

# East Fallowfield Park and Rec Board Meeting

Tuesday, September 15, 2020 6:00 PM

Meeting - East Fallowfield Township Park  
Tuesday, September 15th at 6:30pm

## Board Members Present

Monica  
Nick  
Fred  
Jenn

Absent:  
Joe H.

Scott Swisher - Township Manager

## Other attendees:

Teri D,  
Renee V.

## Agenda:

1. Pond Project Update from Dylan (Eagle Scout) - Dylan reviewed the project with the Board. It will be a wheelchair accessible deck for the pond. It will take about 2 weeks to complete and should be starting in a few weeks.
2. New applicant interview for the board - Teri Dickerson. - Teri has been interested in volunteering with the Park and Rec Board for years. She would like to see a basketball court added to the park. She is interested in helping out in any capacity. The next steps is to be approved by the Board and then be approved by the Board of Supervisors.
3. Meeting notes from last meeting approval - no changes. Approved and Jenn will upload to Google Docs.
4. Movie Night:
  - o Scott signed the contract with Big Air Cinema for 10/10 to start at 6:30ish.
  - o Movie is Greatest Showman
  - o No Porta-Potty needed for the show.
  - o Scott informed Westwood and Modena Fire Companies and they will take care of fire police
  - o Advertisement- Facebook, Next Door - Web site.
  - o Not going to use the Sign up Genius option
  - o Monica discussed how to set up for social distancing.
  - o The Board discussed the markers or flags that is used. Jenn will send over recommended flags (Thanks Nick for the help)
  - o Action items - needs to finalize the spacing plan and purchase the flags.
5. Trees:
  - o Monica sent over the list of trees including installation to Arbor Glen and Clark's to quote. Monica will send over the quotes over to the Board for approval.
  - o Timing for installation is Mid-October and November
  - o Monica would like to inspect the stock before delivery and she will discuss with the vendors.
  - o Need to create a tree maintenance plan for the first year to help the tree's survive. Need to determine who will be maintaining the tree maintenance plan.
  - o Once the vendor is selected does it need approval from the BOS to release the funds.
  - o The Board will need to set up time to walk the park to determine where to plant the trees.
6. Bathroom security cameras:
  - o Monica proposed the following motion for the following motion:
    - o E.F. Parks Board hereby resolves that a video security system is necessary to protect the bathroom facility investment. Furthermore, the E.F. Police Department shall be responsible for operation and maintenance of the system.
  - o The Board passed the motion.
  - o Monica will be attending the BOS meeting to discuss the cameras. The security cameras needs to be resolved before the bathrooms are installed.
7. Reclaiming the Facebook page - Scott will reach out to a former board member. Might need to open a dispute with Facebook to delete the page.

8. Park security and maintenance plan - protecting our investment.

- Monica discussed the need to develop a security and maintenance plan for the park
- Need to determine who will manage and do the plan or a joint effort with the Park Board, BOS, Police and Public Works.
- The bathroom will have magnetic locks that are on a timer.
- Do we create a 6 digit text number and put up signs so community members reports any issues or concerns they see at the Park. Do we need to add signs?
- Needs further discussion at the next meeting.

Meeting was adjourned at 7:36pm.