



# EAST FALLOWFIELD TOWNSHIP



## Board of Supervisors Meeting Agenda November 24, 2020 at 6:30 PM

1. Call to order, silent meditation and pledge of allegiance.

### 2. APPROVAL OF MINUTES

a. October 13, 2020 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the October 13, 2020 Board of Supervisors meeting minutes as presented.

b. October 27, 2020 Board of Supervisors Meeting Minutes.

PROPOSED MOTION: I make a motion to approve the October 27, 2020 Board of Supervisors meeting minutes as presented.

### 3. FIRE DEPARTMENTS & DEPARTMENT OF EMERGENCY SERVICES

a. October Westwood Fire Company Fire Chief's Report submitted for Board and resident review.

b. October Westwood Fire Company EMS Report submitted for Board and resident review.

c. October Modena Fire Company Fire Chief's Report submitted for Board and resident review.

d. October Modena Fire Company Fire Chief's Report – East Fallowfield Calls Only submitted for Board and resident review.

e. October Modena Fire Company EMS Report submitted for Board and resident review.

### 4. TREASURER'S REPORT

a. October 31, 2020 Treasurer's Report.

PROPOSED MOTION: I make a motion to approve the October 31, 2020 Treasurer's Report as presented.

b. Payment Authorizations.

PROPOSED MOTION: I make a motion to approve the Payment Authorizations for the period of October 28, 2020 through November 24, 2020 in the total amount of \$\_\_\_\_\_ as presented.

### 5. TOWNSHIP MANAGER'S REPORT

a. 2020 Budget.

PROPOSED MOTION: I move that the Township authorize the advertisement of the availability of the 2020 budget.

b. Ridgecrest Escrow Release No. 12 (Phase 1).

PROPOSED MOTION: I make a motion that the Township approve Escrow Release No. 12 for the Ridgecrest Residential Subdivision Phase 1, in the amount of \$55,788.57.

c. Ridgecrest Escrow Release No. 6 (Phase 2).

PROPOSED MOTION: I make a motion that the Township approve Escrow Release No. 6 for the Ridgecrest Residential Subdivision Phase 2, in the amount of \$182,988.11



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d. Lease Agreement for Postage Machine

PROPOSED MOTION: I make a motion to authorize the Township Manager to sign a 63-month lease agreement with MG Financial Services/Key Business Solutions for a Postage Machine with first 6 months at \$9.00/month and remaining 57 months at \$27.95/month.

e. 2020 Audit of Police Pension Plan and Non-Uniform Pension Plan

f. New Business.

### 6. LEGAL

a. Teamsters Memorandum of Understanding (MOU).

PROPOSED MOTION: I move that the Board approve and authorize the execution of the Memorandum of Understanding between the Township and the Teamsters Local 312, in the form as presented.

b. Approval of Township Manager's Employment Agreement

PROPOSED MOTION: I move that the Township execute an updated employment agreement establishing salary, benefit and employment terms and conditions with the Township Manager for the term from November 24, 2020 until January 3, 2022.

c. Draft Ordinance #2020-02 PMRS Pension Plan Amendment of Non-Uniform Pension Plan

PROPOSED MOTION: I move that the Township authorize the advertisement of Ordinance #2020-02 PMRS Non-Uniform Pension Plan Amendment for adoption.

d. Draft Ordinance #2020-03 PMRS Pension Plan Amendment of Uniform Pension Plan

PROPOSED MOTION: I move that the Township authorize the advertisement of Ordinance #2020-03 PMRS Uniform Pension Plan Amendment for adoption.

e. BAWA Fellowship Update

f. 2020 Independent Auditor Appointment, 2020 Reorganizational Meeting and Elected Auditors Meeting.

PROPOSED MOTION; I move that the Township authorize the advertisement of the intent to appoint BBD as its Auditor, to be considered at the Board meeting on January 4, 2020, as well as to advertise the organization meeting of the Board of Supervisors for 6:00 p.m. on January 4, 2020, and notice of the elected Township Auditor's meeting on January 5, 2020 at 6:00 p.m.

g. Cell Tower Ordinance

### 7. PLANNING COMMISSION

a. No Report Submitted

### 8. POLICE DEPARTMENT



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- a. October Police Report submitted for Board and resident review.

### 9. PUBLIC WORKS DEPARTMENT

- a. October Road Department Report submitted for Board and resident review.

### 10. HISTORICAL COMMISSION

- a. No Report Submitted.

### 11. PARK AND RECREATION BOARD

- a. No Report Submitted.
- b. Update on Cameras

### 12. OLD BUSINESS

### 13. NEW BUSINESS

### 14. PUBLIC PARTICIPATION - 20 minutes

### 15. ADJOURNMENT

16. The agenda is finalized the Monday before the regular meeting. However, changes may occur to the agenda up until the Board of Supervisors meeting.