

**East Fallowfield Township
OFFICE OF CODE ENFORCEMENT
2264 Strasburg Road
East Fallowfield, Pa. 19320
PHONE 610-384-7144 FAX 610-384-7143**

ROOFING PERMIT REQUIREMENTS

East Fallowfield adopts the Uniform Construction Code and amendments. Therefore, all building permit applications for residential and commercial construction must comply with the Uniform Construction Code Administrative and Enforcement Regulations of The Uniform Construction Code, Act 45 of 1999 of the Commonwealth of Pennsylvania.

RESIDENTIAL PERMITS AND INSPECTIONS:

1. All permit applications will follow the guidelines of Section 403.62a of the Rules and Regulations of the Uniform Construction Code Administrative and Enforcement Regulations.
2. Section 403.62.1(xi) Requires that replacement of existing roof materials that exceeds 26% or more of the roofing material will require a permit
3. A completed application for Building Permit Application and (2) copies of all construction drawing of project must be submitted. (cross section of the roof and the material's you are replacing)
4. All contractors must be registered by East Fallowfield Township
5. Submit a Contractors Certificate of Insurance for all contractors who require a permit.
6. Two (2) copies of all documents must be submitted.
7. Failure to complete all above items will result in a delay for the permit being reviewed for compliance and issued.
8. A Letter from your Home Owner's Association approving you proposed application. If your community has a Home Owner's Association. (If required by the HOA for the work to be done)

REQUIRED INSPECTIONS:

1. **ALL BUILDING, INSPECTION REQUESTS ARE REQUIRED TO BE IN WRITING WITH 48-HOUR ADVANCE NOTICE AND FAXED TO THE TOWNSHIP AT 610-384-7143**
2. A Final building inspection must be performed.

POLICY REQUIREMENTS:

1. All Inspection requests require a written notice of 48 hours and can be faxed to 610-384-7143
2. All information must appear on the Inspection request: Name of Development, lot number, address and type of inspection requested and contact person's phone number
3. All structures must be clean and free of all construction materials and safety standards met.
4. All items that need to be corrected must be done so and re-inspected before any other work may be performed.
5. All Permit Fess are to be paid as per the Fee Schedule of East Fallowfield Township
6. **ALL ROOFING PERMIT MUST HAVE A FINAL INSPECTION PERFORMED TO CLOSE OUT THE PERMITS**

Please contact me at 484-325-0041 for questions or information regarding the above.
Robert McLarnon / Building Code Official