

**EAST FALLOWFIELD TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION # 2019-09

**A RESOLUTION APPROVING THE ADOPTION OF REVISIONS TO THE
EMPLOYEE HANDBOOK/PERSONNEL MANUAL FOR EAST
FALLOWFIELD TOWNSHIP**

WHEREAS, on January 7, 2019, the Board of Supervisors of East Fallowfield Township adopted the revised Employee Handbook which sets forth certain policies, practices, and procedures which relate to employment matters in the Township of East Fallowfield; and

WHEREAS, the Township Manager recommends that the "PERSONNEL DATA CHANGES" section of the employee handbook be amended as follows:


Change reference from Township Treasurer to Township Secretary.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Employee Handbook is hereby revised as set forth above; and

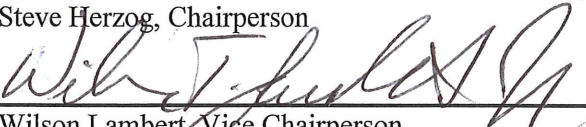
BE IT FURTHER RESOLVED that these revisions shall apply to all Township Office Administration employees. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

ADOPTED this 26th day of February 2019 by the East Fallowfield Board of Supervisors, Chester County, Pennsylvania, in lawful session duly assembled.

**BOARD OF SUPERVISORS
EAST FALLOWFIELD TOWNSHIP**

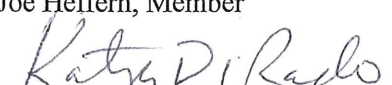


Steve Herzog, Chairperson



Wilson Lambert, Vice Chairperson

Carol Kulp, Member

Joe Heffern, Member


Katja DiRado, Member

ATTEST:



Lisa Valaitis, Township Secretary