

**EAST FALLOWFIELD TOWNSHIP**  
BOARD OF SUPERVISORS MEETING  
August 14, 2018 Approved minutes  
6:34 PM

**Members Present**

Steve Herzog, Chairman  
Wilson Lambert, Vice Chairman  
Joe Heffern, Member  
Katja DiRado, Member  
Carol Kulp, Member

**Township Staff Present**

Scott Swichar, Township Manager  
Lisa Valaitis, Township Secretary

1. CALL TO ORDER, SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

Chairman Steve Herzog called the meeting to order at 6:34 pm.

2. DISCUSSION

A. Bike the Brandywine Event – September 30, 2018.

MOTION: Chairman Herzog made a motion that the Township approve the request by Brandywine Conservancy to host the Bike the Brandywine on September 30, 2018, on the roads as listed on their submission, subject to the requirement that the Township be named as an additional insured on their insurance for the event and they arrange for fire police to secure the affected traffic intersections within the Township during the event. Supervisor Carol Kulp seconded.

VOTE: 5-0

B. Doe Run Presbyterian Church 1K Walk/5K Run in the East Fallowfield Park.

Melissa Holm discussed the proposed 1K Walk/5K Run which will be hosted by the Doe Run Presbyterian Church. She stated she was presenting on behalf of Scott Cheek, who is the Chairperson of the One Small Step Committee. They are promoting a new program called One Small Step, which focuses on unity and community events. Ms. Holm stated they are working with Second Win Timing who will facilitate and organize the event. Ms. Holm requested use of the East Fallowfield Township Community Park for this event. Ms. Holm requested that the Supervisors approve use of the park on either September 29, October 6, or on October 27. Township Secretary Lisa Valaitis confirmed that the park is available on all three dates. The various dates were discussed and the Board of Supervisors approved October 27 for the event. Township Manager Scott Swichar commented that police presence might be needed to help with traffic control for this event. Ms. Holm stated they will call Modena Fire Company to request help with traffic. Chairman Herzog requested that the Supervisors make a motion to approve the use of the park at the next Board of Supervisors meeting.

C. Finalize Community Paper Shredding Event Sponsored by State Representative Harry Lewis.

Township Manager Swichar stated that State Representative Harry Lewis's office would like to hold a free shredding event either on October 6 or October 20 in East Fallowfield Township Community Park. Mr. Swichar said holding a community paper shredding event is a great opportunity for residents. Chairman Herzog stated October 6 would be the best date to hold the event. The Board of Supervisors will formally approve this event by motion at the next Board of Supervisors meeting.

D. Official Map.

MOTION: Chairman Herzog made a motion to authorize forwarding the draft ordinance establishing the Township's Official Map to the Chester County Planning Commission and neighboring municipalities for comment and to advertise a public hearing on the proposed ordinance for the October 23, 2018 Board of Supervisors meeting. Supervisor Lambert seconded.

VOTE: 5-0

E. Western Chester County Council of Governments – Scholarship Program.

The Board of Supervisors tabled this agenda item until the next Board of Supervisors meeting.

F. Partial Escrow Release for David Thomas Subdivision – Wagner Lane.

MOTION: Chairman Herzog moved that the Township approve Escrow Release No. 6 for the Thomas Subdivision, in the amount of \$10,130, subject to the recommendation of the Township Engineer dated August 13, 2018. Supervisor Kulp seconded.

VOTE: 5-0

G. Resignation of Park & Recreation Committee Member – Kevin Walls.

Township Manager Swichar reported that the Township received a Park and Recreation Committee resignation from Kevin Walls. Township Manager Swichar stated there are three remaining Park and Recreation Committee members and the Committee still has a quorum.

H. New Business.

- 1) 2018 Road Paving Project – Township Manager Swichar reported that the 2018 road paving project is scheduled to begin later this month. He will update the Board of Supervisors with the exact start date when that date is finalized.
- 2) Pre-Bid Conference – Trash & Recycling Contract – Township Manager Swichar reported that there is a Pre-Bid Conference on Thursday, August 16 at 11:00 am for the trash and recycling contract that is currently out to bid. Township Manager Swichar stated the current trash contract is \$548,000. Township Manager Swichar said the bid opening is Thursday, September 6 at 11:00 am. Chairman Herzog stated the Board of Supervisors would potentially approve a new trash contract at either the September 11 or September 25 Board of Supervisors meeting.
- 3) Use of Horizon Drive as Access for Farm Equipment – Township resident Ted McLaughlin, who resides on Horizon Drive, asked the Board of Supervisors for an update on his recent request not to allow Mr. Weaver to use Horizon Drive to access his property with farm equipment. Township Manager Swichar reported he met with Mr. McLaughlin earlier in the day to discuss this issue. Township Manager Swichar said one issue that prevents the Township from legally stopping Mr. Weaver from driving his farm equipment on Horizon Drive is that there are no weight restrictions on Horizon Drive. Therefore the Township is not able to prevent farm equipment from using that road. Mr. McLaughlin said that when this issue arose a few years ago, the Township Road Foreman (Tag Gathercole) had stated that Horizon Drive was not in the condition to handle farm equipment. The private property ownership dispute at the end of the cul-de-sac was discussed. Township Manager Swichar reported that he spoke with Solicitor Crotty about this issue and

Solicitor Crotty had said the property ownership dispute is a civil dispute. A few years ago, when this problem arose, Tag Gathercole had volunteered to talk to Mr. Weaver about alternative access to his property. Chairman Herzog stated a few years ago, Mr. Weaver had an alternate route available but now that land has been fenced in and Mr. Weaver can no longer use that route to access his property. Chairman Herzog stated at this time, the Township cannot legally prevent Mr. Weaver from driving his farm equipment on Horizon Drive. He stated that Mr. McLaughlin's best course of action is to work with Mr. Weaver.

### 3. ADJOURNMENT

MOTION: Chairman Herzog made a motion to adjourn the Board of Supervisors meeting at 7:01 pm. Supervisor Kulp seconded.

VOTE: 5-0

Respectfully Submitted,



Lisa Valaitis,  
Township Secretary