



EAST FALLOWFIELD TOWNSHIP



Board of Supervisors Meeting Agenda

April 28, 2020 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.

2. PRESENTATION

a. Overview of 2019 Audit by Carl Hogan-BBD, LLP

3. APPROVAL OF MINUTES

a. March 24, 2020 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the March 24, 2020 Board of Supervisors meeting minutes as presented.

4. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

a. February Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

b. February Westwood Fire Company EMS Report submitted for Board and resident review.

c. February Modena Fire Company Fire Chief's Report submitted for Board and resident review.

d. February Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

e. February Modena Fire Company EMS Report submitted for Board and resident review.

5. TREASURER'S REPORT

a. March 31, 2020 Treasurer's Report

PROPOSED MOTION: I make a motion to approve the March 31, 2020 Treasurer's Report as presented.

b. Payment Authorizations

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of March 25, 2020 through April 28, 2020 in the total amount of \$_____ as presented.

c. Fiscal Impact of COVID-19 Crisis on Township Financials (Presentation)

d. Credit Increase on Fulton Community Card

PROPOSED MOTION: I make a motion to increase the spending limit on the Fulton Community Credit Card from \$3,500 to \$5,000.

e. New Business

6. MANAGER'S REPORT



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- a. A Resolution extending the Declaration of Disaster Emergency issued on March 18, 2020

PROPOSED MOTION: I move that the Township approve Resolution No. 2020-07 extending the Declaration of Disaster Emergency issued in East Fallowfield Township on March 18, 2020.

- b. Ridgecrest Escrow Release No. 2

PROPOSED MOTION: I make a motion that the Township approve Escrow Release No. 3 for phase 2 of the Ridgecrest Residential Subdivision, in the amount of \$47,505.86.

- c. Purchase of Grapple Loader Truck

PROPOSED MOTION: I move that the Township authorize the Township Manager to purchase a Ford F750 truck with a HDX-2030 Hardox body and Petersen TL3 Grapple Loader from the Capital Fund in the amount of \$160,239.00 from Eagle Truck Equipment, Inc. through the Pennsylvania Co-Stars Purchasing Program, which will include a 90% grant reimbursement from the Pennsylvania Department of Environmental Protection (DEP).

- d. Purchase of 62" Flail Mower

PROPOSED MOTION: I move that the Township authorize the Township Manager to purchase a 62" Flail Mower from the Capital Fund in the amount of \$20,185 through the Pennsylvania Co-Stars Purchasing Program.

- e. Donation to Coatesville Area Public Library

PROPOSED MOTION: I move that the Township maintain the annual donation of \$8,000 from the Township's General Fund to the Coatesville Area Public Library.

- f. Summer Seasonal Employment: Recommendation to Hire Seasonal Public Works Employees

PROPOSED MOTION: I make a motion to hire Clayton Hubler and Robert Koch for part-time seasonal work in the Public Works Department at a rate of \$14.50/hour for the 2020 summer season.

- g. 2020 Preservation Partnership Program Grant Award Announcement (\$84,500 for Park Improvement Project)

h.

- i. New Business

7. LEGAL

- a. Review of Senate Bill 841–Now Act 15 of 2020 (Informational)

- b. A Resolution waiving the deadline of any penalty associated with the Township Real Estate Tax until December 31, 2020

PROPOSED MOTION: I move that the Township approve Resolution No. 2020-08 waiving the deadline of any penalty associated with the Township Real Estate Tax until December 31, 2020.

- c. A Resolution Establishing Public Safety Agencies and Areas

PROPOSED MOTION: I move that the Township approve Resolution No. 2020-09 establishing public safety areas and agencies.



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- d. Petition of Valley Township for a Declaratory Order Regarding the Provision of Wastewater Collection and Conveyance Service (Informational)

8. PLANNING COMMISSION

- a. No Report Submitted

9. POLICE DEPARTMENT

- a. March Police Report submitted for Board and resident review.

10. PUBLIC WORKS DEPARTMENT

- a. March Road Department Report submitted for Board and resident review.

11. HISTORICAL COMMISSION

- a. No report submitted

12. OLD BUSINESS

13. NEW BUSINESS

14. PUBLIC PARTICIPATION - 20 minutes

15. ADJOURNMENT

The agenda is finalized the Monday before the regular meeting. However, changes may occur to the agenda up until the Board of Supervisors meeting.