authorize hiring of a temporary administrative assistant thru Randstad at the rate of \$23 per hour to work up to 30 hours per week max through August 8, 2018.

8. MANAGER'S REPORT

- a. Community Paper Shredding Event Sponsored by Representative Harry Lewis.
- b. New Business.

9. LEGAL

- a. Zoning Ordinance Amendment – Day Care Centers/Day Care Homes.

PROPOSED MOTION: I move that the Township approve Ordinance No. 2018-01, amending the Zoning Ordinance provisions related to day care centers and day care homes in the form as presented.

- b. Zoning Ordinance Amendment – Shooting Ranges.

PROPOSED MOTION: I move that the Township approve Ordinance No. 2018-02, amending the Zoning Ordinance provisions related to shooting ranges in the form as advertised.

- c. Zoning Ordinance Amendment - Flagpoles.

PROPOSED MOTION: I move that the Township approve Ordinance No. 2018-03, amending the Zoning Ordinance provisions related to flagpoles and incursions into required yard areas.

- d. Blighted Property Ordinance.

PROPOSED MOTION: I move that the Township approve Ordinance No. 2018-04, establishing the East Fallowfield Township Blighted Property Ordinance.

- e. Zoning Hearing Board Variance Application – Sultaneh Frangieh.
- f. SALDO – David Thomas Request for Escrow Release.
- g. SALDO – Bronson Request for Escrow Release.
- h. SALDO – Ridgecrest – Pennsylvania American Water Fire Hydrant Agreement.
- i. Township Official Map – Discussion Only.
- j. Upset Tax Sale – Lot on Newlinville Road – Parcel Number 47-5A-34.

10. PLANNING COMMISSION

- a. Planning Commission Report – Dennis Crook.



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11. POLICE DEPARTMENT

- a. June Police report submitted for Board and resident review.

12. PUBLIC WORKS DEPARTMENT

- a. June Road Department monthly reports submitted for Board and resident review.

13. PARK & RECREATION COMMITTEE

- a. Meeting on Tuesday, August 7, 2018 at 6:30 PM at the Park Pavilion (weather permitting).
- b. No report submitted.

14. HISTORICAL COMMISSION

- a. No Report Submitted. July 11, 2018 Historical Commission meeting was cancelled.

15. NEW BUSINESS

16. PUBLIC PARTICIPATION - 20 minutes

17. ADJOURNMENT

18. The agenda is finalized the Monday before the regular meeting. However, changes may occur to the agenda up until the Board of Supervisors meeting.

Once a time limit has expired for a particular area, it is up to the Board to:

- i. Continue the discussion for X amount of minutes.
- ii. Table the discussion until the next meeting.
- iii. End the discussion.