



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda December 18, 2018 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.

2. APPROVAL OF MINUTES

a. November 27, 2018 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the November 27, 2018 Board of Supervisors meeting minutes as presented.

3. PRESENTATIONS

a. Act 537 Draft Plan Update – David Porter, Herbert MacCombie Consulting Engineering, Inc.

4. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

a. November Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

b. November Westwood Fire Company EMS Report submitted for Board and resident review.

c. October Modena Fire Company EMS Report submitted for Board and resident review.

d. November Modena Fire Company EMS Report submitted for Board and resident review.

5. TREASURER'S REPORT

a. November 30, 2018 Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the November 30, 2018 Treasurer's Report as presented.

b. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of November 28, 2018 through December 18, 2018 in the total amount of \$315,377.86 as presented.

c. Writs of Execution – Portnoff.

PROPOSED MOTION: I make a motion to sign the Writs of Execution, as presented.

d. New Business.

6. MANAGER'S REPORT

a. Job Descriptions and Employee Handbook Discussion.

b. Resolution to Authorize Transfer of Funds from the General Fund to Capital Fund.

PROPOSED MOTION: I make a motion to approve a resolution no. 2018-28 authorizing the transfer of unencumbered monies in the amount of \$_____ from the General Fund to the Capital Fund to fund capital and infrastructure projects.

c. Resolution Designating Emergency Service Providers for East Fallowfield Township.



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PROPOSED MOTION: I make a motion to approve Resolution 2018-27 designating emergency service providers for East Fallowfield Township, as presented.

d. New Business.

7. LEGAL

a. Trash Billing.

PROPOSED MOTION: I move that the Township approve the form of Amendment 2 to the Agreement of Services with Chester County dated January 27, 2016, authorizing the County to undertake collection of trash billing, and to authorize the advertisement of an Intergovernmental Cooperation Ordinance to effectuate the same.

8. PLANNING COMMISSION

a. Planning Commission Report – Dennis Crook.

9. POLICE DEPARTMENT

a. November Police Report submitted for Board and resident review.

10. PUBLIC WORKS DEPARTMENT

a. November Road Department Report submitted for Board and resident review.

11. HISTORICAL COMMISSION

a. No Report Submitted.

12. OLD BUSINESS

13. NEW BUSINESS

a. 97th Annual Education Conference & Trade Show – Supervisor Attendance and Appointing the Voting Delegate. Conference Dates are April 14 – 17, 2019.

14. PUBLIC PARTICIPATION - 20 minutes

15. ADJOURNMENT

16. The agenda is finalized the Monday before the regular meeting. However, changes may occur to the agenda up until the Board of Supervisors meeting.