



# EAST FALLOWFIELD TOWNSHIP



## Board of Supervisors Meeting Agenda August 28, 2018 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.
2. There was an executive session held on August 28, 2018 regarding personnel issues.
3. APPROVAL OF MINUTES
  - a. July 24, 2018 Board of Supervisors Meeting Minutes.

MOTION: I make a motion to approve the July 24, 2018 Board of Supervisors meeting minutes as presented.
  - b. August 14, 2018 Board of Supervisors Meeting Minutes.

MOTION: I make a motion to approve the August 14, 2018 Board of Supervisors meeting minutes as presented.
4. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES
  - a. July Westwood Fire Company Fire Chief's Report submitted for Board and resident review.
  - b. July Westwood Fire Company EMS Report submitted for Board and resident review.
  - c. July Modena Fire Company Fire Chief's Report submitted for Board and resident review.
  - d. July Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.
  - e. July Modena Fire Company EMS Report submitted for Board and resident review.
5. TREASURER'S REPORT
  - a. July 31, 2018 Treasurer's Report.

MOTION: I make a motion to approve the July 31, 2018 Treasurer's Report as presented.
  - b. Payment Authorizations.

MOTION: I make a motion to approve the Payment Authorizations for the period of July 25, 2018 through August 28, 2018 in the total amount of \$\_\_\_\_\_ as presented.
  - c. New Business.
6. TOWNSHIP OFFICE
  - a. Resolution for Disposition of Records.

PROPOSED MOTION: I make a motion to approve Resolution 2018-20 approving the destruction of Township records per the provided list per the PA Municipal Records Manual Retention Schedule.



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### 7. MANAGER'S REPORT

- a. Free Community Paper Shredding Event.

PROPOSED MOTION: I make a motion that the Township approve the free community paper shredding event sponsored by Representative Harry Lewis on October 6, 2018 in the East Fallowfield Township Park.

- b. Doe Run Church 1K/5K

PROPOSED MOTION: I make a motion that the Township approve the request by Doe Run Presbyterian Church to host a 1K/5K on October 27, 2018 in East Fallowfield Township Park provided that the Township be named as an additional insured on their insurance for the event and that they arrange for fire police to secure the affected traffic areas during the event.

- c. New Business.

### 8. LEGAL

- a. 2019-2023 SPCA Contract – For Discussion Only.
- b. Jr. Township Supervisor Program – For Discussion Only.

### 9. PLANNING COMMISSION

- a. Planning Commission Report – Dennis Crook.

### 10. POLICE DEPARTMENT

- a. July Police report submitted for Board and resident review.

### 11. PUBLIC WORKS DEPARTMENT

- a. July Road Department monthly reports submitted for Board and resident review.

### 12. PARK & RECREATION COMMITTEE

- a. No report submitted.

### 13. HISTORICAL COMMISSION

- a. August 15, 2018 Historical Commission meeting minutes submitted for Board and resident review.
- b. 945 South Caln Road – Letter to Rob McLarnon submitted for Board review.

### 14. NEW BUSINESS

### 15. PUBLIC PARTICIPATION - 20 minutes

### 16. ADJOURNMENT

17. The agenda is finalized the Monday before the regular meeting. However, changes may occur to the agenda up until the Board of Supervisors meeting.